

NEW YORK STATE CASA ASSOCIATION, INC.

FINANCIAL STATEMENTS

DECEMBER 31, 2023 AND 2022

NEW YORK STATE CASA ASSOCIATION, INC.

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
New York State CASA Association, Inc.

Report on the Audit of Financial Statements

Opinion

We have audited the accompanying financial statements of New York State CASA Association, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2023 and 2022, and the related statements of activities, cash flows and functional expenses for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of New York State CASA Association, Inc. as of December 31, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of New York State CASA Association, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about New York State CASA Association, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of New York State CASA Association, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about New York State CASA Association, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of

management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 20, 2024, on our consideration of New York State CASA Association, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of New York State CASA Association, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering New York State CASA Association, Inc.'s internal control over financial reporting and compliance.



CUSACK & COMPANY, CPA'S LLC

Latham, New York
August 20, 2024

NEW YORK STATE CASA ASSOCIATION, INC.

STATEMENTS OF FINANCIAL POSITION

DECEMBER 31, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
<u>ASSETS</u>		
Current Assets		
Cash	\$ 571,306	\$ 88,135
Accounts and Grants Receivable	389,245	556,141
Pledges Receivable, Current Portion	25,000	26,575
Prepaid Expenses	<u>4,256</u>	<u>202,520</u>
Total Current Assets	<u>989,807</u>	<u>873,371</u>
Other Assets		
Pledges Receivable, Long-Term Portion	<u>-</u>	<u>25,000</u>
Total Assets	<u>\$ 989,807</u>	<u>\$ 898,371</u>
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities		
Line of Credit	\$ 350,000	\$ 175,000
Accounts Payable	12,056	12,649
Grants Payable	52,608	323,843
Accrued Expenses	12,011	16,635
Deferred Revenues	<u>161,768</u>	<u>5,007</u>
Total Liabilities	<u>588,443</u>	<u>533,134</u>
Net Assets		
Without Donor Restrictions	376,364	313,662
With Donor Restrictions	<u>25,000</u>	<u>51,575</u>
Total Net Assets	<u>401,364</u>	<u>365,237</u>
Total Liabilities and Net Assets	<u>\$ 989,807</u>	<u>\$ 898,371</u>

NEW YORK STATE CASA ASSOCIATION, INC.

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
Changes in Net Assets Without Donor Restrictions		
Support, Revenue, and Reclassifications		
Grants	\$ 1,563,406	\$ 1,453,921
Contributions	38,612	36,960
Program Revenue	8,646	1,364
Membership Dues	5,550	5,550
Bank Interest	22	19
Net Assets Released from Restrictions	<u>26,575</u>	<u>27,075</u>
Total Support, Revenue, and Reclassifications	<u>1,642,811</u>	<u>1,524,889</u>
Expenses		
Program Services	1,472,409	1,398,445
Management and General	79,658	35,589
Fundraising	<u>28,042</u>	<u>22,730</u>
Total Expenses	<u>1,580,109</u>	<u>1,456,764</u>
Change in Net Assets Without Donor Restrictions	<u>62,702</u>	<u>68,125</u>
Changes in Net Assets With Donor Restrictions		
Net Assets Released from Restrictions	<u>(26,575)</u>	<u>(27,075)</u>
Change in Net Assets	36,127	41,050
Net Assets, Beginning of Year	<u>365,237</u>	<u>324,187</u>
Net Assets, End of Year	<u>\$ 401,364</u>	<u>\$ 365,237</u>

NEW YORK STATE CASA ASSOCIATION, INC.

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
Cash Flows from Operating Activities		
Change in Total Net Assets	\$ 36,127	\$ 41,050
Changes in Operating Assets and Liabilities		
(Increase) Decrease in:		
Accounts and Grants Receivable	166,896	(528,400)
Pledges Receivable	26,575	27,075
Prepaid Expenses	198,264	(21,560)
Increase (Decrease) in:		
Accounts Payable	(593)	5,647
Grants Payable	(271,235)	88,211
Accrued Expenses	(4,624)	(78)
Deferred Revenues	<u>156,761</u>	<u>(4,657)</u>
Net Cash Provided By (Used In) Operating Activities	308,171	(392,712)
Cash Flows from Financing Activities		
Proceeds from Line of Credit, Net	<u>175,000</u>	<u>175,000</u>
Net Change in Cash	483,171	(217,712)
Cash, Beginning of Year	<u>88,135</u>	<u>305,847</u>
Cash, End of Year	<u>\$ 571,306</u>	<u>\$ 88,135</u>
Supplemental Disclosure of Cash Flow Information:		
Interest Paid	<u>\$ 12,254</u>	<u>\$ 296</u>

NEW YORK STATE CASA ASSOCIATION, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 201,666	\$ 15,102	\$ 11,573	\$ 228,341
Payroll Taxes	15,428	1,155	885	17,468
Employee Benefits	8,230	671	551	9,452
Office and Meeting Space Rent	310	6,425	-	6,735
Professional Fees	148,266	35,543	50	183,859
Advertising	8,676	274	-	8,950
Insurance	2,950	1,943	178	5,071
Office Expense	8,111	2,162	4,031	14,304
Conferences, Meetings and Events	17,833	-	9,926	27,759
Travel	9,543	518	140	10,201
Miscellaneous	1,627	170	-	1,797
Information Technology	1,105	3,316	708	5,129
Filing Fees and Taxes	-	125	-	125
Subrecipient Grants	1,048,664	-	-	1,048,664
Interest	-	12,254	-	12,254
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	<u>\$ 1,472,409</u>	<u>\$ 79,658</u>	<u>\$ 28,042</u>	<u>\$ 1,580,109</u>

NEW YORK STATE CASA ASSOCIATION, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Salaries	\$ 205,664	\$ -	\$ 9,539	\$ 215,203
Payroll Taxes	15,733	-	730	16,463
Employee Benefits	8,567	-	478	9,045
Office and Meeting Space Rent	7,795	-	-	7,795
Professional Fees	116,773	28,895	38	145,706
Advertising	1,458	387	-	1,845
Insurance	3,307	1,608	97	5,012
Office Expense	8,208	1,339	3,893	13,440
Conferences, Meetings and Events	17,755	-	6,808	24,563
Travel	3,041	-	440	3,481
Miscellaneous	1,357	26	-	1,383
Information Technology	2,697	2,913	707	6,317
Filing Fees and Taxes	-	125	-	125
Subrecipient Grants	1,006,090	-	-	1,006,090
Interest	-	296	-	296
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	<u>\$ 1,398,445</u>	<u>\$ 35,589</u>	<u>\$ 22,730</u>	<u>\$ 1,456,764</u>

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The New York State CASA Association, Inc. (“CASA”) is a non-profit corporation organized under the laws of the State of New York principally for the purpose of providing support to New York State Court-Appointed Special Advocates programs which utilize trained community volunteers to advocate on behalf of children in child welfare proceedings. CASA works to promote, assist and support the development, growth, and continuation of CASA programs in the State of New York that agree to follow the standards set by the National CASA Association.

Basis of Accounting

The financial statements of CASA have been prepared in accordance with accounting principles generally accepted in the United States of America, using the accrual basis of accounting. CASA adopted the accounting treatment prescribed by the FASB’s Accounting Standards Codification (ASC). Accordingly, support and revenue are recognized when earned and expenses are recognized when the obligation is incurred.

Receivables

CASA utilizes the allowance method to determine the allowance for doubtful accounts. At December 31, 2023 and 2022 management determined no allowance was necessary based upon their review of specific receivables and prior history.

Deferred Revenue

Deferred revenue primarily consists of grant funds unexpended as of December 31. These are recognized as revenue as soon as the expenses are incurred.

Net Assets

Net assets of CASA, and changes therein, are classified and reported as follows:

Net assets without donor restrictions - Net assets that are not subject to donor-imposed stipulations.

Net assets with donor restrictions - Net assets subject to donor-imposed stipulations that will be met either by actions of CASA and/or the passage of time.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition

Contributions received and unconditional promises to give are measured at their fair values and reported as an increase in net assets. CASA reports gifts of cash and other assets as donor restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as support without donor restrictions.

Revenue on cost reimbursement grants and contracts is recognized to the extent actual expenditures have been incurred in compliance with the specific grant requirements. Other grant and contract revenue is recognized in the period earned if on a fee for services basis. Program service fees and payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed or expenditures are incurred.

Revenue from Contracts with Customers

Revenue from contracts with customers is recognized in accordance with a five-step model as follows:

- Identify the contract with the customer
- Identify the performance obligation(s) in the contract
- Determine the transaction price
- Allocate the transaction price to the performance obligation(s) in the contract
- Recognize revenue when earned or as performance obligation(s) are satisfied

Contract Assets

Amounts related to services provided to customers which have not been billed and that do not meet the conditions of an unconditional right to payment at the end of the reporting period are contract assets. Contract asset balances consist primarily of services provided to customers who are still receiving services at the end of the year. There were no contract assets at December 31, 2023 and 2022.

Contract Liabilities

Contract liabilities represent revenue that has been deferred for the funds advanced by third party payors for CASA's contracts received related to services that have not yet been provided to customers. Contract liabilities consist of payments made by funding and other sources for CASA's contracts for services not yet performed that are expected to be performed within the next fiscal year. Contract liabilities at December 31, 2023 and 2022 totaled \$161,768 and \$5,007, respectively, and consist of grant funds received but unexpended.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional Allocation of Expenses

The costs of providing CASA's programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs benefitted. Salaries are allocated based on estimates of total time spent, while other expenses are allocated based on estimates of the resources used.

Tax Exempt Status

CASA is a not-for-profit organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code, and has been designated a publicly supported organization which is not a private foundation under Section 509(a) of the Code. Accordingly, no provision for income taxes has been made in these financial statements.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Fair Value Measurements

For assets and liabilities measured at fair value on a recurring basis, the ASC requires expanded disclosures about fair value measurements and establishes a three-level hierarchy for fair value measurements based on the observable inputs to the valuation of an asset or liability at the measurement date. Fair value is defined as the price that CASA would receive upon selling an asset or pay to transfer a liability in an orderly transaction between market participants. It prioritizes the inputs to the valuation techniques used to measure fair value by giving the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements), and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements).

Accounting for Uncertainty in Income Taxes

The ASC requires entities to disclose in their financial statements the nature of any uncertainty in their tax position. CASA has not recognized any benefits or liabilities from uncertain tax positions in 2023 and believes it has no uncertain tax positions for which it is reasonably possible that will significantly increase or decrease net assets. Generally, federal and state authorities may examine CASA's tax returns for three years from the date of filings; consequently, income tax returns for the years prior to 2020 are no longer subject to examination by tax authorities.

NEW YORK STATE CASA ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2023 AND 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Subsequent Events

Management has evaluated subsequent events or transactions as to potential material impact on operations or financial position occurring through August 20, 2024, the date the financial statements were available to be issued. No such events or transactions were identified.

2. PLEDGES RECEIVABLE

Unconditional promises to give as of December 31, 2023 and 2022 are classified as net assets with donor restrictions and are deemed to be fully collectible by management. Pledges receivable are not restricted. Unconditional promises to give are not reflected at the present value of estimated future cash flows as the discount amount was deemed immaterial for financial statement purposes.

	<u>2023</u>	<u>2022</u>
Receivable in less than one year	\$ 25,000	\$ 26,575
Receivable in one to five years	-	25,000
	<u>\$ 25,000</u>	<u>\$ 51,575</u>

3. LINE OF CREDIT

CASA renewed its line of credit with the Community Loan Fund of the Capital Region in January 2023 for \$350,000 with an interest rate of 6.5%. Requirements include current assets greater than current liabilities, positive net revenue excluding depreciation and all tax payments up-to-date. Amounts owed to the Community Loan Fund of the Capital Region as of December 31, 2023 and 2022 were \$350,000 and \$175,000, respectively.

4. NET ASSETS WITH DONOR RESTRICTION

Net assets with donor restrictions represent amounts received and restricted by donors for the following specific purposes or time restrictions. When the restriction has been met, the amounts will be released from net assets with donor restrictions and reclassified to net assets without donor restrictions. A summary of contributions with donor restrictions is as follows:

	<u>2023</u>	<u>2022</u>
Time Restricted:		
Pledges Receivable	<u>\$ 25,000</u>	<u>\$ 51,575</u>

5. NET ASSETS RELEASED FROM RESTRICTIONS

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose.

	<u>2023</u>	<u>2022</u>
Time Restrictions Accomplished:		
Pledges Receivable	<u>\$ 26,575</u>	<u>\$ 27,075</u>

6. OPERATING LEASES

CASA rents office space in Albany, NY on a month-to-month basis from an unrelated organization. Rental expense amounted to \$6,000 for each of the years 2023 and 2022, and is included in office and meeting room rent expenses on the statement of functional expenses.

7. CONTINGENT LIABILITY

CASA participates in various grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. Accordingly, CASA’s compliance with applicable grant/contract requirements will be established at some future date. The amount, if any, of any expenditures or funding which may be disallowed by the granting agencies cannot be determined at this time, although management expects such amounts, if any, to be immaterial.

8. CONCENTRATIONS

CASA is dependent on grant revenues received from the New York State Office of Court Administration (OCA) and the New York State Office of Victim Services (OVS). Significant concentrations of revenue included the following at December 31, 2023 and 2022:

<u>Source</u>	<u>2023 Percent of Total Support and Revenue</u>	<u>2022 Percent of Total Support and Revenue</u>
OCA	43%	53%
OVS	52%	44%

9. LIQUIDITY

CASA has \$985,551 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of \$571,306 in cash and \$414,245 in accounts, grants, and pledges receivable (of which \$25,000 is restricted). None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditures within one year of the balance sheet date. CASA has a goal to maintain financial assets, which consist of cash and accounts and grants receivable, on hand to meet 60 days of normal operating expenses, which are, on average, approximately \$260,000. CASA has a policy to structure its financial assets to be available as its general expenditures and other obligations become due. Should an unforeseen liquidity need arise, CASA could also draw upon a \$350,000 line of credit (\$350,000 was drawn as of December 31, 2023).

**ADDITIONAL REPORTS REQUIRED BY
GOVERNMENT AUDITING STANDARDS
AND THE UNIFORM GUIDANCE**

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**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
New York State CASA Association, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of New York State CASA Association, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 20, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered New York State CASA Association, Inc.’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of New York State CASA Association, Inc.’s internal control. Accordingly, we do not express an opinion on the effectiveness of New York State CASA Association, Inc.’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether New York State CASA Association, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CUSACK & COMPANY, CPA'S LLC

Latham, New York
August 20, 2024

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

Board of Directors
New York State CASA Association, Inc.

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited New York State CASA Association, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of New York State CASA Association, Inc.'s major federal programs for the year ended December 31, 2023. New York State CASA Association, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, New York State CASA Association, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of New York State CASA Association, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the New York State CASA Association, Inc.'s compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to New York State CASA Association, Inc.'s federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on New York State CASA Association, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about New York State CASA Association, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding New York State CASA Association, Inc.'s compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of New York State CASA Association, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of New York State CASA Association, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over

compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



CUSACK & COMPANY, CPA'S LLC

Latham, New York
August 20, 2024

NEW YORK STATE CASA ASSOCIATION, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2023

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Assistance Listing/ CFDA Number</u>	<u>Pass-Through Entity Identification Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
U.S. Department of Justice Passed Through New York State Office of Victim Services Victims of Crime Act Victims and Witness Assistance Grant Program	16.575	OVS01- C11323GG - 1080200	\$ 569,618	\$ 845,326

1. SUMMARY OF CERTAIN SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of expenditures of federal awards presents the activity of federal award programs administered by New York State CASA Association, Inc. (CASA), which is described in Note 1 to CASA's general purpose financial statements, using the accrual basis of accounting. Federal awards that are included in the schedule may be received directly from federal agencies, as well as federal awards that are passed through from other government agencies. The information is presented in accordance with the requirements of the Uniform Guidance.

2. SCOPE OF THE AUDIT PURSUANT TO THE UNIFORM GUIDANCE

CASA is a tax-exempt organization. All federal grant operations of CASA are included in the scope of the Single Audit.

3. SUBRECIPIENTS/LOAN OR LOAN GUARANTEES

Amounts totaling \$569,618 were provided to subrecipients as of December 31, 2023. There were no loans or loan guarantees at December 31, 2023.

4. INDIRECT COST RATE

CASA has elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

NEW YORK STATE CASA ASSOCIATION, INC.
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 FOR THE YEAR ENDED DECEMBER 31, 2023

SECTION I – SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? _____ Yes x No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes x No
- Noncompliance material to financial statements noted? _____ Yes x No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? _____ Yes x No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ Yes x None reported

Type of auditor’s report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? _____ Yes x No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Clusters</u>
16.575	Victims of Crime Act Victims and Witness Assistance Grant Program

Dollar threshold used to distinguish between type A and type B programs: \$ 750,000

Auditee qualified as low-risk auditee? _____ Yes x No

SECTION II – FINANCIAL STATEMENT FINDINGS

No findings or matters were reported.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No findings or matters were reported.

SECTION IV – RESOLUTION OF PRIOR YEAR AUDIT FINDINGS

Not applicable.