Financial Statements for the years ended June 30, 2020 and 2019

(See Independent Auditor's Report)



Scott A. M^sLeod Certified Pub

Certified Public Accountants

Sally Swanson

Principal

Matthew R. Barbour Principal

James Ascanio Managing Principal

Managing Principal

Independent Auditor's Report

To the Board of Directors of Animal Welfare Society, Inc.

We have audited the accompanying financial statements of Animal Welfare Society, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, except for the issue noted in the Known Departure from Accounting Principles Generally Accepted in the United States of America paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of Animal Welfare Society, Inc. as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Known Departure from Accounting Principles Generally Accepted in the United States of America

As disclosed in Note 1 to the financial statements, accounting principles generally accepted in the United States of America require that fixed assets be depreciated over their estimated useful lives. The Society has computed depreciation on some of its fixed assets in accordance with the Modified Accelerated Cost Recovery System required for federal income tax purposes, which does not allocate depreciation to expense over the estimated useful lives of the assets. The effects of this departure from accounting principles generally accepted in the United States of America on financial position, results of operations, and cash flows have not been determined.

Portland, Maine

November 18, 2020

STATEMENTS OF FINANCIAL POSITION

as of June 30, 2020 and 2019 (See Independent Auditor's Report)

	2020	2019
<u>ASSETS</u>		
Current assets:		
Cash and equivalents	\$ 286,802	\$ 163,555
Accounts receivable, net	8,915	7,031
Pledges receivable, current portion	-	25,000
Bequests receivable, current portion	1,608,579	-
Investments	1,925,492	2,145,799
Inventory	73,285	59,050
Prepaid expenses	37,782	29,951
Restricted fiduciary cash		2,058
Total current assets	3,940,855	2,432,444
Property, plant and equipment:		
Land and improvements	1,052,481	1,052,481
Building and improvements	4,035,772	3,916,167
Furniture, fixtures and equipment	734,671	734,671
Vehicles	39,846	39,846
	5,862,770	5,743,165
Less accumulated depreciation	2,033,027	1,785,905
Total property, plant and equipment	3,829,743	3,957,260
Other assets:		
Pledges receivable, less current portion	-	24,133
Beneficial interest in charitable trusts	234,833	236,358
Total other assets	234,833	260,491
Total Assets	\$ 8,005,431	\$ 6,650,195
LIABILITIES AND NET A	SSETS	
Current liabilities:		
Line of credit	\$ -	\$ 130,000
Accounts payable	52,774	106,843
Accrued expenses	142,973	112,851
Fiduciary liability	-	2,058
Deferred revenue	26,352	28,610
Capital lease obligation, current portion	-	27,450
Total current liabilities	222,099	407,812
Other liabilities:	,	,
Notes payable, less current portion	451,400	_
Total other liabilities	451,400	
Net assets:	,	
Without donor restrictions:		
Board-designated as funds functioning as endowment	671,820	917,807
Undesignated Undesignated	5,081,975	3,770,706
With donor restrictions	1,578,137	1,553,870
Total net assets	7,331,932	6,242,383
Total Liabilities and Net Assets	\$ 8,005,431	\$ 6,650,195
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STATEMENT OF ACTIVITIES

for the year ended June 30, 2020 (See Independent Auditor's Report)

	Without Donor With Donor			
	Restrictions	Restrictions	Total	
Operating revenues, gains and other support:				
Contributions and bequests	\$ 2,414,712	\$ 169,189	\$2,583,901	
Municipal fees	191,782	-	191,782	
Adoption fees	488,406	-	488,406	
Shelter services	762,250	-	762,250	
Merchandise sales	35,732	-	35,732	
Fundraising and special events	28,775	-	28,775	
In-kind donations	106,492	-	106,492	
Other income	9,805	-	9,805	
Net assets released from restrictions:				
Satisfaction of purpose restrictions	143,397	(143,397)		
Total operating revenues, gains and other support	4,181,351	25,792	4,207,143	
Operating expenses:				
Program services	2,614,294	-	2,614,294	
Management and general	316,929	-	316,929	
Fundraising	295,827		295,827	
Total operating expenses	3,227,050	-	3,227,050	
Operating revenues, gains and other support				
in excess (deficit) of operating expenses	954,301	25,792	980,093	
Other changes:				
Dividends and interest, net of fees totaling \$12,544	40,214	-	40,214	
Realized and unrealized gains (losses) on investments, net	70,767	-	70,767	
Change in value of beneficial interest in charitable trusts		(1,525)	(1,525)	
Change in net assets	1,065,282	24,267	1,089,549	
Net assets at beginning of year	4,688,513	1,553,870	6,242,383	
Net assets at end of year	\$ 5,753,795	\$ 1,578,137	\$7,331,932	

STATEMENT OF ACTIVITIES

for the year ended June 30, 2019 (See Independent Auditor's Report)

	Without Donor	With Donor	
	Restrictions	Restrictions	Total
Operating revenues, gains and other support:			
Contributions and bequests	\$ 771,713	\$ 363,781	\$1,135,494
Municipal fees	194,227	-	194,227
Adoption fees	559,099	-	559,099
Shelter services	556,590	-	556,590
Merchandise sales	84,227	-	84,227
Fundraising and special events	58,325	-	58,325
In-kind donations	10,772	-	10,772
Other income	11,485	-	11,485
Net assets released from restrictions:			
Satisfaction of purpose restrictions	350,998	(350,998)	
Total operating revenues, gains and other support	2,597,436	12,783	2,610,219
Operating expenses:			
Program services	2,644,334	-	2,644,334
Management and general	411,987	-	411,987
Fundraising	302,359	-	302,359
Total operating expenses	3,358,680	_	3,358,680
Operating revenues, gains and other support			
in excess (deficit) of operating expenses	(761,244)	12,783	(748,461)
Other changes:			
Dividends and interest, net of fees totaling \$14,912	37,810	-	37,810
Realized and unrealized gains (losses) on investments, net	126,020	-	126,020
Change in value of beneficial interest in charitable trusts	-	(2,410)	(2,410)
Gains (losses) on disposal of property, plant			
and equipment, net	6,800		6,800
Change in net assets	(590,614)	10,373	(580,241)
Net assets at beginning of year	5,279,127	1,543,497	6,822,624
Net assets at end of year	\$ 4,688,513	\$1,553,870	\$6,242,383

STATEMENT OF FUNCTIONAL EXPENSES

for the year ended June 30, 2020 (See Independent Auditor's Report)

	Program Services	Management and General	Fundraising	Total
Salaries and wages	\$ 1,413,000	\$ 190,683	\$ 166,062	\$ 1,769,745
Depreciation expense	229,822	8,650	8,650	247,122
Shelter operations	177,597	-	17,564	195,161
Veterinary supplies	168,914	-	-	168,914
Employee benefits	138,553	10,842	9,829	159,224
Payroll taxes	108,182	16,783	10,617	135,582
Professional fees	48,025	12,057	33,528	93,610
Animal transport	65,568	-	-	65,568
Occupancy	37,265	11,923	5,962	55,150
Bank and payroll fees	27,928	18,262	4,913	51,103
Repairs and maintenance	31,518	9,005	4,502	45,025
Veterinary fees	43,722	-	-	43,722
Insurance	32,422	5,897	3,356	41,675
Pension expense	31,781	4,589	4,577	40,947
Merchandise for resale	17,536	-	-	17,536
Office supplies and postage	4,362	1,198	10,677	16,237
Fundraising and special events	108	-	11,966	12,074
In-kind donations	10,746	-	-	10,746
Telephone and internet	4,806	3,250	1,589	9,645
Bad debt expense	9,419	-	-	9,419
Miscellaneous	3,451	5,578	-	9,029
Interest expense	-	8,243	-	8,243
Computer services	2,594	2,594	576	5,764
Educational expense	1,607	3,754	175	5,536
Dues and licenses	3,427	1,288	400	5,115
Travel and vehicle expenses	1,923	2,333	_	4,256
Printing and publications	-	-	884	884
Advertising	18			18
Total expenses	\$ 2,614,294	\$ 316,929	\$ 295,827	\$ 3,227,050

STATEMENT OF FUNCTIONAL EXPENSES

for the year ended June 30, 2019 (See Independent Auditor's Report)

	Program Services	Management and General	Fundraising	Total
Calarias and success	¢ 1 270 216	\$ 262,371		¢ 1 922 025
Salaries and wages	\$ 1,370,216 235,675		, ,	\$ 1,832,035
Depreciation and amortization Shelter operations	185,317	8,870 534	8,870 26,151	253,415 212,002
Veterinary supplies	154,823	334	20,131	
Payroll taxes	99,242	32,900	13,596	154,823
Employee benefits	116,563	4,638	6,782	145,738 127,983
* *	96,675	4,038	0,782	96,675
Animal transport Veterinary fees	83,352	-	-	83,352
Professional fees	· ·	10.050	-	
	62,687	18,950	- 6 211	81,637
Occupancy	54,048	4,376	6,211	64,635
Bank and payroll fees	14,064	31,445	1,400	46,909
Insurance	35,540	4,868	5,179	45,587
Pension expense	30,640	6,819	5,687	43,146
Repairs and maintenance	30,639	8,196	-	38,835
Merchandise for resale	20,587	-	-	20,587
Office supplies and postage	3,987	4,209	7,610	15,806
Printing and publications	1,406	-	11,905	13,311
Telephone and internet	6,534	3,138	1,253	10,925
In-kind donations	10,772	-	-	10,772
Miscellaneous	10,435	144	-	10,579
Computer services	4,404	4,195	248	8,847
Travel and vehicle expenses	2,622	4,999	152	7,773
Dues and licenses	6,305	1,297	-	7,602
Interest expense	-	7,340	-	7,340
Educational expense	4,160	2,698	189	7,047
Fundraising and special events	-	-	6,783	6,783
Bad debt expense	3,527	-	-	3,527
Advertising	114		895	1,009
Total expenses	\$ 2,644,334	\$ 411,987	\$ 302,359	\$ 3,358,680

STATEMENTS OF CASH FLOWS

as of June 30, 2020 and 2019 (See Independent Auditor's Report)

	2020	2019
Cash flows from operating activities:		
Change in net assets	\$ 1,089,549	\$ (580,241)
Adjustments to reconcile change in net assets to		
net cash provided by operating activities:	247 122	252 415
Depreciation and amortization	247,122	253,415
Bad debt expense	9,419	3,527
(Gains) losses on disposal of property, plant and equipment, net	-	(6,800)
Realized and unrealized (gains) losses on investments, net	(70,767)	(126,020)
Change in value of beneficial interest in charitable trusts	1,525	2,410
Donated investments	(82,413)	(30,114)
Donated property, plant and equipment	(95,746)	-
(Increase) decrease in operating assets:		
Accounts receivable	(11,303)	3,579
Pledges receivable	49,133	20,263
Bequests receivable	(1,608,579)	100,000
Inventory	(14,235)	(9,202)
Prepaid expenses	(7,831)	(27,667)
Increase (decrease) in operating liabilities:		
Accounts payable	(54,069)	63,590
Accrued expenses	30,122	631
Change in fiduciary liability	(2,058)	623
Deferred revenue	(2,258)	12,380
Net cash provided by operating activities	(522,389)	(319,626)
Cash flows from investing activities:		
Proceeds from sale of property, plant and equipment	-	16,000
Purchases of property, plant and equipment	(23,859)	(310,444)
Proceeds from sale of investments	1,507,985	2,033,596
Purchases of investments	(1,134,498)	(1,321,236)
Net cash used by investing activities	349,628	417,916
Cash flows from financing activities:	,	,
Principal payments on capital lease obligation	(27,450)	(47,057)
Net proceeds (repayments) on line of credit	(130,000)	(64,500)
Net proceeds from (repayments of) note payable	451,400	(01,200)
Net cash used by financing activities	293,950	(111,557)
Net change in cash and equivalents, and restricted		
fiduciary cash during the year	121,189	(13,267)
Cash and equivalents, and restricted fiduciary cash at beginning of year	165,613	178,880
Cash and equivalents, and restricted fiduciary cash at end of year	\$ 286,802	\$ 165,613
Supplemental cash flow disclosures:		
Cash paid for interest	\$ 8,243	\$ 7,047

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Nature of Activities

Animal Welfare Society, Inc. (the "Society") is a Maine not-for-profit corporation organized on May 31, 1967. The Society exists to provide humane shelter and care to animals temporarily in need of housing, and to further the cause of responsible animal adoption and ownership through education and public awareness. The Society actively promotes kindness, the elimination of cruelty and neglect to all animals, and the lifelong commitment of people to their pets. The Society's principal sources of revenue are donations, fees, investment income and fundraising activities.

Effective July 1, 2016, the Society merged with the Cleo Fund, a Maine not-for-profit corporation existing to provide subsidies to low-income individuals to cover the cost of animal spay and neuter surgeries. All the property, rights, powers, duties, and obligations of the Cleo Fund were transferred to and vested in the Society and its separate existence ceased.

Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("GAAP"). Net assets, support, revenues, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Society, and changes therein, are classified and reported as follows:

Net Assets with Donor Restrictions

Net assets subject to donor-imposed restrictions that may/will be met, either by actions of the Society and/or the passage of time, or that net assets be maintained permanently by the Society. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Net Assets without Donor Restrictions

Net assets that are not subject to donor-imposed restrictions.

Cash and Equivalents

Cash and equivalents include cash in banks and all highly liquid investments with original maturities of three months or less at the time of purchase. The Society maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The Society has not experienced any losses in such accounts. The Society believes it is not exposed to any significant risk on cash and equivalents.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect on balances outstanding at year-end. Management closely monitors outstanding balances and writes off, or reserves against, any specific accounts deemed to have collection risks. At June 30, 2020 and 2019, there was no allowance for bad debt.

Pledges Receivable

Unconditional pledges receivable are recorded as contributed income in the statement of activities in the year pledged, along with collected pledges. The Society uses the allowance method to account for uncollectible pledges. The allowance is based on management's estimate of possible bad debts. At June 30, 2020 and 2019, no allowance for uncollectible pledges was necessary.

Unconditional pledges receivable that are not fully collectible within one year are recorded at their present value, using risk-free interest rates applicable to the years in which the promises are received to discount the amounts. Conditional pledges are not recorded until the conditions on which they depend are substantially met.

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

1. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (CONTINUED):

Bequests Receivable

The Society is a beneficiary under various wills and trust agreements, some of which the total realizable amount is not presently determinable. Amounts are recorded when a will or trust is declared valid by a probate court and the proceeds are measurable. At June 30, 2020 and 2019, \$1,608,578 and \$- of bequests met this criteria for recognition as bequests receivable in the statements of financial position, respectively.

Inventory

Inventory consists of veterinary supplies, apparel and other items held for sale and is stated at the lower of cost or market using the first-in, first-out (FIFO) method.

Restricted Fiduciary Cash and Liability

The Society acted as a fiduciary for a local dog park. In this capacity, the Society collected and safeguarded donations on behalf of the park and remitted funds as the park incurred expenses and submitted requests for reimbursement. During the year ended June 30, 2020, the Society ceased acting as a pass-through entity and all fiduciary funds were remitted to the park.

Property, Plant and Equipment

Property, plant and equipment are carried at cost. Contributed assets are carried at their fair market value at the time of the gift. Depreciation is computed using the straight-line and Modified Accelerated Cost Recovery System methods of depreciation over the assets' estimated useful lives as follows:

	1 cars
Land improvements	10-15
Building and improvements	15-39
Furniture, fixtures and equipment	3-10
Vehicles	5

Veare

Expenditures for major renewals and betterments, which extend the useful lives of property, plant and equipment, are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred. For assets sold, or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and any resulting gain or loss is included in the statements of activities.

Depreciation expense for the years ended June 30, 2020 and 2019 was \$247,122 and \$246,423, respectively.

Intangible Assets

Intangible assets consist of website development costs of \$69,013. These costs were amortized over an estimated useful life of five years and had zero net value as of June 30, 2020 and 2019.

Amortization expense for the years ended June 30, 2020 and 2019 was \$- and \$6,992, respectively.

Deferred Revenue

Deferred revenue consists of advanced payments received.

Measure of Operations

In its statements of activities, the Society includes in its definition of operations all revenues and expenses that are an integral part of its programs and supporting activities. Non-operating support and revenues include such items as: dividends and interest, net of brokerage fees; realized and unrealized gains and losses on investments; change in value of beneficial interest in charitable trusts; and gains and losses on disposal of property, plant and equipment.

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

1. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (CONTINUED):

Revenue Recognition

Contributions received are recorded as unrestricted or restricted support, depending on the existence of any donor restrictions, when a binding commitment has been made by the donors. Adoption fees are recognized when the animal has been placed with an individual for adoption. Municipal fee income is recognized based on the terms of the contract. Funds received in advance of work performed are recorded as deferred revenue until earned.

Contributions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods, restricted by the donor in perpetuity, or for specific purposes are reported as an increase in net assets with donor restrictions. When a donor restriction expires (i.e. when a stipulated time restriction ends or purpose restriction is accomplished) net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Donated Services and Items

The Society recognizes donated marketable securities and other noncash items at their estimated fair values at the date of donation. Donated services are reflected in the financial statements at the fair value of the services received only if the services (a) create or enhance nonfinancial assets or (b) require specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation.

Functional Allocation of Expenses

Expenses are presented by both their nature and function in the statements of functional expenses. Certain categories of expenses are attributable to more than one program or supporting function and, thus, require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include occupancy, depreciation and amortization, which are allocated on a square-footage basis; and salaries and wages, employee benefits, payroll taxes, and pension expense, which are allocated on the basis of estimates of time and effort. All other expenses are allocated based on the actual expenditures incurred by related programs and departments and are tracked in the Society's accounting software by function.

Advertising

Advertising costs are expensed as they are incurred. Advertising costs for the years ended June 30, 2020 and 2019 were \$18 and \$1,009, respectively.

Income Tax Status

The Society is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. In addition, it qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2). Therefore, no provision for federal income tax is required.

Management has evaluated the Society's tax positions and concluded that as of June 30, 2020, it does not believe that any tax positions that would require adjustments to the financial statements have been taken. As of June 30, 2020, the Society was open to audit under the statute of limitations by the Internal Revenue Service and state taxing authorities for the years ended June 30, 2017 through 2020.

Accounting Estimates and Assumptions

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates. In the opinion of management, the accompanying financial statements include all normal and recurring adjustments that are necessary to fairly present the financial position, results of operations and cash flows of the Society.

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

2. <u>INVESTMENTS:</u>

Investments are carried at fair value, and realized and unrealized gains and losses are reflected within investment return, net, in the statements of activities. Investments were composed of the following as of June 30:

	 2020			 2019			
	 Cost		Fair Value	 Cost	_	Fair Value	
Cash and equivalents	\$ 165,222	\$	165,222	\$ 25,303	\$	25,303	
Fixed income	239,997		244,344	863,865		874,338	
Equity and options	1,180,246		1,472,942	908,767		1,225,934	
Mutual funds, EFTs and							
closed-end funds	 42,990		42,984	 19,016		20,224	
Total	\$ 1,628,455	\$	1,925,492	\$ 1,816,951	\$	2,145,799	

Investments are held in two investment pools. Pool A is for permanent endowments, board-designated funds functioning as endowments, and the unappropriated net appreciation of those endowments. Pool B is for amounts designated by the Board of Directors for investment.

Investment activity during the year ended June 30, 2020 is reflected in the following table:

	Pool A			Pool B	 Total	
Investments at beginning of year	\$	2,123,796	\$	22,003	\$ 2,145,799	
Gifts available for investment: Gifts designated for investment		-		82,413	82,413	
Investment returns, net:						
Dividends and interest		38,613		1,185	39,798	
Realized and unrealized gains		69,714		1,053	70,767	
Total return on investments		108,327		2,238	 110,565	
Amounts appropriated for current operations		(354,314)		(58,971)	 (413,285)	
Investments at end of year	\$	1,877,809	\$	47,683	\$ 1,925,492	

Investment activity during the year ended June 30, 2019 was as follows:

	 Pool A	Pool B			Total	
Investments at beginning of year	\$ 2,660,228	\$	41,797	\$	2,702,025	
Gifts available for investment:						
Gifts designated for investment	132		33,744		33,876	
Investment returns, net:						
Dividends and interest	36,854		715		37,569	
Realized and unrealized gains	125,596		424		126,020	
Total return on investments	 162,450		1,139		163,589	
Amounts appropriated for current operations	 (699,014)		(54,677)		(753,691)	
Investments at end of year	\$ 2,123,796	\$	22,003	\$	2,145,799	

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

3. Endowment Funds:

As of June 30, 2020 and 2019, \$1,205,989 of Pool A investment balance as described in Note 2 represented donor-restricted permanent endowment funds consisting of the original value of payments from two bequests required to be added to the Society's general endowment and the income only to be utilized for the general use of the Society. The remaining balance of Pool A investments consisted of funds without donor restrictions which were designated by the Board of Directors of the Society as a general endowment fund to support the mission of the Society.

As required by GAAP, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions. Since the amount of funds designated by the Board of Directors to function as endowments resulted from an internal designation and is not donor-restricted, the designation is classified and reported as net assets without donor restrictions. Permanent endowment funds are classified and reported as net assets with donor restrictions.

Laws and regulations allow the Board of Directors to appropriate so much of an endowment fund as is prudent considering the following relevant factors: the duration and preservation of the endowment fund; the purposes of the Society and the endowment fund; general economic conditions; the possible effect of inflation or deflation; the expected total return from income and the appreciation of investments, the Society's other resources; and the Society's investment policy.

The Society's investment spending policy consists of distributing monthly, or as deemed necessary, net investment income including interest, dividends and capital gain distributions from investments. Annually, the Society spends 4% of the above funds for purposes as deemed necessary by the Society.

Over the long-term, the Society expects the current policy to allow its endowment funds to grow at an average of 3-4% annually. This is consistent with the Society's objective to provide a predictable stream of funding from its endowment funds, while also maintaining the purchasing power of the endowment assets and providing additional real growth through investment return. The fund will meet this objective by investing endowment funds in fixed income and equity investments.

4. BENEFICIAL INTEREST IN CHARITABLE TRUSTS:

The Society is a beneficiary of the following charitable trusts:

Conderman Charitable Remainder Unitrust

The Society is a residual charitable beneficiary of the Penelope G. Bridge Conderman living trust held and administered by an outside trustee. Under the terms of the trust, one life-time income beneficiary currently receives, first from income and, to the extent that income is insufficient, from principal, a total annuity each year equal to 6% of the net fair market value of the trust assets as of the first day of the trust year.

Upon the death of the beneficiary, 16.667% percent of the remaining principal is to be distributed to the Society. The expected future cash flow, discounted at a rate of 2.837% and a 5.41 year remaining life expectancy of the income beneficiary, of \$45,055 represents the Society's share of the fair market value of the trust principal at June 30, 2020. The expected future cash flow at June 30, 2019 was \$45,743 and was discounted at a rate of 2.954% and a 5.67 year remaining life expectancy of the income beneficiary. The actual rate of return and life of the income beneficiary could differ from these amounts. Changes in the value of the trust have been reported in the statements of activities as increases in net assets with donor restrictions.

The Clark Foundation Charitable Trust

The Society is a beneficiary of the Virginia Clark Robinson Foundation charitable trust that was established in perpetuity and is held and administered by an outside trustee. The Society will receive annual distributions equal to 8.33% of the income of the trust in perpetuity. The trust's owned assets for the benefit of the Society had market values of \$189,778 and \$190,615 as of June 30, 2020 and 2019, respectively. Distributions from the trust totaled \$8,139 and \$10,252 during the years ended June 30, 2020 and 2019, respectively.

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

5. FAIR VALUE MEASUREMENTS:

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In determining fair value, the Society uses various methods including market, income and cost approaches. Based on these approaches, the Society often utilizes certain assumptions that market participants would use in pricing the asset or liability, including assumptions about risk and or the risks inherent in the inputs to the valuation technique. These inputs can be readily observable, market corroborated, or generally unobservable inputs.

The Society utilizes valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. Based on the observability of the inputs used in the valuation techniques, the Society is required to provide the following information according to the fair value hierarchy. The fair value hierarchy ranks the quality and reliability of the information used to determine fair values.

Financial assets and liabilities carried at fair value will be classified and disclosed in one of the following three categories:

<u>Level 1</u> – Quoted prices for identical assets and liabilities traded in active exchange markets, such as the New York Stock Exchange.

<u>Level 2</u> – Observable inputs other than Level 1 including quoted prices for similar assets or liabilities, quoted prices in less active markets, or other observable inputs that can be corroborated by observable market data.

<u>Level 3</u> – Unobservable inputs supported by little or no market activity for financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair value requires significant management judgment or estimation.

In determining the appropriate levels, the Society performs a detailed analysis of the assets and liabilities. At each reporting period, all assets and liabilities for which the fair value measurement is based on significant unobservable inputs are classified as Level 3.

For the years ended June 30, 2020 and 2019, the application of valuation techniques applied to similar assets and liabilities has been consistent. The following is a description of the valuation methodologies used for instruments measured at fair value:

Investments

The fair value of investments is the market value based on quoted market prices, when available, or market prices provided by recognized broker dealers.

Beneficial interest in charitable trusts

The fair value of a split interest agreement, classified as beneficial interest in charitable trusts within the statements of financial position, has been measured using an income approach that utilizes present value techniques using Level 2 inputs for interest rates, yield curves, and life expectancy tables, as described in Note 4.

Assets itemized below were measured at fair value using market approach for Level 1 measurements and income approach for Level 2 measurements.

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

5. FAIR VALUE MEASUREMENTS (CONTINUED):

Fair values of assets measured on a recurring basis were as follows:

Fair Value Measurements

		At Reporting Date Using				
	Fair Value	(Level 1)	(Level 2)	(Level 3)		
June 30, 2020						
Investments	\$ 1,925,492	\$ 1,925,492	\$ -	\$ -		
Beneficial interest in charitable trusts	234,833	<u>-</u> _	234,833			
	\$ 2,160,325	\$ 1,925,492	\$ 234,833	\$ -		
June 30, 2019						
Investments	\$ 2,145,799	\$ 2,145,799	\$ -	\$ -		
Beneficial interest in charitable trusts	236,358	-	236,358	-		
	\$ 2,382,157	\$ 2,145,799	\$ 236,358	\$ -		

There were no transfers between the levels in the fair value hierarchy during the years ended June 30, 2020 and 2019.

The carrying amounts of cash and equivalents, restricted fiduciary cash, accounts receivables, pledges receivable, bequests receivable, inventory, prepaid expenses, line of credit, accounts payable, accrued expenses, fiduciary liability, deferred revenue, and capital lease obligation approximate fair value.

6. LINE OF CREDIT:

The Society has a \$200,000 revolving line of credit with a local bank to help finance its short-term cash flow needs. This line is secured by a mortgage on the Society's real property located in Kennebunk, ME and any leases and rents on the property. Interest is payable monthly based on the outstanding balance at the highest U.S. Prime Rate as published in The Wall Street Journal. The line of credit matures on May 15, 2022.

At June 30, 2020 and 2019, the line's effective rate of interest was 4% and 5.5%, respectively. As of June 30, 2020 and 2019, \$- and \$130,000 was outstanding on the line of credit, respectively. Interest expense for the years ended June 30, 2020 and 2019 was \$8,243 and \$7,340, respectively.

7. NET ASSETS WITH DONOR RESTRICTIONS:

Net assets with donor restrictions were restricted for the following purposes or periods at June 30:

	 2020	 2019
Subject to expenditure for specific purposes:		
Restricted to spay/neuter programs	\$ 37,108	\$ 31,542
Restricted to kennel renovation project	57,356	7,500
Restricted to clinic renovation and equipment	_	49,133
Restricted to youth programs	15,500	-
Restricted to other uses	27,351	23,348
Subject to the passage of time:		
Beneficial interest in Conderman charitable remainder unitrust, Note 4	45,055	45,743
Not subject to appropriation and expenditure:		
Beneficial interest in the Clark Foundation charitable trust, Note 4	189,778	190,615
Donor-designated permanent endowment funds, Note 3	 1,205,989	 1,205,989
Total	\$ 1,578,137	\$ 1,553,870

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

8. <u>NET ASSETS RELEASED FROM DONOR RESTRICTIONS:</u>

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of the passage of time or other events specified by donors as follows during the years ended June 30:

	2020		2019	
Purpose restrictions accomplished:				
Restricted to clinic renovation and equipment	\$	50,000	\$	93,781
Restricted to spay/neuter programs		31,435		102,400
Restricted to kennel renovation project		24,065		59,614
Restricted to clinic operations		12,500		52,000
Restricted to animal transport costs		1,000		30,000
Restricted to youth programs		7,700		-
Restricted to other uses		16,697		13,203
Total restrictions released	\$	143,397	\$	350,998

9. LIQUIDITY AND AVAILABILITY OF RESOURCES:

The following reflects the Society's financial assets as of the balance sheet dates, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet dates. Amounts not available include amounts designated by the Board of Directors of the Society as a general endowment fund that could be drawn upon if the Board of Directors approves that action. However, amounts already appropriated from the board-designated endowment for general expenditure within one year of the balance sheet date have not been subtracted as unavailable.

	 2020	 2019
Financial assets, at year-end	\$ 4,102,402	\$ 2,633,885
Less those unavailable for general expenditures within one year, due to:		
Contractual or donor-imposed restrictions:		
Restricted by donors with time or purpose restrictions	182,370	157,266
Restricted by donors in perpetuity	1,395,767	1,396,604
Board-designated as funds functioning as endowment	671,820	917,807
Fiduciary cash held on behalf of the beneficiaries	 	 2,058
Financial assets available to meet cash needs for general expenditure		
within one year	\$ 1,852,445	\$ 160,150

The Society is substantially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Society must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Society's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In the event of an unanticipated liquidity need, the Society also could draw upon its available line of credit (as further discussed in Note 6) or its board-designated endowment fund.

10. Leases:

The Society was a lessee of phone and medical equipment under capital leases that expired during the year ended June 30, 2020. The assets and liabilities under those capital leases were recorded at the present value of the future minimum lease payments. The assets are depreciated over their estimated productive lives. Depreciation of the assets under these capital leases is included in depreciation expense for the years ended June 30, 2020 and 2019.

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

10. <u>Leases</u> (Continued):

Following is a summary of property held under the capital leases as of June 30:

	2020		2019	
Phone equipment	\$	16,043	\$	16,043
Medical equipment		86,570		86,570
Less accumulated depreciation		(59,328)		(39,608)
Total	\$	43,285	\$	63,005

11. RETIREMENT PLANS:

The Society has a 401(k) profit sharing plan under which the Society matches eligible participants' contributions to the plan on a 1:1 basis up to 3% of the individual participant's compensation. In addition, the plan allows for discretionary profit sharing, which is determined by management and is allocated pro rata to eligible participant accounts based on the eligible participant's compensation in relation to the total compensation of all eligible participants.

The total matching contributions to the plan for the years ended June 30, 2020 and 2019 were \$40,947 and \$43,146, respectively, and there were no elective profit sharing contributions for both years.

12. SPECIAL EVENTS:

Special events consisted of the following for the years ended June 30:

	Special Events					
<u>2020</u> R		Revenue		Expenses		Net
Woofstock	\$	25,049	\$	(12,074)	\$	12,975
Antique Show		3,726				3,726
	\$	28,775	\$	(12,074)	\$	16,701
2019						
Strut Your Mutt	\$	40,744	\$	(6,218)	\$	34,526
Trucks & Pups		12,763		-		12,763
Antique Show		4,818				4,818
	\$	58,325	\$	(6,218)	\$	52,107

13. RISKS AND UNCERTAINTIES:

The Society invests in various investment securities and money market funds. Due to the level of risk associated with investments, it is reasonably possible that changes in the value of investments will occur in the near term and that such changes could materially affect the amount reported in the statements of financial position.

COVID-19

During the year ended June 30, 2020, a novel coronavirus (COVID-19) has emerged and is still spreading globally. In response to an order by the Governor of the State of Maine related to COVID-19, in March 2020, the Society closed its adoption center to public visitors with animal admissions and adoption available only by appointment. As a result, the Society experienced a decline in adoption revenue, special events as well as behavioral and training services.

Contributions and clinic services revenue are steady but uncertain the longer the pandemic continues. Looking forward, it is challenging to predict the extent the Society will be affected because it isn't clear how widespread the virus will become or how long it will take to contain. Thus, management is unable to quantify the impact of the pandemic on its operations.

NOTES TO THE FINANCIAL STATEMENTS

for the years ended June 30, 2020 and 2019 (See Independent Auditor's Report)

14. Notes Payable:

On April 13, 2020, the Society received a loan in the amount of \$451,400 from the Small Business Administration (SBA) as part of Coronavirus Aid, Relief and Economic Security Act's Paycheck Protection Plan (PPP).

The loan is unsecured, nonrecourse, accrues interest at one percent per annum, with a due date of April 13, 2025. Under the terms of the loan, a portion, or all, of the loan is forgivable to the extent that loan proceeds are used to fund qualifying payroll, rent and utilities during a designated twenty-four-week period. Subsequent to the fiscal year end and before the calendar year ending December 31, 2020, the Society submitted its forgiveness application to the SBA. Based on the Society's spending and other criteria management anticipates full forgiveness.

15. Subsequent Events:

Management has evaluated subsequent events through November 18, 2020, the date the financial statements were available to be issued.

Except for matters described in Notes 13 and 14, no other matters have arisen since year-end through the date of management's evaluation date that would require adjustment to the financial statements or disclosures presented herein.