Financial Statements
Modified Cash Basis
Years Ended
December 31, 2008 and 2007

The Braille Circulating Library for the Blind, Inc.



Certified Public Accountants Specialized Services Business Solutions

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### Accountants' Report

Board of Directors

The Braille Circulating Library for the Blind, Inc.

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We have compiled the accompanying statement of financial position – modified cash basis of *The Braille Circulating Library for the Blind, Inc.* (a nonprofit organization) as of December 31, 2008 and 2007, and the related statement of revenues, expenses, and other changes in net assets – modified cash basis for the year then ended, in accordance with *Statements on Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

Chester, Virginia February 21, 2009

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# Statements of Financial Position - Modified Cash Basis

December 31,		2008	2007
Assets			
Current assets			
Cash	\$	10,600	\$ 11,242
Investment securities		16,215	25,567
Total current assets		26,815	 36,809
Property and equipment			
Building improvements		247,765	247,765
Equipment		127,552	127,552
Building		35,142	35,142
Land		10,543	10,543
	<del></del>	421,002	421,002
Less - accumulated depreciation		(260,457)	(240,255)
Property and equipment - net		160,545	180,747
	_\$	187,360	\$ 217,556
Liabilities and Net Assets			
Net assets			
Unrestricted	\$	172,670	\$ 202,866
Temporarily restricted		14,690	 14,690
	\$	187,360	\$ 217,556

# Statements of Revenues, Expenses, and Other Changes in Net Assets - Modified Cash Basis

Years Ended December 31,		2008	2007	
Unrestricted net assets				
Support and revenue:				
Contributions:				
Individuals and estates	\$	27,921 \$	18,611	
Foundations and corporations	Ψ	18,032	17,589	
Churches		8,118	7,298	
Miscellaneous income		2,203	2,560	
Tribothanous moonie	_	56,274	46,058	
Interest, dividends and net appreciation on investment securities		(9,249)	3,22	
Total unrestricted support and revenue		47,025	49,285	
Expenses:				
Housing		20.600	10.10	
Depreciation		20,600	19,180	
Salaries and benefits		20,202	20,34	
Utilities  Utilities		20,090	19,97	
Insurance		5,482	6,362	
Office supplies		3,903 3,207	3,992	
Miscellaneous expense		3,207 1,469	4,500	
Maintenance and repairs		•	2,042	
Books, other than braille		1,133 588	3,360	
Internet service			351	
Professional development		547	435	
Fundraising		-	280	
Dues and subscriptions		-	250	
Total expenses		77 221	91 120	
1 otal expenses		77,221	81,128	
Change in unrestricted net assets		(30,196)	(31,843	
et assets - beginning of year		217,556	249,399	
let assets - end of year	\$	187,360 \$	217,556	

#### Notes to Financial Statements

#### December 31, 2008 and 2007

#### 1. Organization and Nature of Activities

The Braille Circulating Library for the Blind, Inc. (Library), located at the corner of Stuart Avenue and Mulberry, Richmond, Virginia, was established in 1925 to serve the visually handicapped who are interested in good, sound Christian books, tapes, cassettes and compact discs. Support comes from voluntary contributions by individuals, churches and foundations.

#### 2. Basis of Presentation

The accompanying financial statements have been prepared on a modified basis of cash receipts and disbursements; therefore, revenues in the form of contributions are recognized when received rather than pledges are made, and expenses are recognized when paid rather than when the obligation is incurred. The modifications to the cash basis relate to the accounting for investments and property and equipment as assets of the Library, and recording unrealized appreciation (depreciation) on investment securities and depreciation on property and equipment in the statements of revenues, expenses, and other changes in net assets – modified cash basis.

#### **Net Assets Classification**

The financial statements report amounts separately by class of net assets as follows:

**Unrestricted** amounts are those currently available at the discretion of the Library's Board of Directors for use in operations and investment in equipment.

**Temporarily restricted** amounts are those which are stipulated by donors for specific operating purposes or for acquisition of equipment. When a donor restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of revenues, expenses, and other changes in net assets – modified cash basis as net assets released from restrictions.

**Permanently restricted** amounts are restricted to investments in perpetuity, the income from which is expendable in accordance with the conditions of each specific donation. The Library had no permanently restricted net assets as of December 31, 2008 or 2007.

All contributions are considered available for unrestricted use unless specifically restricted by the donor or subject to other legal restrictions.

#### **Contributions**

Contributions and other support are recorded as unrestricted, temporarily restricted or permanently restricted, depending on the existence and/or nature of any donor restrictions.

Contributions and other support restricted by the donor are reported currently as an increase in unrestricted net assets if the restriction expires in the same reporting period in which they are received. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction.

#### Cash

Cash includes amounts deposited with financial institutions and money market funds.

#### **Investment Securities**

Investment securities are reported at fair market value.

#### **Donated Services**

No amounts have been reflected in the 2008 and 2007 financial statements for donated services since they do not meet the criteria for recognition; however, a substantial number of volunteers have donated significant amounts of their time in the Library's activities.

#### **Property and Equipment**

Purchased property and equipment are stated at cost. Donations of property are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use, and contributions of cash that must be used to acquire property and equipment, are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Library reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Library reclassifies temporarily restricted net assets to unrestricted net assets at that time. There is no value assigned to the collection of Christian books, large print books, tapes, cassettes and records.

Depreciation is computed using the straight-line method over a life of 20 years for building and building improvements and from 3 to 10 years for equipment.

#### **Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements. Such estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and assumptions.

#### Credit Risk

Financial instruments that potentially subject the Library to concentration of credit risk consist principally of temporary cash investments. The Library places its temporary cash investments with high credit quality financial institutions. At December 31, 2008 and 2007, amounts on deposit did not exceed the FDIC limit at any financial institution. In addition, the Library is potentially subject to credit risk in regard to its investments in equity instruments of public corporations, which are not insured.

#### **Income Tax Status**

The Library is exempt from income taxes under Internal Revenue Code Section 501(c)(3) and the tax statutes of the Commonwealth of Virginia.

#### **Functional Allocation of Expenses**

The costs of providing various programs and other activities have been summarized on a natural basis in the statements of revenues, expenses, and other changes in net assets – modified cash basis. Approximately 76% of the Library's expenses relate to program services and 24% to supporting services. No expenses relate to fundraising activities.

#### 3. Investment Securities

The cost and market value of equity securities and mutual funds as of December 31 were as follows:

	 2008	2007	
Cost	\$ 26,254 \$	24,910	
Market value	\$ 16,215 \$	25,567	

#### 4. Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes at December 31:

	 2008	 2007	
ovation project	\$ 14,690	\$ 14,690	

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