

YOUTH OUTLOOK  
CASH BASIS FINANCIAL STATEMENTS  
REVIEWED STATEMENTS  
For the Year ended December 31, 2016

## YOUTH OUTLOOK

### INDEX TO FINANCIAL STATEMENTS

#### Basic Financial Statements

	Page
Independent Accountant's Report .....	1
Statement of Assets and Net Assets .....	2
Statement of Activities .....	3
Supporting Services .....	4
Statement of Changes in Net Assets .....	5
Notes to the Financial Statements .....	6-9
Budget vs Actual .....	10



CERTIFIED PUBLIC ACCOUNTANTS

513 DeKalb Avenue  
Sycamore, IL 60178  
Telephone: (815) 895-2132  
Fax: (815) 895-5198

310 S. Highway 23 Lower Level  
Genoa, IL 60135  
Telephone: (815) 784-6547  
Fax: (815) 333-4483

101 S. Jefferson Street  
Woodstock, IL 60098  
Telephone: (815) 338-4645  
Fax: (815) 338-4653

---

Board of Directors  
Youth Outlook  
1163 E Ogden Avenue  
Naperville, IL 60563

We have reviewed the Statement of Assets and Net Assets Arising from Cash transactions of Youth Outlook as of December 31, 2016 and the related Statement of Changes in Net Assets in Net Assets Arising from Cash Transactions, and the Statement of Activities then ended. A review includes primarily applying analytical procedures to management's financial data and making inquires of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of financial statements.

Our responsibility is to conduct the reviews in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those Standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles generally accepted in the United States of America.

A handwritten signature in black ink, appearing to be 'T. Allen', is written over the printed name of the firm.

T. Allen & Associates, LLC  
Certified Public Accountants

November 16, 2017

YOUTH OUTLOOK  
Statement Of Assets and Net Assets  
Arising From Cash Transactions  
For the Year Ended December 31

	Reviewed	Audited
	<u>2016</u>	<u>2015</u>
<b>ASSETS</b>		
Cash/ Cash Equivalents	\$ 91,046	\$ 82,989
Office equipment	9,740	9,740
Less accumulated depreciation	<u>(9,740)</u>	<u>(9,740)</u>
Total Assets	<u><u>\$ 91,046</u></u>	<u><u>\$ 82,989</u></u>
 <b>NET ASSETS</b>		
Restricted	118,005	106,220
Unrestricted	<u>(26,959)</u>	<u>(23,231)</u>
Total Net Assets	<u><u>\$ 91,046</u></u>	<u><u>\$ 82,989</u></u>

YOUTH OUTLOOK  
Statement of Activities  
Arising From Cash Transactions  
For the Year Ended December 31

	Reviewed		Audited
	2016		2015
<b>Changes in Net Assets</b>			
Grants	\$ 100,629	\$	82,487
Contributions and Gifts	73,182		32,151
Special Events and Activities	37,333		31,195
Interest Income	11		51
Other miscellaneous	6,248		6,864
In Kind Contributions	12,360		11,280
Total Revenues and Other Support	<u>\$ 229,763</u>	<u>\$</u>	<u>164,028</u>
<b>Expenses</b>			
Program Services	\$ 94,094	\$	67,542
Management and General	115,366		107,919
Fund Raising	12,245		13,289
In Kind Expenses			11,280
Total Expenses	<u>221,705</u>		<u>200,030</u>
Increase (Decrease) in Net Assets	<u>8,058</u>		<u>(36,002)</u>
Net Assets, Beginning of Year	82,989		118,991
Prior Period Adjustments			
Net Assets, End of Year	<u>\$ 91,047</u>	<u>\$</u>	<u>82,989</u>

YOUTH OUTLOOK  
 Arising From Cash Transactions  
 Supporting Services for the Year Ended December 31

	Program Services	Management and General	Fundraising	Reviewed 2016 Total Expenses	Audited 2015
Salaries	\$ 61,624	62,366		\$ 123,990	\$ 112,525
Payroll Taxes	4,935	5,137		10,072	8,502
Employee Benefits	6,971	4,646		11,617	9,590
<b>Total Personnel</b>	<b>\$ 73,530</b>	<b>72,149</b>	<b>-</b>	<b>\$ 145,679</b>	<b>\$ 130,617</b>
Advertising	\$ 64	96		\$ 160	\$ 180
Bank and Credit Card Charges	147	221		368	1,155
Dues and Subscriptions	50	75		125	141
Equipment				-	466
In Kind Expenses				-	11,280
Insurance	4,485	6,729		11,214	9,609
License and Fees	112	168		280	1,073
Office Expense	665	999		1,664	432
Other	80	120		200	0
Outside Services	958	1,446		2,404	2,430
Postage	218	328		546	344
Printing, Copying and Publications	366	549		915	80
Professional Fees	5,261	7,892		13,153	12,212
Rent		12,359		12,359	1,080
Special Events and Activities			12,245	12,245	13,289
Supplies	5,188	7,781		12,969	3,606
Telephone	1,667	2,500		4,167	2,984
Travel and Mileage	1,303	1,954		3,257	9,052
<b>Total Expenses before Depreciation</b>	<b>20,564</b>	<b>43,217</b>	<b>12,245</b>	<b>76,026</b>	<b>69,413</b>
<b>Total Expenses</b>	<b>\$ 94,094</b>	<b>115,366</b>	<b>\$ 12,245</b>	<b>\$ 221,705</b>	<b>\$ 200,030</b>

YOUTH OUTLOOK  
Statement of Changes in Net Assets  
Arising From Cash Transactions  
For the Year Ended December 31

	Unrestricted	Temporarily Restricted	Reviewed 2016 Totals	Audited 2015
<b>Revenues and Other Support:</b>				
Grants	\$ 88,844	11,785	\$ 100,629	\$ 82,487
Contributions and Gifts	73,182		73,182	32,151
Special Events and Activities	37,333		37,333	31,195
Interest Income	11		11	51
Other miscellaneous	6,248		6,248	6,864
In Kind Contributions	12,360		12,360	11,280
Total Revenues and Other Support	<u>\$ 217,978</u>	<u>11,785</u>	<u>\$ 229,763</u>	<u>\$ 164,028</u>
<b>Expenditures and other deductions:</b>				
Advertising	\$ 160		\$ 160	\$ 180
Bank and Credit Card Charges	368		368	1,155
Depreciation			-	0
Dues and Subscriptions	125		125	141
Equipment			-	466
Employee Benefits	11,617		11,617	9,590
In Kind Expenses			-	11,280
Insurance	11,214		11,214	9,609
License and Fees	280		280	1,073
Office Expense	1,664		1,664	432
Other	200		200	0
Outside Services	2,404		2,404	2,430
Postage	546		546	344
Printing, Copying and Publications	915		915	80
Professional Fees	13,153		13,153	12,212
Rent	12,360		12,360	1,080
Salaries, Wages and Related Taxes	134,062		134,062	121,027
Supplies	12,969		12,969	3,606
Special Events and Activities	12,245		12,245	13,289
Telephone	4,167		4,167	2,984
Travel and Mileage	3,257		3,257	9,052
Total Expenditures	<u>221,705</u>	<u>0</u>	<u>221,705</u>	<u>200,030</u>
Changes in Net Assets	<u>(3,727)</u>	<u>11,785</u>	<u>8,058</u>	<u>(36,002)</u>
Net Assets, Beginning of Year	(23,231)	106,220	82,989	118,991
Prior period adjustment			-	
Net Assets, End of Year	<u>\$ (26,958)</u>	<u>118,005</u>	<u>\$ 91,047</u>	<u>\$ 82,989</u>

**YOUTH OUTLOOK  
NOTES TO FINANCIAL STATEMENTS  
December 31, 2016**

**NOTE 1 - NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization and Purpose**

Youth Outlook (the "Organization") is a not-for-profit organization devoted to providing a supportive environment for youth who are dealing with questions and issues about sexual orientation and personal growth.

Drop-in centers are designed to provide a non-threatening social environment, resource materials, and trained staff who plan and implement educational and recreational programs each evening.

**Tax Status**

The Organization received a determination letter dated May 8, 2003, from the Internal Revenue Service, indicating that it is exempt from income taxes under Section 501 (c) (3) of the Internal Revenue Code.

**Basis of Accounting**

The records of the organization are maintained on the modified cash basis of accounting. The modified cash basis of accounting recognizes income when received rather than when earned and expenses when paid rather than when incurred while allowing for capitalization of assets and accrual for taxes.

**Cash in the Bank**

Youth Outlook has accounts at First Community Financial Bank, American Chartered Bank, and Chase Bank. The First Community Bank account is a regular checking account. The one at American Chartered Bank is a regular checking account that serves as the Endowment Account. The Chase Bank account is a regular checking account. The total combined bank balance in the bank accounts is \$91,046 on December 31, 2016.

**Cash and Investments**

Cash and cash equivalents are defined as cash on hand, amounts held at financial institutions, and short-term liquid investments. Investments with a maturity of three months or less are considered liquid for these purposes.

**YOUTH OUTLOOK**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2016**

**Classes of Net Assets**

SFAS No. 117 established the reporting standards for general purpose exempt financial statements of not-for profit organizations, including a statement of financial position, a statement of activities and a statement of cash flows. Balance and transactions have been classified into the following class of net assets based on the existence or absences of donor-imposed restriction:

Permanently Restricted Net Assets Youth Outlook has no permanently restricted assets as of December 31, 2016.

Temporarily Restricted Net Assets Grants stipulate that the funds be dispersed to particular programs throughout the year. Youth Outlook had \$11,785 in temporarily restricted funds.

Unrestricted Net Assets These are net assets not subject to donor-imposed stipulations. This category includes net assets, which have been designated by the organization's Board of Directors for program and organization operation.

**Plant and Equipment**

Plant and equipment acquired by purchase are stated at cost while that acquired by gift is stated at the fair market value at time of receipt. Only major replacement and improvements are capitalized. Depreciation has been provided using the double-declining balance method over the estimated useful life of the related asset.

**Revenue and Grants**

The Organization reports gifts of cash and assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of changes in net assets as net assets released from restrictions.

The Organization reports gifts of land, buildings, and equipment as unrestricted support unless explicit donor stipulation specifies how the donated assets must be used. Gifts of long-lived assets with explicit restriction that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be

**YOUTH OUTLOOK**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2016**

maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

**Allocation of Expenses**

Expenses are allocated among the program and supporting services benefited based upon management's estimate of the percentage of expense paid for each purpose.

**Accounting Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**Related-Party Transactions**

The Organization rents 100 square feet of office space in DeKalb, IL from Anne Mullen, Executive Director, at \$120 per month. The arm's length transaction value of this rental in 2016 was \$1,030 per month, resulting in a non-cash contribution by Ms. Muller of \$12,360 to the Organization in 2016.

**NOTE 2 – GRANTS**

Grants were received from multiple organizations. Below are listed the grants received in 2016. Youth Outlook reports the revenue when received.

Alphawood Foundation	\$30,000
Crossroads	9,000
Diffa	10,000
Ideal Industries Foundation	10,000
Chicago Foundation for Women	10,000
Dunham Fund	25,000
Miscellaneous grants received (under \$2,500 value)	<u>6,629</u>
Total Grants	\$100,629

**YOUTH OUTLOOK**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2016**

**NOTE 3- CASH AND CASH EQUIVALENTS**

Cash accounts at December 31, 2016 are summarized as follows:

	<u>Interest</u>	<u>Balance</u>
First Community Financial Checking		68,458
Chase Checking		14,588
American Chartered Bank Checking		<u>8,000</u>
		\$91,046

**NOTE 4 – SUBSEQUENT EVENTS**

Subsequent events are events or transactions that occur after the balance sheet date but before financial statements are issued or are available to be issued. These events and transactions either provide additional evidence about conditions that existed at the date of the balance sheet including the estimates inherent in the process of preparing financial statement (that is recognized subsequent events), or provide evidence about conditions that did not exist at the date of the balance sheet but arose after that date (that is, non-recognized subsequent events).

The organization has evaluated subsequent events through November 16, 2017 the date of financial statements were available for issuance, and determined that there were no significant non-recognized subsequent events through that date.

**NOTE 5 – CONTINGENT LIABILITES**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the organization expects such amounts, if any, to be immaterial.

Youth Outlook has no lawsuits or pending litigation against it at the end of the calendar year, December 31, 2016.

YOUTH OUTLOOK  
 BUDGET vs. ACTUAL  
 For the Year Ended December 31, 2016

	Actual 2016	Budget 2016
<b>Changes in Net Assets</b>		
Grants	\$ 100,629	\$ 75,400
Contributions and Gifts	73,182	116,700
Special Events and Activities	37,333	50,500
Interest Income	11	200
Other miscellaneous	6,248	8,300
In Kind Contributions	12,360	
Total Support and Revenue	<u>\$ 229,763</u>	<u>\$ 251,100</u>
<b>Expenses</b>		
Program Services	\$ 94,094	\$ 113,314
Management and General	115,366	128,995
Fund Raising	12,245	7,450
Total Expenses	<u>\$ 221,705</u>	<u>\$ 249,758</u>
Increase (Decrease) in Net Assets	<u>\$ 8,058</u>	<u>\$ 1,342</u>