

**St. Vincent and Sarah Fisher Center**

**Financial Statements**

**For the Year Ended December 31, 2015**

**With Comparative Totals**

**For the Year Ended December 31, 2014**

**INDEPENDENT AUDITORS' REPORT**

To the Board of Trustees  
St. Vincent and Sarah Fisher Center  
Detroit, Michigan

We have audited the accompanying financial statements of St. Vincent and Sarah Fisher Center (a nonprofit organization), which comprise the statement of financial position as of December 31, 2015, and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of St. Vincent and Sarah Fisher Center as of December 31, 2015, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited the St. Vincent and Sarah Fisher Center 2014 financial statements, and our report dated July 27, 2015, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.



COLE, NEWTON & DURAN  
August 24, 2016

# St. Vincent and Sarah Fisher Center

## Statement of Financial Position

December 31, 2015

With Comparative Totals for the Year Ended December 31, 2014

### ASSETS

	<u>2015</u>	<u>2014</u>
<b>CURRENT ASSETS</b>		
Cash	\$ 321,634	\$ 316,451
Interest receivable	7,559	9,210
Accounts receivable	51,346	3,852
Rent credit	57,043	-
Prepaid expenses and other	<u>64,073</u>	<u>81,747</u>
<b>TOTAL CURRENT ASSETS</b>	501,655	411,260
<b>OTHER ASSETS</b>		
Investments	<u>7,764,065</u>	<u>8,564,473</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 8,265,720</u></u>	<u><u>\$ 8,975,733</u></u>

### LIABILITIES AND NET ASSETS

<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 7,897	\$ 40,404
Accrued expenses	58,513	59,423
Deferred revenue	<u>-</u>	<u>52</u>
<b>TOTAL CURRENT LIABILITIES</b>	<u>66,410</u>	<u>99,879</u>
<b>NET ASSETS</b>		
Unrestricted:		
Unrestricted for operations	6,198,742	6,871,107
Board designated endowment	<u>1,941,489</u>	<u>1,941,489</u>
Total unrestricted	8,140,231	8,812,596
Temporarily restricted	<u>59,079</u>	<u>63,258</u>
<b>TOTAL NET ASSETS</b>	<u>8,199,310</u>	<u>8,875,854</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><u>\$ 8,265,720</u></u>	<u><u>\$ 8,975,733</u></u>

See Accompanying Notes to Financial Statements.

# St. Vincent and Sarah Fisher Center

## Statement of Activities and Changes in Net Assets

For the Year Ended December 31, 2015

With Comparative Totals for the Year Ended December 31, 2014

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Totals
<b>SUPPORT AND REVENUE</b>				
Contributions and bequests	\$ 247,433	\$ -	\$ 247,433	\$ 199,923
Other income	120,555	-	120,555	28,564
Subtotal	367,988	-	367,988	228,487
Net assets released from temporary restrictions	4,163	(4,163)	-	-
<b>Total Support and Revenue</b>	<b>372,151</b>	<b>(4,163)</b>	<b>367,988</b>	<b>228,487</b>
<b>FUNCTIONAL EXPENSES</b>				
Program	808,383	-	808,383	854,874
Management and general	85,856	-	85,856	145,382
Fundraising	89,345	-	89,345	158,440
<b>Total Expenses</b>	<b>983,584</b>	<b>-</b>	<b>983,584</b>	<b>1,158,696</b>
<b>Change in net assets from operations</b>	(611,433)	(4,163)	(615,596)	(930,209)
Investment income	(60,932)	(16)	(60,948)	641,061
<b>INCREASE (DECREASE) IN NET ASSETS</b>	(672,365)	(4,179)	(676,544)	(289,148)
<b>NET ASSETS-BEGINNING OF YEAR</b>	<b>8,812,596</b>	<b>63,258</b>	<b>8,875,854</b>	<b>9,165,002</b>
<b>NET ASSETS-END OF YEAR</b>	<b>\$ 8,140,231</b>	<b>\$ 59,079</b>	<b>\$ 8,199,310</b>	<b>\$ 8,875,854</b>

See Accompanying Notes to Financial Statements.

# St. Vincent and Sarah Fisher Center

## Statement of Functional Expenses

For the Year Ended December 31, 2015

With Comparative Totals for the Year Ended December 31, 2014

	2015				2014
	Programs	Management and General	Fundraising	Total	Totals
Salaries	\$ 512,079	\$ 30,705	\$ 43,851	\$ 586,635	\$ 558,761
Employee health benefits	53,542	2,348	533	56,423	79,528
Employee retirement benefits	21,009	1,494	526	23,029	25,330
Payroll taxes and workers' compensation	<u>39,555</u>	<u>2,120</u>	<u>3,472</u>	<u>45,147</u>	<u>40,849</u>
Total salaries and related expenses	626,185	36,667	48,382	711,234	704,468
Occupancy	59,239	1,646	2,362	63,247	100,229
Supplies	28,720	1,312	11,205	41,237	57,109
Professional fees	52,506	29,845	18,683	101,034	216,923
Local transportation	9,445	693	1,143	11,281	11,771
Telephone	5,533	573	378	6,484	5,267
Specific assistance to individuals	4,276	-	-	4,276	4,656
Subscriptions and publications	-	-	1,295	1,295	1,571
Conferences, conventions and meetings	400	-	755	1,155	1,490
Membership fees	779	-	300	1,079	1,270
Postage and shipping	861	6,195	1,653	8,709	15,003
Outside printing	40	7,814	1,238	9,092	17,349
Bonds and insurance	19,812	890	1,558	22,260	20,662
Miscellaneous	<u>587</u>	<u>221</u>	<u>393</u>	<u>1,201</u>	<u>928</u>
<b>TOTAL EXPENSES</b>	<u>\$ 808,383</u>	<u>\$ 85,856</u>	<u>\$ 89,345</u>	<u>\$ 983,584</u>	<u>\$ 1,158,696</u>

See Accompanying Notes to Financial Statements.

# St. Vincent and Sarah Fisher Center

## Statement of Cash Flows

For the Year Ended December 31, 2015

With Comparative Totals for the Year Ended December 31, 2014

	<u>2015</u>	<u>2014</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ (676,544)	\$ (289,148)
Adjustments to reconcile net income to net cash provided by operating activities:		
Unrealized (gains) losses on investments	688,170	116,770
Decrease (increase) in operating assets:		
Interest receivable	1,651	769
Accounts receivable	(47,494)	(1,927)
Rent credit	(57,043)	-
Prepaid expenses and other	17,674	(14,081)
(Decrease) increase in operating liabilities:		
Accounts payable	(32,507)	23,969
Accrued expenses	(910)	(12,488)
Deferred revenue	(52)	(1,815)
Total Adjustments	<u>569,489</u>	<u>111,197</u>
<b>Net Cash Provided By (Used In) Operating Activities</b>	<u>(107,055)</u>	<u>(177,951)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from sales of investments	1,392,478	2,008,593
Purchase of investments	<u>(1,280,240)</u>	<u>(1,761,154)</u>
<b>Net Cash Provided By (Used In) Investing Activities</b>	<u>112,238</u>	<u>247,439</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	5,183	69,488
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<u>316,451</u>	<u>246,963</u>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<u>\$ 321,634</u>	<u>\$ 316,451</u>
<b>Supplemental Cash Flows Disclosures:</b>		
Cash paid for interest	<u>\$ -</u>	<u>\$ -</u>
Cash paid for income taxes	<u>\$ -</u>	<u>\$ -</u>

See Accompanying Notes to Financial Statements.

# St. Vincent and Sarah Fisher Center

## Notes to Financial Statements

December 31, 2015 and 2014

### NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Activities

The St. Vincent and Sarah Fisher Center (the Center) is a nonprofit entity whose mission is to provide education and skill development opportunities for at risk children and families in the City of Detroit.

#### Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

#### Financial Statement Presentation

Financial statement presentation follows requirements of the Not-for-Profit Entities Topic of the Accounting Standards Codification. Net assets of the Center are classified as unrestricted, temporarily restricted, or permanently restricted. Contributions and income received by the Center are held in various funds which are classified as follows:

Unrestricted net assets consist of resources that are neither permanently restricted nor temporarily restricted by donor-imposed stipulations.

Temporarily restricted net assets consist of resources of which the use by the Center is limited by donor imposed stipulations that either expire by the passage of time or can be fulfilled and removed by actions of the Center pursuant to those stipulations. As of December 31, 2015 and 2014, the Center had \$59,079 and \$63,258, respectively, temporarily restricted for educational enrichment supplies, activities for children or technology upgrades.

Permanently restricted net assets consist of beneficial interest in perpetual trusts and funds created by donors. Earnings on permanently restricted net assets are classified as temporarily restricted until appropriated for expenditure.

#### Cash and cash equivalents

Cash and cash equivalents are defined as cash on hand and demand deposits in banks, plus short-term investments that are readily convertible to cash as well as investments with original maturities of three months or less. However, short-term investments with maturities at the date of purchase of three months or less, which are subject to investment management direction, are treated as investments rather than cash.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of support and expenses during the period. Actual results could differ from those estimates.

# St. Vincent and Sarah Fisher Center

## Notes to Financial Statements

December 31, 2015 and 2014

### NOTE A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

#### Accounts Receivable

The Center currently provides most services free of charge. At December 31, 2015 and 2014, accounts receivable of \$51,346 and \$3,852, respectively, were all deemed collectible. As of December 31, 2015, \$47,901 of receivables are due from a single source, related to a reimbursable grant. This amount is considered a significant concentration of accounts receivable, comprising of over 93% of the receivable balance; however, as of the report date the amount has been fully collected.

#### Furniture and Equipment

All furniture and equipment expenditures are capitalized at cost and donated equipment is recorded at fair market value. Depreciation is provided using the straight-line method over the estimated useful lives of the assets. Furniture and equipment purchased with temporarily restricted funds are released from restriction as depreciation is recognized over the estimated useful lives of the assets. Expenditures for normal repairs and maintenance are charged to expense as incurred.

#### Investments

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair value that is determined based on quoted market prices. Investment income is reported below operating income based on the particular classification of the asset – unrestricted or temporarily restricted.

#### Contributions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. All donations are recorded at fair value when received. Donor restricted balances are associated with resources contributed by donors, and the Center is obligated to use these funds for purposes designated by them.

In-kind donations of materials are recorded as both contributions and expenditures at fair value when received. During the years ended December 31, 2015 and 2014 were \$700 and \$2,265, respectively.

The Center, on occasion, is the beneficiary under various wills, the amounts of which cannot be estimated. The Center's share of such bequests is recorded when the proceeds are determinable.

#### Events occurring after reporting date

Management has evaluated events and transactions for potential recognition or disclosure through the date of the auditors' report, which is the date that the financial statements were available to be issued.

### NOTE B. LEASES

#### Facilities

A lease agreement for the period July 1, 2014 through June 30, 2017 was executed in August, 2014. Monthly lease payments are \$6,050, which includes monthly utilities of \$350. The Center is responsible for maintenance of the lawn and landscaping, the cost of which will be shared with the landlord 50/50.

# St. Vincent and Sarah Fisher Center

## Notes to Financial Statements

December 31, 2015 and 2014

### NOTE B. LEASES, CONTINUED

During September 2015, the Center amended the above lease agreement, due to building and construction renovations, occurring during the course of the year. Due to the necessary renovations, the lease agreement was amended to reduce monthly rental payments to \$4,700 per month, including a \$71,143 rental credit. The amended lease agreement also updated the term of the lease, ending June 2016 with an option to renew for an additional 12-month period.

As of December 31, 2015, the above rental credit amounted to \$57,043.

#### Copier

The Center leases a copier under an agreement dated November 4, 2013 for 36 months at \$347 per month.

Future minimum payments as of December 31, 2015 amount to \$3,817.

### NOTE C. RETIREMENT PLAN

On January 1, 2001, the Center started a Safe Harbor 401(k) Pension Plan (the 401(k) plan), which covers substantially all employees. The Center matches one half of employee contributions to the 401(k) plan up to 5% of employee wages. The Center also contributes 3% of each participating employee's wages to the Plan. The total contributions charged to expense during the years ended December 31, 2015 and 2014 were \$23,029 and \$25,330, respectively.

The Center remits to the Daughters of Charity retirement payments on behalf of Sisters employed by the Center at a rate equivalent to the payment for lay employees. The costs for this plan during the years ended December 31, 2015 and 2014 were \$-0- and \$235, respectively.

### NOTE D. CONCENTRATIONS AND CREDIT RISK

The Federal Deposit Insurance Corporation (FDIC) insures up to \$250,000 in any one financial institution. Money market funds held in brokerage accounts are not insured by the FDIC. The Center has not experienced any losses with respect to uninsured balances.

### NOTE E. FURNITURE AND EQUIPMENT

All furniture and equipment was fully depreciated as of December 31, 2015 and 2014, as follows:

	2015	2014
Furniture and office equipment	\$ 24,461	\$ 24,461
Automotive equipment	43,605	43,605
	68,066	68,066
Less: accumulated depreciation	(68,066)	(68,066)
Net furniture and equipment	\$ -	\$ -

### NOTE F. FUNCTIONAL ALLOCATION OF EXPENSES

The cost of providing the program and support services are reported in the statement of functional expenses. Indirect costs have been allocated between the various programs and supporting services based on estimates by management.

# St. Vincent and Sarah Fisher Center

## Notes to Financial Statements

December 31, 2015 and 2014

### NOTE G. INVESTMENTS

Investments, at fair value, consisted of the following for the years ended December 31, 2015 and 2014:

	2015	2014
Cash and money market funds	\$ 483,729	\$ 223,542
Fixed income	2,371,852	690,346
Equities	4,908,484	7,650,585
	<u>\$ 7,764,065</u>	<u>\$ 8,564,473</u>

Total return on investments for 2015 and 2014 are as follows:

	2015	2014
Interest and dividends	\$ 152,881	\$ 172,685
Realized gains (losses)	520,634	636,758
Unrealized gains (losses)	(688,170)	(116,770)
Management fees	(46,293)	(51,612)
	<u>\$ (60,948)</u>	<u>\$ 641,061</u>

Investment Risks – Investment securities are exposed to various risks, such as interest rate, market and credit. Due to the level of risk associated with certain investment securities and the level of uncertainty related to changes in the value of investment securities, it is at least reasonably possible that changes in the values in the near term could materially affect the amounts reported in the accompanying financial statements.

### NOTE H. FAIR VALUE

The Center's investments are reported at fair value in the accompanying statement of financial position. The methods used to measure fair value may produce an amount that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The fair value measurement accounting literature establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels:

Level 1 Fair Value Measurement inputs consist of unadjusted quoted prices in active markets for identical, actual assets and have the highest priority. Management considers cash, cash equivalents, including Certificate of Deposits, and publically traded equities and U.S. Treasury securities, corporate bonds and mutual funds to be Level 1 inputs.

Level 2 Fair Value Measurement inputs are inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly. Level 2 inputs may include quoted prices for similar assets in active markets. Quoted prices for identical or similar assets or liabilities in markets that are quoted at prices that are not immediately current, or when price quotations vary substantially either over time or among market makers for example, interest rates and yield curves observable at commonly quoted intervals, volatilities, prepayment speeds, loss severities, credit risks, and default rates.

# St. Vincent and Sarah Fisher Center

## Notes to Financial Statements

December 31, 2015 and 2014

### NOTE H. FAIR VALUE, CONTINUED

Level 3 Fair Value Measurement inputs are unobservable inputs for the asset or liability. Unobservable inputs shall be used to measure fair value to the extent that observable inputs are not available, thereby allowing for situations in which there is little, if any, market activity for the asset at the measurement date.

As of December 31, 2015 and 2014, management considers all investments of the Center to be Level 1 in the fair value hierarchy. During the years ended December 31, 2015 and 2014, there were no transfers between levels.

### NOTE I. TAX STATUS

The Center is a nonprofit corporation, exempt from income tax under Section 501(c)(3) of the U.S. Internal Revenue Code. The Internal Revenue Service has classified the Center as an organization that is not a private foundation. The Center is no longer subject to U.S. federal tax examinations by tax authorities for years before 2012.

### NOTE J. DONATED SERVICES

A substantial number of volunteers have donated significant amounts of time to the Center's program services and to its fund-raising campaigns. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition under the Not for Profit Entities Topic of the FASB Accounting Standards Codification.

### NOTE K. COMPARATIVE FINANCIAL STATEMENTS

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Center's financial statements for the year ended December 31, 2014, from which the summarized information was derived.

### NOTE L. BOARD DESIGNATED ENDOWMENT

The board of trustees has designated funds for endowment in the amount of \$1,941,489. FASB ASC Topic 948-205 provides guidance about an organization's endowment funds (both donor-restricted endowment funds and board-designated endowment funds). While not donor-restricted, the board of trustees intends the funds to be permanent and manages them accordingly.

#### Endowment investment and spending policies

The board of trustees has adopted investment and spending policies for endowment assets (and all its investments) so that a maximum total rate of return will be realized given a level of risk consistent with the preservation of capital and anticipated future cash flow requirements. The objectives of this policy are to be accomplished utilizing a balanced strategy of equities, fixed income securities and cash equivalents in a mix which is conducive to participation in rising markets while allowing for adequate protection in falling markets. Recommended portfolio asset allocation is as follows:

Equity Investments	55%
Fixed Income	40%
Cash	5%

# St. Vincent and Sarah Fisher Center

## Notes to Financial Statements

December 31, 2015 and 2014

### NOTE L. BOARD DESIGNATED ENDOWMENT, CONTINUED

The portfolio is diversified among economic sectors. No industry accounts for more than 20% and no issue accounts for more than 5% of the equity portfolio. No issue accounts for more than 5% of the fixed income portfolio, with the exception of U.S. Treasury and government agency securities.

Continuous portfolio management is facilitated by the investment manager and monitored by the investment committee.

The spending policy is based on a formal annual budget approved by the board of trustees. As the Center does not charge for its services, and has limited revenue from contributions, it depends on investment earnings to provide a predictable stream of funding for its programs.

Board designated endowment fund activities for 2015 and 2014 are as follows:

	<u>2015</u>	<u>2014</u>
Investment Return		
Investment income	\$ 149,155	\$ 195,856
Net appreciation (depreciation)	<u>(163,649)</u>	<u>(28,066)</u>
Total investment return	(14,494)	167,790
Amount appropriated for (expenditure)	-	(167,790)
Amount designated for endowment fund	<u>14,494</u>	<u>-</u>
Total change in endowment funds	<u>\$ -</u>	<u>\$ -</u>