

Financial Statements and Supplementary Information June 30, 2016 and 2015

> Together with Independent Auditors' Report and Single Audit Reports

# YMCA OF SILICON VALLEY Table of Contents

June 30, 2016

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors of YMCA of Silicon Valley

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of YMCA of Silicon Valley (a California public benefit corporation, the "Association"), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

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#### INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of YMCA of Silicon Valley

#### **Auditors' Responsibility (Continued)**

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Association as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Summarized Comparative Information**

We have previously audited the Association's 2015 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated January 27, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2015, is consistent, in all material respects, with the audited financial statements from which is has been derived.

#### **Other Matters**

#### Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards ("Uniform Guidance"), is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

#### INDEPENDENT AUDITORS' REPORT (CONTINUED)

To the Board of Directors of YMCA of Silicon Valley

#### Other Reporting Required by Government Auditing Standards

Rober Lee + Associetes, LLP

In accordance with *Government Auditing Standards*, we have also issued our report dated November 15, 2016, on our consideration of the Association's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Association's internal control over financial reporting and compliance.

San Jose, California

November 15, 2016

## YMCA OF SILICON VALLEY Statements of Financial Position

### **ASSETS**

ASSETS				
		June 30,		
		2016	-	2015
Current Assets:	ф	0.107.107	Ф	6.004.107
Cash and cash equivalents	\$	9,127,135	\$	6,984,127
Accounts receivable, net of allowance				
of \$203,000 and \$252,462 for 2016 and 2015, respectively		2,045,882		2,744,473
Annual giving campaign, net of allowance				
of \$249,459 and \$252,542 for 2016 and 2015, respectively		742,040		772,882
Pledges receivable, current portion, net		1,185,395		1,009,263
Prepaid expenses and other assets		276,684	_	557,285
Total current assets		13,377,136	_	12,068,030
Investments		14,166,507		14,559,057
Pledges receivable, non-current portion, net		171,757		214,007
Restricted cash equivalents		-		1,523,309
Land, buildings and equipment, net		65,817,202		64,069,537
Other assets		89,030	_	114,388
Total assets	\$	93,621,632	\$	92,548,328
LIABILITIES AND NET ASS	<b>SETS</b>			
Current Liabilities:				
Accounts payable and accrued expenses	\$	8,120,428	\$	6,483,540
Current portion of notes payable		564,454		659,631
Deferred revenue		4,327,766		4,239,937
Total current liabilities		13,012,648	_	11,383,108
Notes payable		12,773,280	_	13,334,784
Total liabilities		25,785,928	_	24,717,892
Commitments (Note 12)				
Net assets:				
Unrestricted:				
Board designated for maintenance				
and equipment reserve		3,458,507		3,458,507
Board designated for quasi-endowment		2,231,512		2,307,383
Endowment investment loss		(25,824)		(11,875)
Undesignated		53,469,412		51,751,081
Total unrestricted net assets		59,133,607		57,505,096
Temporarily restricted		3,912,090		5,559,837
Permanently restricted		4,790,007		4,765,503
Total net assets		67,835,704		67,830,436
Total liabilities and net assets	\$	93,621,632	\$	92,548,328
			_	

YMCA OF SILICON VALLEY
Statements of Activities and Changes in Net Assets
For the Year Ended June 30, 2016 (with summarized comparative totals for 2015)

	2016						2015			
		TT		Temporarily		Permanently		m . 1	_	Comparative
<b>.</b>		Unrestricted		Restricted		Restricted		Total	_	Total
Revenue:	Ф	21 407 606	ф		ф		Ф	21 407 606	ф	20.050.402
Program fees	\$	31,487,696	\$	-	\$	-	\$	31,487,696	\$	30,059,403
Membership dues		26,620,178		-		-		26,620,178		26,415,107
Fees and grants from government agencies Contributions		9,153,020		62,379		24.504		9,215,399		9,138,249
		4,535,936		2,168,224		24,504		6,728,664		7,696,478
Investment gain (loss), net		11,289		(128,457)		-		(117,168)		37,246
Loss on disposal of buildings and equipment		441 206		-		-		441 296		(370,144)
Miscellaneous revenue  Net assets released from restrictions		441,286		(2.740.902)		-		441,286		586,440
Net assets released from restrictions		3,749,893		(3,749,893)	-				_	<del>-</del>
Total revenue		75,999,298		(1,647,747)		24,504		74,376,055	_	73,562,779
Expenses:										
Program services:										
Healthy living		25,844,989		-		-		25,844,989		26,491,478
Child youth development and families		32,625,536		<u>-</u>		-		32,625,536	_	32,262,660
Total program services		58,470,525				-		58,470,525	_	58,754,138
Supporting services:										
Management and general		10,622,628		-		-		10,622,628		10,149,140
Fundraising		1,728,173				-		1,728,173		1,696,905
Total supporting services		12,350,801		-		-		12,350,801	_	11,846,045
Total expenses before depreciation and										
amortization		70,821,326						70,821,326		70,600,183
Change in net assets before depreciation and										
amortization		5,177,972		(1,647,747)		24,504		3,554,729		2,962,596
Depreciation and amortization expense		3,549,461	_			-		3,549,461	_	3,754,220
Change in net assets		1,628,511		(1,647,747)		24,504		5,268		(791,624)
Net assets, beginning of year		57,505,096	_	5,559,837		4,765,503		67,830,436	_	68,622,060
Net assets, end of year	\$	59,133,607	\$	3,912,090	\$	4,790,007	\$	67,835,704	\$_	67,830,436

YMCA OF SILICON VALLEY
Statements of Functional Expenses
For the Year Ended June 30, 2016 (with summarized comparative totals for 2015)

2016

_	Program S	ervices		Supporting S	Services			
_		Child, Youth	Total			Total		2015
	Healthy	Development	Program	Management		Supporting		Summarized
_	Living	and Families	Services	and General	Fundraising	Services	Total	Total
Staff compensation \$	17,622,714 \$	21,210,161 \$	38,832,875 \$	5,390,897 \$	1,073,054 \$	6,463,951 \$	45,296,826 \$	46,666,504
Facilities	4,885,901	2,860,771	7,746,672	286,097	373	286,470	8,033,142	7,500,271
Office and program supplies	921,725	5,327,247	6,248,972	98,050	123,910	221,960	6,470,932	6,233,721
Contractual services	179,063	1,264,027	1,443,090	2,677,309	6,233	2,683,542	4,126,632	3,516,910
Interest and bank fees	704,599	282,797	987,396	511,374	50,329	561,703	1,549,099	1,573,039
Equipment rental, repairs and	704,377	202,777	767,370	311,374	30,327	301,703	1,547,077	1,575,057
maintenance	609,939	279,656	889,595	198,692	19,821	218,513	1,108,108	1,282,653
Vehicle and transportation	54,466	709,651	764,117	40,589	4,216	44,805	808,922	904,153
Membership dues	29,408	16,897	46,305	586,249	3,736	589,985	636,290	423,543
Bad debt	40,678	14,517	55,195	222,466	340,135	562,601	617,796	574,865
Telephone	286,881	160,505	447,386	118,887	20,482	139,369	586,755	354,961
Conference and travel	161,603	170,695	332,298	114,223	20,300	134,523	466,821	424,679
Printing and public relations	74,989	143,505	218,494	169,209	40,190	209,399	427,893	534,947
Insurance	210,568	95,498	306,066	68,515	15,041	83,556	389,622	337,694
Recruitment and other	38,341	52,212	90,553	71,683	2,810	74,493	165,046	72,213
Postage and shipping	24,114	37,397	61,511	68,388	7,543	75,931	137,442	200,030
Total expenses before								
depreciation and amortization	25,844,989	32,625,536	58,470,525	10,622,628	1,728,173	12,350,801	70,821,326	70,600,183
Depreciation and amortization	2,461,720	846,569	3,308,289	241,172	<u>-</u>	241,172	3,549,461	3,754,220
Total expenses \$_	28,306,709 \$	33,472,105 \$	61,778,814 \$	10,863,800 \$	1,728,173 \$	12,591,973 \$	74,370,787 \$	74,354,403

# YMCA OF SILICON VALLEY Statements of Cash Flows

June 30, 2016

		For the Years Ended June 30,		
	-	2016		2015
Cash flows from operating activities:	-		-	
Change in net assets	\$	5,268	\$	(791,624)
Adjustments to reconcile change in net assets				
to net cash provided by operating activities:				
Depreciation and amortization		3,549,461		3,754,220
Gain on exchange of land		-		(18,500)
Unrealized gains on investments		514,773		442,955
Capital campaign pledges		(1,507,104)		(2,800,000)
Restricted cash equivalents for capital improvements		1,523,309		122,865
Changes in operating assets and liabilities:				
Accounts receivable, net		698,591		(724,216)
Annual giving campaign receivables, net		30,842		(40,415)
Prepaid expenses and other assets		280,601		(289,375)
Other assets		25,358		(78,388)
Accounts payable and accrued expenses		1,636,888		264,289
Deferred revenue	-	87,829		329,808
Net cash provided by operating activities	-	6,845,816		171,619
Cash flows from investing activities:				
Proceeds from sale of investments		1,661,794		3,350,703
Purchases of investments		(1,784,017)		(2,794,035)
Purchases of land, buildings and equipment		(418,894)		(1,122,402)
Purchases of assets placed into construction-in-progress	-	(4,878,232)		(839,597)
Net cash used by investing activities	-	(5,419,349)		(1,405,331)
Cash flows from financing activities:				
Payments on note payable		(656,681)		(645,265)
Proceeds received from capital campaign contributions		1,373,222		1,975,442
Net cash provided by financing activities		716,541		1,330,177
Increase in cash and cash equivalents		2,143,008		96,465
Cash and cash equivalents, beginning of year	-	6,984,127		6,887,662
Cash and cash equivalents, end of year	\$	9,127,135	\$	6,984,127

## Notes to Financial Statements June 30, 2016

#### **Note 1 - Organization and operations:**

#### **Description of Organization**

The YMCA of Silicon Valley (the "Association" or the "Y") is a nonprofit organization committed to strengthening our community by improving the quality of life and inspiring individuals and families to develop their fullest potential in spirit, mind and body. Key areas of focus are youth development, healthy living and social responsibility. The Y nurtures the potential of every child and teen, improves the health and well-being of community members, and provides opportunities to give back and support its neighbors. Integral to all Y activities are its core values of caring, honesty, respect and responsibility. The Y serves people of all backgrounds, ages, capabilities and income levels, providing financial assistance to those in need.

#### **Description of Programs**

<u>Healthy Living</u> - The Y offers a wide range of programs and services to enable people to live healthier lifestyles. These wellness-based programs focus on exercise, nutrition, stress management, health education, therapeutic activities, avoidance of drug and alcohol abuse, chronic disease prevention and management and other specialized needs. A lifelong progression of health related activities, experiences, and education is offered for all ages and abilities, and also encourages participants to give back and help strengthen their community. In a welcoming environment, more than 180,000 members and participants receive support to live a healthier lifestyle.

<u>Child Development</u> - It is critical for the healthy development of children to have physically, emotionally and educationally stimulating activities available in a safe environment before and after school. The Y delivers family-centered, values-based activities to more than 7,000 children every day through licensed childcare and special programs focusing on education, health and nutrition, in collaboration with school districts and community organizations. A highly trained staff delivers enriching and affordable programming in a nurturing environment. Children are encouraged and given opportunities to serve their community.

Camping Programs / Youth, Teen and Family Programs - Youth and teen programs foster the development of self-esteem, social skills, social responsibility, physical fitness, character and values, healthy habits, positive attitude and teamwork. The Y offers sports, parent-child, leadership and development, and tutoring programs. Day, resident, and specialty camps provide a wide range of opportunities for growth, learning, relationship building and healthy fun. More than 40,000 youth are served. Families come together to form stronger bonds and healthier lifestyles. For those in need, financial assistance is provided.

## **Notes to Financial Statements**June 20, 2016

June 30, 2016

#### **Note 1 - Organization and operations (continued):**

#### **Description of Programs (continued)**

The Association has received a determination letter from the Internal Revenue Service that it is exempt from federal taxation under Section 501(c)(3) of the U.S. Internal Revenue Code. The Association is exempt from California franchise taxes under Revenue and Taxation Code Section 23701(d).

#### Note 2 - Summary of significant accounting policies:

<u>Basis of accounting</u> - The financial statements have been prepared on the accrual basis of accounting which recognizes revenue and support when earned and expenses when incurred and accordingly reflect all significant receivables, payables and other liabilities.

<u>Basis of presentation</u> - The Association presents information regarding its financial position and activities according to three classes of net assets:

- Unrestricted net assets the portion of net assets that is neither temporarily nor permanently restricted by donor-imposed stipulations. These net assets are intended for use of management and the Board of Directors for facility maintenance and general operations.
- *Temporarily restricted net assets* the portion of net assets for which the use is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Association.
- Permanently restricted net assets the portion of net assets for which the use is limited by donor-imposed stipulations that neither expire by passage of time nor can be removed by actions of the Association.

<u>Use of estimates</u> - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant estimates used in preparing these financial statements include the allowance for doubtful accounts, the discount for present value on pledges receivable, the useful lives of property and equipment and the allocation of expenses by function. Actual results could differ from these estimates.

#### Notes to Financial Statements June 30, 2016

#### Note 2 - Summary of significant accounting policies (continued):

<u>Revenue recognition</u> - Contributed support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other contributed support is recognized as revenue when received or un-conditionally promised. The Association reports gifts of cash and other assets as restricted support if such gifts are received with donor stipulations that limit the use of the donated assets. When such restrictions expire, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported as net assets released from restrictions.

Promises to give, that are expected to be collected in future years, are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received. Amortization of the discounts, if any, is included in contribution revenue. Conditional promises to give, if any, are not included as support until the conditions are substantially met.

Membership dues, camp fees, child care fees and program registration fees are deferred upon receipt and recognized as revenue ratably over the membership period or in the period (month) that services are delivered, and are recognized net of financial aid and discounts granted.

Contributed property and services - Significant donated property and equipment is recorded at estimated fair value at the date of receipt. Contributed services, which require a specialized skill and which the Association would have paid for if not contributed, is recorded at their estimated fair market value. The Association received \$597,949 and \$580,503 in contributions-in-kind during the years ended June 30, 2016 and 2015, which is included in miscellaneous income on the statements of activities and changes in net assets. In addition, a substantial number of volunteers have contributed significant amounts of time in promoting the Association's programs. The value of contributed volunteer services has not been recognized in the accompanying financial statements because such volunteer services do not require specialized skills.

<u>Functional expense allocations</u> - The costs of providing the various program and supporting services have been summarized on a functional basis in the statement of activities and changes in net assets. Accordingly, certain costs have been allocated, based on estimates of time, space, and other factors, among the classifications.

<u>Cash and cash equivalents</u> - For purposes of reporting cash flows, the Association considers all highly liquid investments with a maturity of 90 days or less at the date of purchase to be cash equivalents. Cash balances held in managed investment accounts are excluded from cash and cash equivalents.

## Notes to Financial Statements June 30, 2016

#### **Note 2 - Summary of significant accounting policies (continued):**

<u>Restricted cash equivalents</u> - In relation to the Association's active capital campaign, the Association holds cash equivalents which are restricted by a local county until construction has been completed. The Association also holds cash and cash equivalents for excess funds received in relation to the note payable (Note 7) and purchase of the new building. The funds are restricted by the bank for capital acquisitions and improvements approved by the bank.

Accounts receivable and allowance for doubtful accounts - Accounts receivable consist of receivables relating to program revenue, foundation grants and government agency grants. Accounts receivable are carried at invoice amounts less an estimate made for doubtful receivables. The Association uses the allowance method to determine uncollectible trade receivables. The allowance is based on prior years' experience and management's analysis of specific receivables. The financial statements reflect these receivables net of the allowance reserve.

Annual giving campaign receivables and allowance for doubtful accounts - The annual giving campaigns receivables are the result of annual campaigns carried by each branch in support of the Association's mission in the local community and have not been collected at year end. Annual giving campaign receivables that are expected to be collected after one year are reported at fair value using discounted cash flow methodology. Discount rates used are the Association's borrowing rate of interest applicable at the date of the pledge. The Association uses the allowance method to determine uncollectible annual giving campaign receivables. The allowance is based on prior years' experience and management's analysis of specific receivables. The financial statements reflect these receivables net of the discount, if any, and allowance reserve. Management expects all annual giving campaign receivables outstanding at June 30, 2016 to be paid by June 30, 2017.

<u>Pledges receivable and allowance for doubtful accounts</u> - Pledges receivable are unconditional multi-year commitments towards specific projects covering capital improvements, programs, and other initiatives, supporting the projects. Unconditional promises to give are promises that depend only on the passage of time or the demand by the promisor for performance. A conditional promise to give is a promise that depends on the occurrence of a specified future and uncertain event to bind the promisor. Conditional promises to give are not included as support until the conditions are substantially met. There were no conditional promises to give at June 30, 2016 and 2015.

Pledges are predominantly associated with capital campaigns for construction and renovation to certain of the Association's facilities and funding of specific projects. Pledges that are expected to be collected after one year are reported at fair value using discounted cash flow methodology. Discount rates used are the Association's borrowing rate of interest applicable at the date of the pledge.

## Notes to Financial Statements June 30, 2016

#### Note 2 - Summary of significant accounting policies (continued):

<u>Pledges receivable and allowance for doubtful accounts</u> - The Association uses the allowance method to estimate potentially uncollectible pledges receivable. The allowance is based on prior years' experience and management's analysis of specific pledges made. The financial statements reflect these pledges net of the discount and allowance reserve.

<u>Prepaid expenses and other assets</u> - Prepaid expenses and other assets include payments for lease deposits, contracts and program related activities.

<u>Investments</u> - All investments are valued in accordance with Generally Accepted Accounting Principles ("GAAP"), including Fair Value Measurements.

Publicly traded - The Association invests primarily in marketable securities and bonds. All debt securities and equity securities are carried at quoted market prices as of the last trading date of the Association's fiscal year. The Association's Board of Directors has established an investment policy and has engaged the services of an outside investment advisor to assist in such matters. Contributions of investments are recorded at estimated fair value at the date of donation and are sold as soon as reasonably possible. Unrealized gains and losses that result from market fluctuations are recognized in the period such fluctuations occur. Realized gains and losses resulting from the sales or maturities are the differences between the investment's cost basis and the sale or maturity settlement of the investment. Dividend and interest income are accrued when earned. The Association may have risk associated with its concentration of investments in one geographic region and in certain industries.

Privately managed futures fund - This fund invests in publicly traded investments and is included at quoted market prices as described above. The Association's investment within this fund is carried at estimated fair values as determined by the investment manager of these securities after giving consideration to operating results, financial condition, recent sales prices of issuers' securities and other pertinent information. These investments are valued at the Association's percentage interest owned in this fund. Because of the inherent uncertainty of valuations, however, the estimated fair values may differ significantly from the values that would have been used had a ready market for the securities existed, and the differences could be material.

<u>Fair value of financial instruments</u> - Financial instruments included in the Association's Statement of Financial Position as of June 30, 2016 and 2015 include cash and cash equivalents, receivables, investments, and accounts payable and accrued expenses, note payable and deferred revenue. For cash and cash equivalents, receivables, accounts payable and accrued expenses, note payable, deferred revenue, and line of credit the carrying amounts represent a reasonable estimate of the corresponding fair values. Investments are reflected in the accompanying Statement of Financial Position at their estimated fair values using methodologies described above.

#### Notes to Financial Statements June 30, 2016

#### **Note 2 - Summary of significant accounting policies (continued):**

<u>Land, buildings, equipment, depreciation and amortization</u> - Land, buildings and equipment are stated at cost. Acquisitions of items in excess of \$5,000 are capitalized. Significant donated items are recorded at estimated fair value at the date of receipt. If donors stipulate how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of land, buildings and equipment are recorded as unrestricted support.

Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from three to forty years. Leasehold improvements are amortized using the straight-line method over the lesser of the assets' estimated useful lives or the term of the applicable lease. Property under capital leases is amortized over the lives of the respective leases or the estimated useful lives of the assets, whichever is shorter.

<u>Long-lived assets</u> - The Association reviews long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying amount of any assets may not be recoverable. No such impairments have been identified to date.

<u>Construction-in-progress</u> - Construction-in-progress represents assets acquired and not yet placed into service. Applicable interest charges incurred during the construction of new facilities are capitalized as an element of the cost and are amortized over the asset's estimated useful life.

<u>Asset retirement obligation</u> - The Association records an asset and related liability for costs associated with its retirement when an unconditional legal obligation to effect the retirement exists. The Association is not aware of any specific legal obligation which individually or in the aggregate, is material to the Association's financial position.

<u>Endowment accounting and interpretation of relevant law</u> - The Association's endowment consists of fifty-three individual funds established for a variety of purposes. Its endowment includes donor-restricted endowment funds and funds designated by the Board to function as endowments. Net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

#### Notes to Financial Statements June 30, 2016

#### **Note 2 - Summary of significant accounting policies (continued):**

Endowment accounting and interpretation of relevant law (continued) - The Board of Directors of the Association has interpreted the State Prudent Management of Institutional Funds Act ("SPMIFA") as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Association classifies this endowment as permanently restricted net assets at (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Association in a manner consistent with the standard of prudence prescribed by SPMIFA.

<u>Concentration of credit risk</u> - Financial instruments that potentially subject the Association to credit risk consist primarily of cash and cash equivalents, receivables, and investments. The Association maintains cash and cash equivalents with commercial banks and other major financial institutions. Cash equivalents include overnight investments, and money market funds. These accounts are insured up to \$250,000 per depositor by an agency of the federal government. At times, such amounts may exceed Federal Deposit Insurance Corporation ("FDIC") limits.

The credit risk associated with receivables is mitigated by the fact that generally the receivables are made by local Association members and donors and the receivables are evaluated by the Association based on the knowledge of the individuals. Additionally, any receivables that are expected to be collected after one year have been discounted and are reflected in the financial statements at their net present value. The Association's investments have been placed with high quality financial institutions. The Association monitors these investments and has not experienced significant credit losses. It is the Association's opinion that it is not exposed to any significant credit risks.

<u>Advertising</u> - Advertising costs are expensed as incurred. Advertising, promotion, and marketing expense for the years ended June 30, 2016 and 2015 were approximately \$185,000 and \$227,000, respectively.

Accounting for uncertainty in income taxes - The Association evaluates its uncertain tax positions and will recognize a loss contingency when it is probable that a liability has been incurred as of the date of the financial statements and the amount of the loss can be reasonably estimated. The amount recognized is subject to estimate and management judgment with respect to the likely outcome of each uncertain tax position. The amount that is ultimately sustained for an individual uncertain tax position for all uncertain tax positions in the aggregate could differ from the amount recognized. As of June 30, 2016 and 2015 management did not identify any uncertain tax positions.

## Notes to Financial Statements June 30, 2016

#### **Note 2 - Summary of significant accounting policies (continued):**

Accounting for uncertainty in income taxes (continued) - The Association is subject to potential examination by taxing authorities for income tax returns filed in the U.S. federal jurisdiction and the State of California. The tax years that remain subject to potential examination for the U.S. federal jurisdiction is June 30, 2013 and forward. The State of California tax jurisdiction is subject to potential examination for fiscal tax years June 30, 2012 and forward.

<u>Comparative totals</u> - The statements of activities and changes in net assets and the statement of functional expenses include certain prior year summarized comparative information in total but not by net asset class and fund as presented for the current year. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly such information should be read in conjunction with the Association's financial statements for the year ended June 30, 2015, from which the summarized information was derived.

Recent accounting pronouncements - In August 2016, the Financial Accounting Standards Board ("FASB") issued Accounting Standard Update ("ASU") No. 2016-14 "Not-for-Profit Entities: Presentation of Financial Statements for Not-for-Profit Entities." The ASU is intended to improve identified issues about the current financial reporting for Not-for-Profits. This ASU is effective for annual financial statements issued for fiscal years beginning after December 15, 2017, and for interim periods within fiscal years beginning after December 15, 2018. Early application is permitted. Management has not determined the impact of this pronouncement.

In February 2016, the FASB issued FASB ASU No. 2016-02 "Leases." The ASU is intended to increase transparency and comparability between organizations recognizing lease assets and liabilities by recognizing lease assets and lease liabilities on the balance sheet and increasing the related disclosures. For non-public entities, the effective date will be effective for annual reporting periods beginning after December 15, 2019, and interim periods within annual periods beginning after December 15, 2020. Early application is permitted. Management has not determined the impact of this pronouncement.

In May 2014, the Financial Accounting Standards Board ("FASB") issued Accounting Standard Update ("ASU") No. 2014-09 "Revenue from Contracts with Customers (Topic 606)". The ASU provides guidance over the core principle of recognizing revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods. ASU 2014-09 will supersede the revenue recognition requirements in FASB Accounting Standard Codification (ASC) 605, "Revenue Recognition", and most industry-specific guidance throughout the Industry Topics of the FASB ASC. The purpose of the new standard is to clarify the principles for recognizing revenue and to develop a common revenue standard for U.S. GAAP and International Financial Reporting Standards (IFRS).

Notes to Financial Statements June 30, 2016

#### Note 2 - Summary of significant accounting policies (continued):

Recent accounting pronouncements - In August 2015, the FASB issued ASU 2015-14 "Revenue from Contracts with Customers (Topic 606): Deferral of the Effective Date" which will defer the effective date of ASU No. 2014-09 "Revenue from Contracts with Customers" for all entities by one year. In March 2016, the FASB issued ASU No. 2016-08 "Revenue from Contracts with Customers (Topic 606): Principal versus Agent Considerations. The ASU improves operability and understandability of Topic 606 in principal versus agent considerations. In April 2016, the FASB issued ASU No. 2016-10 "Revenue from Contracts with Customers (Topic 606): Identifying Performance Obligations and Licensing". The ASU expands on Topic 606 with clarification over identifying performance obligations and licensing. For non-public entities, the effective date will be effective for annual reporting periods beginning after December 15, 2018 and interim periods within annual periods beginning after December 15, 2019. Early adoption is permitted under several options, the earliest for a year beginning after December 15, 2016 and interim periods within that year. Various retrospective application methods are available. Management has not determined the impact on the financial statements.

<u>Subsequent events</u> - Subsequent events have been evaluated through the date of the independent auditors' report, which is the date the financial statements were available to be issued and it has been determined that no material subsequent events that require an estimate to be recorded or disclosed as of June 30, 2016.

#### **Note 3 - Supplemental cash flow information:**

	For the Years Ended					
		June 30,				
		2016	_	2015		
Supplemental disclosure of cash flow information						
Cash paid during the year for interest \$	5	502,754	\$	522,125		
Supplemental disclosure of non-cash transactions						
Transfer of assets from CIP to land, buildings and equipment \$		738,941	\$	25,549		

## **Notes to Financial Statements**

June 30, 2016

#### Note 4 - Pledges receivable:

Non-current receivables are recorded after discounting the future cash flows to present value using a discount rate range of 2.25% to 5.00%. The maturities of these receivables are as follows:

Year Ending June 30,	Amount		
2017	\$	1,185,395	
2018		168,125	
2019		42,000	
2020		12,000	
2021		12,000	
Thereafter		3,334	
Total pledges receivable		1,422,854	
Less: discount for present value		(12,476)	
Less: allowance for estimated uncollectible			
contributed support	_	(53,226)	
Pledges receivable, net		1,357,152	
Less: current portion, net		(1,185,395)	
Non-current portion, net	\$_	171,757	

#### **Note 5 - Investments:**

The Association follows the provisions of the Fair Value Measurements and Disclosure topic of the FASB Accounting Standards Codification. These standards establish a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority, Level 2 inputs consist of observable inputs other than quoted prices for identical assets, and Level 3 inputs have the lowest priority.

The Association uses appropriate valuation techniques based on the available inputs to measure the fair value of its investments. When available, the Association measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. At June 30, 2016 and 2015, the Association was invested in Level 1 investments and had no investment in Level 2 and Level 3 inputs.

All of the endowment assets, which are further discussed in Note 11, are held within the below investments. The Association's investments were measured using quoted prices in active markets for identical assets (Level 1).

## **Notes to Financial Statements**

June 30, 2016

#### **Note 5 - Investments (continued):**

The fair values of the Association's investments by major categories were as follows:

	 2016	_	2015
Cash and cash equivalents	\$ 68,609	\$	52,545
Equity securities	6,576,285		7,133,630
U.S. treasury bonds	2,828,826		2,907,743
Municipal bonds	910,707		99,181
Mortgage-backed securities	113,011		199,744
Ceritificate of deposits	2,808,947		3,334,400
Commodities	394,876		446,461
Real estate	 465,246	_	385,353
Total Investments	\$ 14,166,507	\$_	14,559,057

The following schedule summarizes the investment returns for the years ended June 30:

	 2016	2015
Dividends and interest income	\$ 271,096	\$ 376,232
Net realized gains	154,917	128,959
Net unrealized losses	 (514,773)	(436,824)
	(88,760)	68,367
Investment consulting fees	 (28,408)	(31,121)
	\$ (117,168)	\$ 37,246

## Notes to Financial Statements June 30, 2016

#### Note 6 - Land, buildings and equipment:

Land, buildings and equipment, including equipment under capital leases, consist of the following at June 30, 2016 and 2015:

	_	2016	_	2015
Building and improvements	\$	88,726,633	\$	85,236,602
Furniture, equipment, and vehicles		8,791,356		8,339,818
Capitalized interest		146,262		146,262
Capitalized finance charges		222,894		222,894
Leasehold improvements		419,026		419,026
Total buildings and equipment		98,306,171		94,364,602
Less: accumulated depreciation and amortization	_	(46,068,840)		(42,519,379)
Buildings and equipment, net		52,237,331		51,845,223
Construction-in-progress		2,149,447		839,597
Land		7,229,447		7,229,447
Land improvements	_	4,200,977	_	4,155,270
Land, buildings and equipment, net	\$_	65,817,202	\$_	64,069,537

Depreciation and amortization expense for the years ended June 30, 2016 and 2015 were approximately \$3,549,000 and \$3,754,000, respectively.

### Notes to Financial Statements June 30, 2016

### **Note 7 - Notes payable:**

Notes payable consist of the following as of June 30:

	2016	2015
Note agreement with a bank to purchase property in the city of Santa Clara, California, perform building improvements and refinance of their line of credit. The note requires monthly payments of approximately \$74,000, including interest of 3.65% per annum, maturing January 31, 2038.	13,243,078 \$	13,635,993
Note agreement with a bank to purchase gym equipment. The note requires monthly payments of approximately \$22,000, including interest of 3.25% per annum, maturing February		
2017.	155,556	422,222
Total notes payable	13,398,634	14,058,215
Less: original issue discount	(60,900)	(63,800)
Less: current portion of notes payable	(564,454)	(659,631)
Long-term notes payable \$	12,773,280 \$	13,334,784

At June 30, 2016, the future principal payments are due as follows:

Year Ending June 30,		Amount
2017	\$	564,454
2018		424,077
2019		439,818
2020		454,965
2021		473,431
Thereafter		11,041,889
Total notes payable		13,398,634
Less: original issue discount		(60,900)
Less: current portion, net	_	(564,454)
Non-current portion, net	\$_	12,773,280

## **Notes to Financial Statements**

June 30, 2016

#### Note 8 - Temporarily restricted net assets:

Temporarily restricted net assets are restricted by donors for facility renovation, construction, specific programs and endowment earnings. Temporarily restricted net assets were available for the following purposes at June 30:

	 2016	 2015
Capital campaigns	\$ 1,673,501	\$ 2,624,557
Grants and contributions for projects	658,420	911,830
Endowment earnings	 1,580,169	 2,023,450
Total	\$ 3,912,090	\$ 5,559,837

#### Note 9 - Net assets released from restrictions:

Net assets, originally restricted by donors, were released as they were expended in accordance with donor restrictions for the following purposes at June 30:

	 2016		2015
Capital campaigns	\$ 2,446,296	\$	578,080
Grants and contributions for projects	988,772		676,215
Endowments	 314,825	_	225,015
Total	\$ 3,749,893	\$	1,479,310

#### **Note 10 - Permanently restricted net assets:**

Permanently restricted net assets consist of endowment fund investments that represent the principal amounts of gifts accepted with donor stipulation that the principal be maintained intact in perpetuity. Income generated from these investments can be utilized for a variety of programs as directed by donors. Permanently restricted net assets available at June 30, 2016 and 2015 were \$4,790,007 and \$4,765,503, respectively.

#### **Note 11 - Endowment:**

The endowment consists of fifty-four individual funds comprising permanently restricted net assets, temporarily restricted net assets, and Board designated (quasi) endowments. The permanently restricted net assets represent the principal amounts of gifts accepted with donor stipulation that the principal be maintained intact in perpetuity. Temporarily restricted net assets consist of the income generated from the endowment investments which can be utilized for a variety of programs as directed by donors.

## Notes to Financial Statements June 30, 2016

#### **Note 11 - Endowment (continued):**

The quasi endowments consists of Board designated unrestricted net assets. The unrestricted endowment investment loss consists of the cumulative fair value adjustments of the permanently restricted endowment investments. The unrestricted quasi endowment investment gain (loss) consists of the cumulative fair value adjustment of the Board designated quasi endowment investments. The current and prior year losses resulted, in most cases, in significant decreases in the values of these endowment funds, reducing the values below the original principal amounts. As a result, the Association has recorded these losses as part of the unrestricted net assets and has shown them separately in the tables below.

The endowment is recorded by the different classifications of net assets in the financial statements for the year ended June 30, 2016 as follows:

			Temporarily	Permanently	
	-	Unrestricted	Restricted	Restricted	Total
Donor restricted endowment funds	\$	- \$	1,580,169 \$	4,790,007 \$	6,370,176
Board designated endowment funds		2,231,512	-	-	2,231,512
Funds with deficiencies					
endowment investment loss	-	(25,825)			(25,825)
Total	\$	2,205,687 \$	1,580,169 \$	4,790,007 \$	8,575,863

The endowment is recorded by the different classifications of net assets in the financial statements for the year ended June 30, 2015 as follows:

			Temporarily	Permanently	
	_	Unrestricted	Restricted	Restricted	Total
	_	_	<u>-</u>	_	
Donor restricted endowment funds	\$	- \$	2,023,450 \$	4,765,503 \$	6,788,953
Board designated endowment funds		2,307,383	-	-	2,307,383
Funds with deficiencies					
endowment investment loss	-	(11,875)	<u> </u>		(11,875)
Total	\$	2,295,508 \$	2,023,450 \$	4,765,503 \$	9,084,461

### Notes to Financial Statements June 30, 2016

#### **Note 11 - Endowment (continued):**

For the year ended June 30, 2016, the Association had the following endowment-related activities:

Temporarily

Permanently

4,765,503 \$

	_	Unrestricted	_	Restricted	_	Restricted		Total
Endowment net assets July 1, 2015	\$	2,295,508	\$	2,023,450	\$	4,765,503	\$	9,084,461
Investment return: Interest and dividend income Realized and unrealized gains and		49,494		117,615		-		167,109
losses		(93,455)		(233,803)		-		(327,258)
Investment consulting fees		(5,128)	_	(12,268)	_	-		(17,396)
Total investment return		(49,089)	_	(128,456)	_	-		(177,545)
Contributions	_	65,903	_	-	_	24,504	_	90,407
Appropriation of endowment net assets for expenditure		(106,635)	_	(314,825)	_	-		(421,460)
Reclassification		_	_	-	_	-	_	
Endowment net assets June 30, 2016	\$_	2,205,687	\$	1,580,169	\$	4,790,007	\$	8,575,863
For the year ended June 30, 20 activities:	15,	the Assoc	iati	on had the	fo	llowing end	OW1	ment-related
•	15,	the Assoc	iati	on had the Temporarily	fo	llowing end Permanently	OW1	ment-related
•		the Assoc	iati -		fo	· ·	<b>OW</b> I	ment-related  Total
activities:			iati - \$	Temporarily	fo	Permanently	ow:	
activities:	_1	Unrestricted_	_	Temporarily Restricted	_	Permanently Restricted	. <u>-</u>	Total
Endowment net assets July 1, 2014  Investment return: Interest and dividend income	_1	Unrestricted_	_	Temporarily Restricted	_	Permanently Restricted	. <u>-</u>	Total
Endowment net assets July 1, 2014 Investment return:	_1	Unrestricted 2,392,864 70,269	_	Temporarily Restricted 2,269,471 190,924	_	Permanently Restricted	. <u>-</u>	Total 9,323,139 261,193
Endowment net assets July 1, 2014  Investment return: Interest and dividend income Realized and unrealized gains and	_1	<u>Unrestricted</u> 2,392,864	_	Temporarily Restricted 2,269,471	_	Permanently Restricted	. <u>-</u>	Total 9,323,139 261,193 (272,219)
Endowment net assets July 1, 2014  Investment return: Interest and dividend income Realized and unrealized gains and losses	_1	Unrestricted 2,392,864 70,269 (73,790)	_	Temporarily Restricted  2,269,471  190,924  (198,429)	_	Permanently Restricted	. <u>-</u>	Total 9,323,139 261,193
Endowment net assets July 1, 2014  Investment return: Interest and dividend income Realized and unrealized gains and losses Investment consulting fees	_1	Unrestricted 2,392,864 70,269 (73,790) (4,972)	_	Temporarily Restricted  2,269,471  190,924  (198,429) (13,501)	_	Permanently Restricted	. <u>-</u>	Total  9,323,139  261,193  (272,219) (18,473)
Endowment net assets July 1, 2014  Investment return: Interest and dividend income Realized and unrealized gains and losses Investment consulting fees Total investment return  Contributions  Appropriation of endowment net	_1	Unrestricted 2,392,864 70,269 (73,790) (4,972) (8,493) 500	_	Temporarily Restricted  2,269,471  190,924  (198,429)  (13,501)  (21,006)	_	Permanently Restricted 4,660,804	. <u>-</u>	Total 9,323,139 261,193 (272,219) (18,473) (29,499) 105,199
Endowment net assets July 1, 2014  Investment return: Interest and dividend income Realized and unrealized gains and losses Investment consulting fees Total investment return  Contributions	_1	Unrestricted 2,392,864 70,269 (73,790) (4,972) (8,493)	_	Temporarily Restricted  2,269,471  190,924  (198,429) (13,501)	_	Permanently Restricted 4,660,804	. <u>-</u>	Total  9,323,139  261,193  (272,219) (18,473) (29,499)

Endowment net assets June 30, 2015 \$ 2,295,508 \$ 2,023,450 \$

#### Notes to Financial Statements June 30, 2016

#### **Note 11 - Endowment (continued):**

<u>Funds with deficiencies</u>: From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or SPMIFA requires the Association to retain as a fund of perpetual duration. In accordance with GAAP, deficiencies of this nature that are reported in unrestricted net assets were \$25,825 and \$11,875 as of June 30, 2016 and 2015, respectively.

Return objectives and risk parameters: The Association has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the association must hold in perpetuity or for a donor-specified period as well as Board-designated funds. Under this policy, as approved by the Association's Investment Committee, the endowment assets are invested in a manner that is intended to provide a moderate average annual real return in excess of inflation. Actual returns in any given year may vary from this amount.

<u>Strategies employed for achieving objectives</u>: To satisfy its long-term rate-of-return objectives, the Association relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Association targets a diversified asset allocation that places an emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

Spending policies and how the investment objectives relate to spending policy: The Association has a policy of appropriating for distribution each year between 3.5 to 5.5 percent of its endowment funds' average fair value over the previous 8 to 20 quarters, proceeding the fiscal year in which the distribution is planned. For the years ended June 30, 2016 and 2015, \$421,460 and \$314,378, respectively, was distributed from the endowment. In establishing this policy, the Association considered the long-term expected return on its endowment. Accordingly, over the long term, the Association expects the current spending policy to allow its endowment to grow each fiscal year. This is consistent with the Association's objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term as well as to provide additional real growth through new gifts and investment return.

#### **Note 12 - Commitments:**

The Association is obligated under non-cancelable operating leases for facilities and office equipment, which expire at various dates through July 2016. Under the terms of these leases, the Association is responsible for maintaining liability and property damage insurance and for paying certain allocable operating expenses. Some of these leases provide for a period of free rent and scheduled rent increase over the term of the lease. Rent expense is being recorded on the straight-line method over the terms of the lease. Deferred rent represents the excess of rent expense over the cash payments.

## Notes to Financial Statements June 30, 2016

#### **Note 12 - Commitments (continued):**

Future minimum lease payments and lease rental income under non-cancelable leases are approximately as follows:

Year Ending June 30,	Minimum Lease Payment	Minimum Lease Income	Net Lease Payments
<i>5</i> tile 50,	<u> </u>	<u> </u>	<u> </u>
2017 \$	167,286	\$ (78,404)	\$ 88,882
2018	152,781	(150,000)	2,781
2019	67,538	(150,000)	(82,462)
2020	24,917	(112,500)	(87,583)
2021	6,229		6,229
Total \$	418,752	\$ (490,904)	\$ (72,152)

The Association has also entered into various month-to-month leases for space at its after school program sites. Net rental expense under both non-cancelable operating and month-to-month leases was \$1,702,462 and \$1,799,052 for the years ended June 30, 2016 and 2015, respectively.

The Association also leases its property and a related office facility under a non-cancellable lease, which expires during April 2020.

The Association and the El Camino Hospital District (the "District") have constructed a building on land owned by the District. The land under the Association's portion of the building is leased from the District pursuant to a non-assignable 50-year lease at \$1 per year. In exchange, the District's employees will get priority use of the facilities and the Association is responsible for a percentage of the building costs. The lease ends on June 30, 2049 and the facilities must be returned to the District. The Association may not assign, sublet or mortgage its interest in the land or improvements.

The Association entered into a 55-year lease agreement with the City of East Palo Alto (the "City") in May of 2001. The Association constructed a facility on the premises, which was completed and placed into operations during 2007. The lease payment due under this agreement is \$1 per year. In exchange, the Association must provide use of the facilities to the City and make funds available for financial assistance for residents of the City. The lease ends on May 1, 2056 and the facilities must be returned to the City of East Palo Alto.

The Association has determined that both the District and City leases are exchange transactions. As such, these do not meet the requirements of recording the leases as contributions under GAAP.

#### Notes to Financial Statements June 30, 2016

#### **Note 12 - Commitments (continued):**

During the year ended June 30, 2000, the Association received a grant to be used for predevelopment and construction costs associated with one of its capital expansion projects (East Valley). All funds were expended during the year ended June 30, 2000. Provisions of the grant required the Association, among other performance criteria, to provide scholarships and reduced membership fees totaling \$335,000 to low and middle-income individuals and families, as defined, within eight years of completing the expansion project. The Association has met this requirement as of the year ended June 30, 2009. The grant also required the Association to enter into a non-interest bearing note with the City of San Jose in the amount of \$635,000 collateralized by a deed of trust on the constructed facilities. The Association will not be required to repay the note if it remains in compliance with all of the performance requirements. Under those circumstances, the note was canceled by the City of San Jose and the Association acquired clear title to the property in December 2015. Management believes the performance requirements do not commit the Association to any additional financial or operational obligations, since it routinely provides scholarships and reduced membership fees to low and middle-income individuals and families. As such, management does not believe the note will ever become due and payable and, therefore, has not reflected the note on the Statement of Financial Position.

The Association purchases liability insurance to cover various claims. These claims include both known claims and incidents that may result in the assertion of additional claims, as well as claims from unknown incidents that may be asserted arising from services provided to members. From time to time, the Association reports certain incidences to its insurance companies. Some of these reports serve as information only and some result in the involvement of the insurance carrier or carriers. The Association believes that it is adequately insured for any circumstances that may arise related to performance of services.

#### Note 13 - Employee benefits:

The Association participates in a defined contribution plan (the "Plan") under Section 401(a) of the Internal Revenue Code, which is administered by the YMCA Retirement Fund (the "Fund"). The Fund is operated as a church pension plan and is a not-for-profit, tax exempt, New York State Corporation (1922). Participation is available to all duly organized and reorganized YMCAs in the United States. The Plan is for the benefit of all eligible employees of the Association who qualify under the participation requirements.

In accordance with the Fund agreement, employer contributions are approximately 12% of the participating employee's salary, which are paid by the Association and are remitted to the Fund monthly. The Association's contributions under the Plan were approximately \$2,408,000 and \$2,525,000 for the years ended 2016 and 2015, respectively.

#### Notes to Financial Statements June 30, 2016

#### **Note 14 - Deferred compensation program:**

The Association has a deferred compensation program ("457(b)" and "457(f)" Plans) for the benefit of highly-compensated employees and certain other eligible employees. The 457(b) and 457(f) plans provide benefits separate and apart from any benefits that may be available under the Fund agreement (described in Note 13). The 457(b) and 457(f) are nonqualified, unfunded plans in compliance with terms of Sections 409A and 457 of the Internal Revenue Code. The Association has created a Trust with an outside third-party to act as direct trustee of the Plan. The principal and earnings on the Trust are held separate and apart from other funds of the Association and shall be used exclusively for the purposes of the plan participants. The amounts deferred do not exceed 75% of the Participant's compensation. The participant accounts are 100% vested. Upon retirement, all payments under the deferred compensation program may be paid from the general assets of the Association.

Due to compensation limits established by the IRS, the Association funds the remaining 12% of the excluded compensation from the Association's general retirement plan (described in Note 13) into the 457(b) Plan. Computations that exceed 457(b) limits are placed in the 457(f) plan. The Association made contributions into the 457 Plans of approximately \$18,000 and \$20,000 for the fiscal years ended June 30, 2016 and 2015, respectively. The liability is accounted for as part of accrued expenses on the statement of financial position.

#### **Note 15 - Related-party transactions:**

A member of the Board of Directors is affiliated with a general contractor that provided approximately \$1,700,105 of services to the Association during the year ended June 30, 2016. No services were provided to the Association by the general contractor during the year ended June 30, 2015.

During the years ended June 30, 2016 and 2015, other immaterial amounts of services or goods were provided to the Association by other members of the branch boards of managers.

The volunteer members of the Board of Directors of the Association and branches are active in oversight of fundraising events, activities, and in making private contributions. Contributions received from the Board of Directors and branch boards of managers, or from companies with which the Board of Directors or boards of managers are affiliated, were approximately \$1,174,000 and \$551,000 for the years ended June 30, 2016 and 2015, respectively.

The Association is a member of the National Council of Young Men's Christian Associations of the United States of America ("National"). The Association is a separate independent legal entity and maintains membership in the National Association. The Association made payments to National of approximately \$478,000 and \$321,000 for association dues and other contributions for the years ended June 30, 2016 and 2015.

## Notes to Financial Statements June 30, 2016

#### **Note 16 - City of Morgan Hill Senior Nutrition Grant:**

The Association has contracted with the County of Santa Clara to receive funding for the Y Senior Nutrition Program. The Senior Nutrition Program provides balanced hot meals to senior residents five times a week. Statistical data detailing certain demographics of the program are submitted quarterly to the County of Santa Clara. The maximum funding under the grant for the years ended June 30, 2016 and 2015 was \$228,132 and \$294,820, respectively.

The following amounts were reported in the accompanying financial statements as fees and grants from the government agencies and as program services for the year ended June 30, 2016

		Senior Nutrition
Grant support received	\$	228,132
Personnel cost	\$	150,707
Program expenses	_	55,152
Total contract expenses	\$	205,859

The following amounts were reported in the accompanying financial statements as fees and grants from the government agencies and as program services for the year ended June 30, 2015:

	_	Senior Nutrition
Grant support received	\$	294,820
Personnel cost	\$	158,785
Program expenses	_	124,991
Total contract expenses	\$	283,776

**SUPPLEMENTARY INFORMATION** 



# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of YMCA of Silicon Valley

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of YMCA of Silicon Valley (the "Association"), a nonprofit organization, which comprise the statement of financial position as of June 30, 2016, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 15, 2016.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Association's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

To the Board of Directors of YMCA of Silicon Valley

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Association's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain other matters that were reported to management of the Association in a separate letter.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Association's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Association's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Jose, California November 15, 2016

Phus Lee + Associetes, LLP



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE (CONTINUED)

To the Board of Directors of YMCA of Silicon Valley

#### Report on Compliance for Each Major Federal Program

We have audited YMCA of Silicon Valley's (the "Association", a nonprofit organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Association's major federal programs for the year ended June 30, 2016. The Association's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the Association's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Association's compliance.

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# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE (CONTINUED)

To the Board of Directors of YMCA of Silicon Valley

#### **Opinion on Each Major Federal Program**

In our opinion, the Association complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

#### **Report on Internal Control over Compliance**

Management of the Association is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Association's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE (CONTINUED)

To the Board of Directors of YMCA of Silicon Valley

#### **Report on Internal Control over Compliance (Continued)**

Robert Lee + Associetes, LLP

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

San Jose, California November 15, 2016

# YMCA OF SILICON VALLEY Single Audit Reports

## Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2016

		Pass-through	
	Federal	entity	Federal
Federal Grantor/Pass-Through Grantor/ Program or Cluster Title	CFDA number	identifying number	Program Expenditures
EXPENDITURES OF FEDERAL AWARDS:			Emperatures
U.S. Department of Education:			
Passed-through Programs from California Department of Education:			
21st Century After School Grant	84.287	unknown	678,755
Passed-through Programs from Redwood City School District:			
21st Century After School Grant	84.287	unknown	208,972
Passed-through Programs from Gilroy Unified School District:			
21st Century After School Grant	84.287	unknown	528,177
Total 21st Century After School Grant		-	1,415,904
Total U.S. Department of Education			1,415,904
U.S. Department of Agriculture:			
Passed-through Programs from California Department of Education:			
		04116-	
Child and Adult Care Food Program*	10.558	CACFP-43- NP-CS	1,276,458
Child Nutrition Cluster	10.556	NF-C5	1,270,436
Summer Food Service Program	10.559	-	238,264
Total Child Nutrition Cluster			238,264
Total U.S. Department of Agriculture			1,514,722
U.S. Department of Health & Human Services			
Passed-through Programs from Y-USA:			
CDC Chronic Disease Innovation Grant Diabetes Prevention	93.739	-	34,880
CA Arthritis Partnership Program	93.945	-	27,473
Passed-through Programs from the County of Santa Clara:			
Aging Cluster	02.045		47, 422
Senior Nutrition Program: Title III Senior Nutrition Program: NSIP	93.045 93.053	-	47,422 28,030
Total Aging Cluster	73.033	-	75,452
20mm spang Cambri			73,132
Total U.S. Department of Health & Human Services			137,805
Total Expenditures of Federal Awards			\$3,068,431_
di To			

\* Denotes a major program

#### **Single Audit Reports**

#### Notes to the Schedule of Expenditures of Federal Awards

Year Ended June 30, 2016

#### **Note 1 - Organization and operations:**

#### **Description of Organization**

The YMCA of Silicon Valley (the "Association" or "Y") is a nonprofit organization committed to strengthening our community by improving the quality of life and inspiring individuals and families to develop their fullest potential in spirit, mind and body. Key areas of focus are youth development, healthy living and social responsibility. The Y nurtures the potential of every child and teen, improves the health and well-being of community members, and provides opportunities to give back and support its neighbors. Integral to all Y activities are its core values of caring, honesty, respect and responsibility. The Y serves people of all backgrounds, ages, capabilities and income levels, providing financial assistance to those in need.

The Association has received a determination letter from the Internal Revenue Service that it is exempt from federal taxation under Section 501(c)(3) of the U.S. Internal Revenue Code. The Association is exempt from California franchise taxes under Revenue and Taxation Code Section 23701(d).

#### Note 2 - Summary of significant accounting policies:

<u>Basis of accounting</u> - Expenditures in the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The Association has elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

The information in the accompanying Schedule of Expenditures of Federal Awards ("SEFA") includes the federal grant and loan activity of the Association under programs of the federal government for the year ending June 30, 2016. The information in the SEFA is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the SEFA may differ from amounts presented in, or used in the preparation of, the consolidated financial statements. Although the Association is required to match certain grants, as defined by the grants, no such matching has been included as expenditures in the SEFA.

#### **Single Audit Reports**

#### **Schedule of Findings and Questioned Costs**

Year Ended June 30, 2016

#### A. SUMMARY OF AUDIT RESULTS

- 1. The auditors' report expresses an unqualified opinion on the financial statements of YMCA of Silicon Valley.
- 2. No significant deficiencies relating to the audit of the financial statements are reported in the basic financial statements.
- 3. No instances of noncompliance material to the financial statements of the Association were disclosed during the audit.
- 4. No significant deficiencies relating to the audit of the major federal award programs are reported in the financial statements.
- 5. The auditors' report on compliance for the major federal award programs for the Association expresses an unqualified opinion.
- 6. Audit findings relative to the major federal award programs for the Association is reported in Part C of this Schedule below.
- 7. The programs tested as major programs include:

Major Program	CFDA #	 Expenditures
Child and Adult Care Food Program	10.558	 1,276,458
Total Major Program Expenditures		\$ 1,276,458
Total Federal Award Expenditures		\$ 3,068,958
Percent of Total Federal Award Expenditures		 42%

- 8. The threshold for distinguishing Types A and B programs was \$750,000.
- 9. The Association was determined to be a low risk auditee.

## Single Audit Reports Schedule of Findings and Questioned Costs (continued)

June 30, 2016

#### B. FINDINGS - FINANCIAL STATEMENTS AUDIT

#### **Current Year Findings**

No financial statements audit findings noted in the current year.

#### **Prior Year Findings**

No financial statements audit findings noted in the prior year.

## C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM AUDIT

#### **Current Year Findings**

There are no current year findings that were considered material instances of noncompliance in accordance with Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

#### **Prior Year Findings**

No findings or questioned costs were noted on the Association's major programs in the prior year.