

THE LEARNERS LAB FOUNDATION (TLLF)

For Office Use Only

FY 2021-22 Operations & Expense Report

**PURPOSE:** Out-of-Pocket & SBA EILD Loan Expenditures:  
Hqts/Board/LLC Ofc, Travel, Prgm Site Loc & Ops

**REPORT NUMBER:** FY 2021-2022  
*Receipts Should Be Attached If Available*

**REPORT PERIOD:** From 10/12/2021  
To 9/27/2022

**EMPLOYEE INFORMATION:**

**Name:** Jerri D. Thomas

**Position:** Founder/CEO-CRO

**Staff ID:** \_\_\_\_\_

**Dept:** Exec Offices; TCG LLC (Parent & StratPlng Partner)

**Reports To:** n/a

**Dept ID:** EO

Date	Dept. Account	Description of Expenditure	Operatios	Tech Related	Entert.	Meals	Phone	Ads, Media, etc.	Misc	Total
12-Oct-21	TECH/PrGM	Newegg Tech Purchase: 2 17" HP Notebooks replacements: 2015 HP Pavillian & 2017 Acer that crashed		\$1,377.98						\$1,377.98
18-Oct-21	GEN-OP	General Supplies from Walmart	\$110.57							\$110.57
24-Oct-21	GEN-OP	Verizon Cell/TCG LLC & ATT TLLF Cell					\$221.06			\$221.06
17-Nov-21	TECH/PrGM	Newegg Tech Purchase: 17" HP Gaming Notebook for Web & Course Development & box of disposable gloves		\$1,271.97						\$1,271.97
27-Nov-21	GEN-OP	Verizon Cell/TCG LLC & ATT TLLF Cell					\$221.06			\$221.06
1-Dec-21	GEN-OP	State Farm -- Business Insurance Renewal: TLLF & TCG LLC (pd annually)	\$217.00							\$217.00
1-Dec-21	TECH/PrGM	Newegg Tech Purchase: 2T Harddrives, RAM, JumpDrives		\$319.57						\$319.57
9-Dec-21	GEN-OP	Non Profit Quarterly: Leading Edqe Membership Subscription Renewal	\$199.00							\$199.00
13-Dec-21	GEN-OP	Verizon Cell/TCG LLC & ATT TLLF Cell					\$221.06			\$221.06
17-Dec-21	GEN-OP	Adobe Pro Software & Licenses (7)		\$385.00						\$385.00
20-Dec-21	GEN-OP	1 each @ MS Office Pro Plus 2019, Visio 2019, Project 2019 & 3 each for Publisher 2019. Discounted from TechSoup		\$875.00						\$875.00

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20-Dec-21	PRGM-OP	1st Site Visit to Ocean City/Berlin, MD from Dec 27-Jan15. includes meals, internet access, transportation (gas, bus, secure internet). DoubleTree Oceanfront	\$2,552.52	\$101.00	\$202.65	\$505.00			\$87.00	\$3,448.17
20-Dec-21	PRGM-OP	Amtrak & Shuttle to/from Ocean City, MD Dec 27, 2020-Jan 15	\$250.00							\$250.00
31-Jan-22	GEN-OP	RincCentral Toll-Free & Secure Fax Numbers: Jan-June @ 45.11 each month					\$270.66		\$22.34	\$293.00
1-Feb-22	COMPL	State of MD Annual Report, Charitable Org Renewal, MD Resident Agent & Other Compliance Filings: TLLF + Assn of Tax Exempt Startups & Entrepreneurs (ATESE)	\$398.00							\$398.00
1-Feb-22	COMPL	State of MD Annual Report, MD Resident Agent, & Other Compliance Filings: TCG LLC	\$399.00							\$399.00
2-Feb-22	TECH/PrGM	Newegg Tech Purchase: 3 Extra RAM Chips		\$118.53						\$118.53
7-Feb-22	GEN-OP	Verizon Cell/TCG LLC & ATT TLLF Cell					\$221.06			\$221.06
16-Feb-22	TECH/PrGM	iPower: Domain 5-yr Renewal: to prevent highjacking: TCGrp-Inc.com		\$120.00						\$120.00
17-Feb-22	DONAT'N	DC Jazz Festival Donation, includes online processing tax							\$1,006.50	\$1,006.50
1-Mar-22	TECH/PrGM	Xfinity: Internet (Hqts Location, Lanham)(Mar-Sept @ \$84 per month), travel usage of hotspot listed out					\$336.00			\$336.00

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27-Mar-22	GEN-OP	Verizon Cell/TCG LLC & ATT TLLF Cell					\$221.06			\$221.06
12-Apr-22	GEN-OP	Verizon Cell/TCG LLC & ATT TLLF Cell					\$221.06			\$221.06
18-Apr-22	TECH/PrGM	Domain Purchases: TherapyConnectionInstitute.org and extended variations (.com, .net, etc.)		\$57.95						\$57.95
6-May-22	TECH/PrGM	iPower-DreamHost: Domain Transfer : EarlyBirdRegistration (ERB). Org		\$21.95						\$21.95
6-May-22	TECH/PrGM	iPower-DreamHost: Domain transfer: Infoxchnge.com		\$21.95						\$21.95
6-May-22	TECH/PrGM	iPower-DreamHost: Domain Transfer: Infoxchnge.net		\$14.99						\$14.99
13-May-22	GEN-OP	Membership Renewals: Nten & others							\$185.00	\$185.00
27-May-22	GEN-OP	Planning Dinner Mtg, Lanham Htqs Ofc				\$31.31				\$31.31
8-Jun-22	GEN-OP	VistaPrint-Business Card							\$33.24	\$33.24
13-Jun-22	TECH/PrGM	Xfinity/Comcast: Travel WiFi Pass/Hotspot Accts		\$19.95						\$19.95
22-Jun-22	GEN-OP	Security Software Subscription Renewal: Kasperski Total Security (1 propduct w/3- license)		\$100.69						\$100.69
26-Jun-22	GEN-OP	1st Return Site Visit to Ocean City, July 6-9th. RE: Location search for expansion: 2 people. Miradel Hotel, includes meals, gas, some groceries	\$443.85			\$275.35			\$100.00	\$819.20
29-Jun-22	GEN-OP	Change of Resident Agent Registration to MD Resident Agents (MRA): TLLF							\$49.00	\$49.00

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6-Jul-22	TECH/PrGM	Xfinity/Comcast: Travel WiFi Pass/Hotspot Accts		\$19.95						\$19.95
6-Jul-22	GEN-OP	State of MD Business Registration Amendment: TCG from SoleProp to LLC							\$125.00	\$125.00
6-Jul-22	GEN-OP	Business Credential: Certificate of Good Standing: TLLF & TCG LLC							\$80.00	\$80.00
18-Jul-22	GEN-OP	Change of Resident Agent Registration to MD Resident Agents (MRA): TCG LLC							\$49.00	\$49.00
22-Jul-22	GEN-OP	Lunch/Dinner Meeting, Htqs Ofc				\$33.05				\$33.05
29-Jul-22	EVENT	DC Jazz Festival: Donor & Member Appreciation - Attendance 1 free+1 Guest Minimum: Discounted Ticket			\$96.05					\$96.05
30-Jul-22	MAINT	Cleaning & Repair Supplies: Mold Primer and Specks for Flooring ClearCoat							\$53.00	\$53.00
1-Aug-22	TECH/PrGM	Auction Site Software Demo/Trial: test software for TLLFs Helping Hand Fund online fundraiser.		\$59.00						\$59.00
1-Aug-22	DONAT'N	Citi Open Tennis, Washington Tennis Foundation Donation							\$500.00	\$500.00
3-Aug-22	GEN-OP	Geico Insurance: Rental							\$87.21	\$87.21
5-Aug-22	EVENT	Citi Open Tennis, Tennis -- Member & Non Member Sessions, includes Parking Passes for Aug 3-6th			\$450.00				\$167.00	\$617.00
9-Aug-22	GEN-OP	Verizon Cell/TCG LLC & ATT TLLF Cell					\$360.19			\$360.19
15-Aug-22	GEN-OP	RincCentral Toll-Free & Secure Fax Numbers: Jul-Aug					\$90.22			\$90.22

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17-Aug-22	PRGM-OP	2nd Return Site Visit to Ocean City, Sept 27 - Oct 4: RE: temp housing for reLocation. Atlantic Oceanfront Inn. Includes meals, gas, groceries	\$1,016.48			\$202.00			\$281.00	\$1,499.48
19-Aug-22	EVENT	DC Jazzfest Around Town Small Venue Supports Events: various venues Aug 20-27, includes MARC Train & taxi			\$285.00	\$33.00			\$120.00	\$438.00
27-Aug-22	GEN-OP	ARNOVA Memership Renewal							\$137.00	\$137.00
1-Sep-22	TECH/PrGM	DreamHost Domain Registrations:		\$180.00						\$180.00
3-Sep-22	GEN-OP	Geico Insurance: Auto (personal use of auto for Foundation travel/business)							\$225.48	\$225.48
3-Sep-22	EVENT	Local JazzFest Events Supporting Small Venue Reopening: various DC venues over Labor Day Wk Sept 1 - Sept 10. Includes taxi, parking, Guest where 2 is minimum, & meals when mandatory			\$335.00	\$210.00			\$70.50	\$615.50
15-Sep-22	PRGM-OP	Gemstone, Beads, Cords & Jewelry Making Supplies for Online Auction Fundraiser: Planned, jewelry making to resume shortly, lost my parents/others)	\$750.00						\$750.00	\$1,500.00
15-Sep-22	PRGM-OP	Thrift Store Finds to pair with handmade jewelry for Online Fundraising Auction: Scarves, Handbags, vases, knick-knacks (throughout 2021)	\$750.00						\$750.00	\$1,500.00
15-Sep-22	GEN-OP	RincCentral Toll-Free & Secure Fax Numbers					\$45.11			\$45.11
15-Sep-22	GEN-OP	WEZ (new property owners) 12 month Rent payment for Lanham Location	\$6,600.00							\$6,600.00
16-Sep-22	GEN-OP	Washington Networking Group: Dues							\$90.00	\$90.00

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17-Sep-22	PRGM-OP	3rd OC Expansion Visit/DoubleTree Ocean City, 5-day stay	\$1,001.00		\$198.51	\$225.00		\$205.00	\$238.00	\$1,867.51
27-Sep-22	GEN-OP	Verizon Cell/TCG LLC & ATT TLLF Cell					\$221.06			\$221.06
<b>Running Totals:</b>			<b>\$ 14,687.42</b>	<b>\$ 5,065.48</b>	<b>\$ 1,567.21</b>	<b>\$ 1,514.71</b>	<b>\$ 2,649.60</b>	<b>\$ 205.00</b>	<b>\$ 5,206.27</b>	<b>\$ 30,895.69</b>

Report Subtotal	\$ 30,895.69
Less any Advances	\$ -
<b>Total</b>	<b>\$ 30,895.69</b>

**COMMENTS:**

Events are outings to identify potential program partners/sponsors interested in supporting 501c startups & entrepreneurs.

**NOTES:**

TLLF *still* has no main revenue coming in, the web-portals needed that will generate sales for our programs are not built. SBA EILD Loan funds, TCG LLC (TLLFs parent) & myself as Founder & CEO cover expenses. We continue to struggle to get fairly priced Web development services, and we've also been refusing offers of info-only sites (which we did ourselves) in leiu of what is needed that will generate revenue. We are working to hire an Intern & are drafting a Program that Awards Stipends to 501c Startup that run technology orgs/programs. This will bring attention to their organizations as well as help reduce our backlog of overdue projects.

*The Foundation had two (2) Fiscal Sponsorship Awardees in 2021. We lost several Awardees in 2018 due to the Govt shutdown; they never received Grants linked to Federal Funds.*

Therefore, we only received \$1450 in revenue from Sponsorship Application/Registration. Our website portal remains undeveloped due to excessively high quotes we refuse. For our FY reporting cycle Oct 1, 2020-Sept 30, 2021 expenses were covered by *TLLF Founder & The Competence Group, LLC (in Blue)* & *SBA EILD Loan* funds.

While The Foundation does not operate from grant funds, but we did receive a \$3000 grant from The SBA as part of its COVID EILD Relief Program. The Foundation was able to provide supportining operates with the help of volunteers but 95% by the Foundations parent/Founder consulting firm (her), TGC LLC, who donates back office compliance, operations, infrastructure development, website & strategic planning. Most expenses carried over from 2021, addition expenses are TLLF program site searches. TLLF covers some LLC expenses while it awaits its SBA EIDL Loan. The Loan is on hold awaiting receipt of the LLCs 2018-19 4506T from IRS, which the IRS says it has not yet processed.