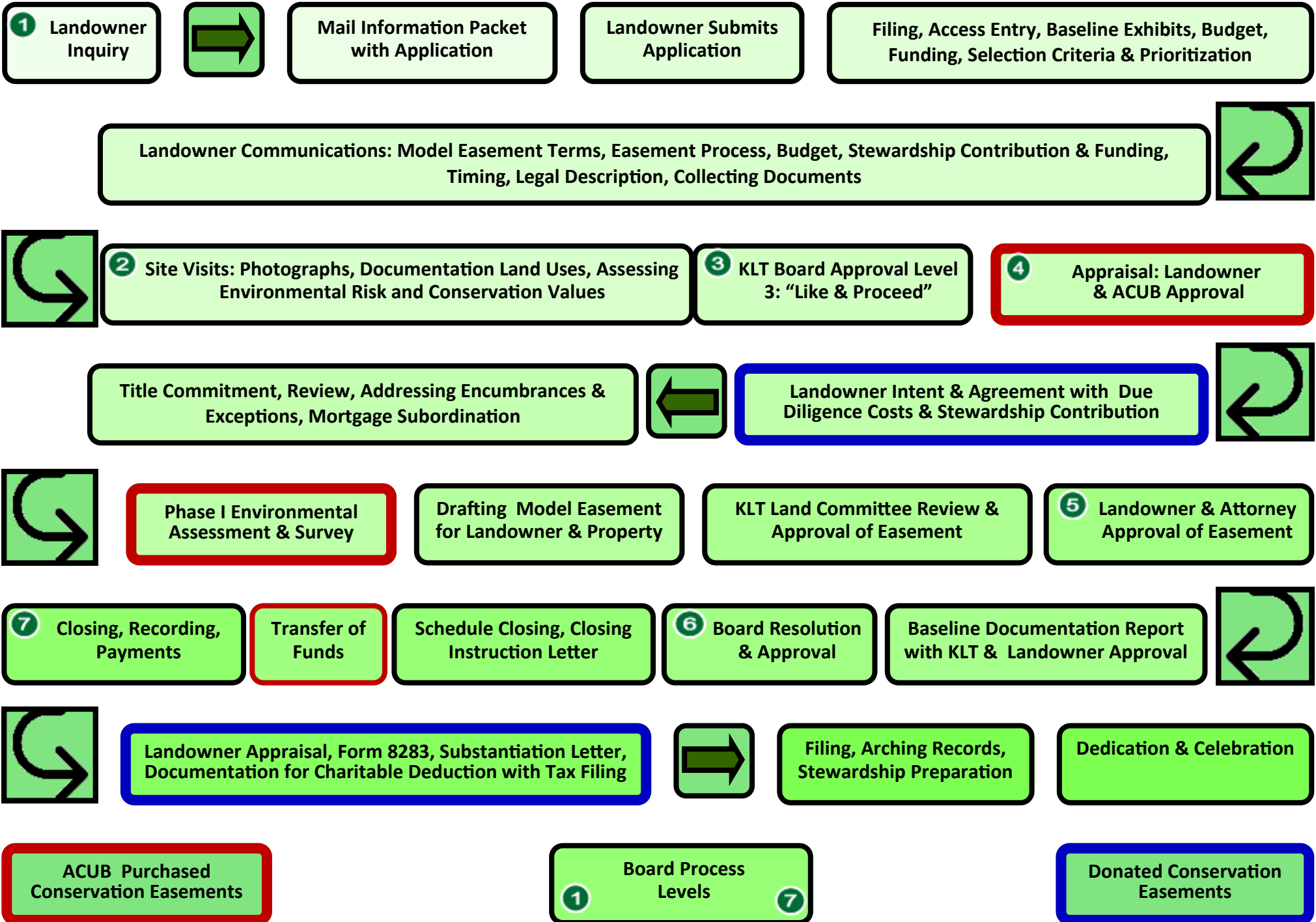


Kansas Land Trust Conservation Easement Road Map



Kansas Land Trust Donated Conservation Easement Road Map

1 Landowner Inquiry



Mail Information Packet with Application

Landowner Submits Application

Filing, Access Entry, Baseline Exhibits, Budget, Funding, Selection Criteria & Prioritization

Landowner Communications: Model Easement Terms, Easement Process, Budget, Stewardship Contribution & Funding, Timing, Legal Description, Collecting Documents



2 Site Visits: Photographs, Documentation Land Uses, Assessing Environmental Risk and Conservation Values

3 KLT Board Approval Level 3: "Like & Proceed"

Title Commitment, Review, Addressing Encumbrances & Exceptions, Mortgage Subordination



4 Landowner Intent & Agreement with Due Diligence Costs & Stewardship Contribution



Drafting Model Easement for Landowner & Property

KLT Board Attorney(s) Review & Approval of Easement

5 Landowner & Attorney Approval of Easement

7 Closing, Recording, Payments

Schedule Closing, Closing Instruction Letter

6 Board Resolution

Baseline Documentation Report with KLT & Landowner Approval



Landowner Appraisal, Form 8283, Substantiation Letter, Documentation for Charitable Deduction with Tax Filing



Filing, Archiving Records, Stewardship Preparation

Dedication & Celebration

3 Board Process Levels **6**