

June 30, 2013 and 2012

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Certified Public Accountants

#### REPORT OF INDEPENDENT AUDITORS

Board of Directors Children's Fund, Inc. San Bernardino, California

## **Report on Financial Statements**

We have audited the accompanying financial statements of Children's Fund, Inc. (a nonprofit organization), which are comprised of the statement of financial position as of June 30, 2013, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements. The prior year summarized information was derived from the Organization's 2012 financial statements. In our report dated November 21, 2012, we expressed an unqualified opinion on those prior year financial statements.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and with *Government Auditing Standards*, issued by the U.S. Comptroller General. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Children's Fund, Inc., as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report, dated November 5, 2013, on our consideration of the Organization's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Kendy Kindy

November 5, 2013 San Bernardino, California

# STATEMENT OF FINANCIAL POSITION

June 30, 2013

(Summarized Totals for 2012)

|   | <u>2013</u>  | <u>2012</u>  |
|---|--------------|--------------|
| ASSETS                                  |              |              |
| Current Assets                          |              |              |
| Cash                                    | \$ 826,114   | \$ 1,293,461 |
| Certificates of Deposit                 | 600,000      | 300,000      |
| Accounts Receivable                     | 304,382      | 224,625      |
| Pledges Receivable                      | 151,139      | 35,330       |
| Program Inventory                       | 1,838        | 17,333       |
| Prepaid Expenses                        | 7,250        | 4,482        |
| Total Current Assets                    | 1,890,723    | 1,875,231    |
| Property and Equipment                  |              |              |
| Furniture                               | 144,898      | 139,398      |
| Computer Equipment                      | 26,017       | 22,545       |
| Tenant Improvements                     | 5,088        | 2,393        |
|   | 176,003      | 164,336      |
| Accumulated Depreciation                | (44,344)     | (18,840)     |
| Total Property and Equipment            | 131,659      | 145,496      |
| Other Assets                            |              |              |
| Security Deposit                        | 4,672        | 4,672        |
| Total Assets                            | \$ 2,027,054 | \$ 2,025,399 |
| LIABILITIES AND NET ASSETS              |              |              |
| Current Liabilities                     |              |              |
| Accounts Payable and Accrued Expenses   | \$ 94,543    | \$ 22,762    |
| Total Liabilities                       | 94,543       | 22,762       |
| Net Assets                              |              |              |
| Unrestricted                            | 1,901,611    | 1,977,199    |
| Temporarily Restricted                  | 30,900       | 25,438       |
| Total Net Assets                        | 1,932,511    | 2,002,637    |
| <b>Total Liabilities and Net Assets</b> | \$ 2,027,054 | \$ 2,025,399 |

See Accompanying Notes to Financial Statements.

# STATEMENT OF ACTIVITIES For The Year Ended June 30, 2013 (Summarized Totals for 2012)

|   | Unrestricted  | Temporarily Restricted                                | 2013<br><u>Total</u>   | 2012<br><u>Total</u>  |
|---|---|---|--|---|
| Revenues and Support  |   |   |  |   |
| Fundraising Event Revenue<br>Direct Event Costs   | \$ 832,295<br>(191,731)   | \$ 30,900   | \$ 863,195<br>(191,731)  | \$ 1,200,510<br>(90,170)  |
| Net Fundraising Events Contributions In-Kind Contributions County Contracts First 5 Contracts Other Contracts Interest Income Released From Restriction | 640,564 1,188,974 716,899 566,687 322,906 14,000 1,856 3,451,886 25,438 | 30,900<br>-<br>-<br>-<br>-<br>-<br>30,900<br>(25,438) | 671,464 1,188,974 716,899 566,687 322,906 14,000 1,856 3,482,786 | 1,110,340<br>1,043,545<br>132,347<br>659,756<br>11,000<br>-<br>3,289<br>2,960,277 |
| Total Revenues and Support  | 3,477,324   | 5,462   | 3,482,786  | 2,960,277   |
| Expenses  |   |   |  |   |
| Program Services Community Services   | 3,171,282   | -   | 3,171,282  | 2,677,233   |
| Support Services  Management and General  Fundraising   | 264,966<br>116,664  | -<br>-  | 264,966<br>116,664   | 243,196<br>235,216  |
| Total Expenses  | 3,552,912   | -   | 3,552,912  | 3,155,645   |
| Change in Net Assets  | (75,588)  | 5,462   | (70,126)   | (195,368)   |
| Net Assets - Beginning  | 1,977,199   | 25,438  | 2,002,637  | 2,198,005   |
| Net Assets - Ending   | \$ 1,901,611  | \$ 30,900   | \$ 1,932,511   | \$ 2,002,637  |

# STATEMENT OF CASH FLOWS For The Year Ended June 30, 2013 (Summarized Totals for 2012)

|   | <u>2013</u> | <u>2012</u>  |
|---|-------------|--------------|
| <b>Cash Flows From Operating Activities</b>       |             |              |
| Change in Net Assets                              | \$ (70,126) | \$ (195,368) |
| Noncash Items Included in Revenues and Expenses - |             |              |
| Depreciation                                      | 25,504      | 18,840       |
| Change in Cash Resulting From Changes In:         |             |              |
| Accounts Receivable                               | (79,757)    | (43,655)     |
| Pledges Receivable                                | (115,809)   | (27,790)     |
| Program Inventory                                 | 15,495      | (555)        |
| Prepaid Expenses                                  | (2,768)     | (2,180)      |
| Accounts Payable and Accrued Expenses             | 71,781      | (40,437)     |
| Deferred Revenue                                  | -           | (62,176)     |
| Cash (Used) By Operating Activities               | (155,680)   | (353,321)    |
| Cash Flows From Investing Activities              |             |              |
| Transfer (to) from Certificates of Deposit        | (300,000)   | 998,663      |
| Purchase of Property and Equipment                | (11,667)    | (69,252)     |
| Cash Provided (Used) By Investing Activities      | (311,667)   | 929,411      |
| Increase (Decrease) in Cash                       | (467,347)   | 576,090      |
| Cash – Beginning                                  | 1,293,461   | 717,371      |
| Cash – Ending                                     | \$ 826,114  | \$ 1,293,461 |

## **Supplemental Cash Flow Information**

Operating activities included no payments for interest or income taxes in 2013 and 2012.

See Accompanying Notes to Financial Statements.

## STATEMENT OF FUNCTIONAL EXPENSES

For The Year Ended June 30, 2013 (Summarized Totals for 2012)

|   | Community Services   | Management and General | Fund<br><u>Raising</u> | 2013 Total<br>Expenses | 2012 Total<br>Expenses |
|---|----------------------|------------------------|------------------------|------------------------|------------------------|
| Salaries and Wages Payroll Taxes and Benefits | \$ 235,991<br>33,805 | \$ 106,739<br>18,227   | \$ 92,832<br>12,360    | \$ 435,562<br>64,392   | \$ 316,398<br>58,357   |
| Total Salaries and Costs                      | 269,796              | 124,966                | 105,192                | 499,954                | 374,755                |
| Community Services                            | 1 170 555            |                        |                        | 1 170 555              | 077 121                |
| Assessment Center                             | 1,178,555            | -                      | -                      | 1,178,555              | 877,121                |
| Emergency Needs                               | 1,065,864            | -                      | -                      | 1,065,864              | 1,087,662              |
| Celebration of Giving Scholarship Endowments  | 301,524              | -                      | -                      | 301,524                | 514,044<br>50,000      |
| Other   | _                    | _                      | _                      | _                      | 259                    |
| Other   | 2 545 042            |                        |                        | 2 545 042              |                        |
|   | 2,545,943            |                        | -                      | 2,545,943              | 2,529,086              |
| Outside Services                              | 188,648              | 48,006                 | 2,658                  | 239,312                | 74,134                 |
| Promotion                                     | 101,915              | 6,325                  | 4,084                  | 112,324                | 34,015                 |
| Office Rent                                   | 25,063               | 21,942                 | -                      | 47,005                 | 37,582                 |
| Depreciation                                  | 12,117               | 13,387                 | -                      | 25,504                 | 18,840                 |
| Professional Fees                             | 1,343                | 17,493                 | -                      | 18,836                 | 11,954                 |
| Telephone                                     | 8,683                | 6,634                  | -                      | 15,317                 | 14,909                 |
| Insurance                                     | 1,162                | 9,258                  | 466                    | 10,886                 | 12,414                 |
| Printing and Postage                          | 3,662                | 6,098                  | 950                    | 10,710                 | 5,172                  |
| Employee Expenses                             | 7,396                | 1,611                  | 863                    | 9,870                  | 7,234                  |
| Administration                                | 1,799                | 3,318                  | 2,442                  | 7,559                  | 15,277                 |
| Information Technology                        | 3,704                | 1,622                  | -                      | 5,326                  | 15,237                 |
| Office Supplies                               | 51                   | 4,306                  | 9                      | 4,366                  | 5,036                  |
|   | 355,543              | 140,000                | 11,472                 | 507,015                | 251,804                |
| Total Expenses                                | \$ 3,171,282         | \$ 264,966             | \$ 116,664             | \$ 3,552,912           | \$ 3,155,645           |

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 1 – ORGANIZATION AND OTHER MATTERS

Children's Fund, Inc. is a nonprofit corporation organized in California in 1986. The Organization is a public-private partnership created for the purpose of providing services and products to needy and high-risk children in San Bernardino County. The Organization's principal sources of revenue are from private contributions, fundraising events, and governmental agencies that provide assistance to high-risk children. Community services provided by the Organization include several key programs:

Child Services assist at-risk children with food, shelter, clothing, medical care and educational needs through several methods, including the County Daily Referral program and subgrants and projects with other organizations that work with needy and high-risk children in San Bernardino County.

The Children's Assessment Center is a collaborative partnership with the County of San Bernardino and Loma Linda University Children's Hospital to provide specialized response to child victims of sexual and physical abuse in San Bernardino County. Children's Fund works closely with the Assessment Center to identify and secure funding for these critical services.

The Celebration of Giving is an annual campaign to distribute toys to underprivileged children in San Bernardino County. Toys are donated to the Organization or are purchased with contribution revenues.

The Scholarship Endowment Program sets up endowments with California State University San Bernardino, California Polytechnic University Pomona, Chaffey College, and other regional community colleges to provide annual college scholarships to underprivileged and high-risk children. As of the reporting date, \$602,000 has been transferred into endowments or provided in scholarships.

#### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts of assets and liabilities at the reporting date and revenues and expenses during the reporting period. Actual results could differ from those estimates.

## **Prior Year Information**

The financial statements include certain summarized comparative information from the prior year. This information is presented in total and not by net asset class and does not include sufficient detail to be in conformity with generally accepted accounting principles. Such information should be read together with the Organization's financial statements for the year ended June 30, 2012, from which the summarized information was extracted. Certain amounts in the prior year financial statements have been reclassified for comparison purposes to conform to the current year presentation.

#### Valuation of Accounts and Pledges Receivable

Accounts and pledges receivable are described in Note 8 and are considered by management to be fully collectable.

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)

## **Accounting for Contributions**

Generally accepted accounting principles (GAAP) require that the Organization reports information about its financial position and activities in three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. Unrestricted contributions are recognized as an increase in unrestricted net assets when received. Contributions restricted by the donors are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the donor-imposed restriction.

When restrictions are satisfied, either by the passage of time or by accomplishing the purpose, the temporarily restricted net assets are reclassified to unrestricted net assets and reported in the activity statement as net assets released from restrictions. When restrictions are satisfied in the same accounting period that the contribution is received, the revenue is reported as unrestricted.

#### Fair Value Measurements

GAAP provides guidance on how fair value should be determined when financial statement elements are required to be measured at fair value. Valuation techniques are ranked in three levels depending on the degree of objectivity of the inputs used with each level:

Level 1 inputs – quoted prices in active markets for identical assets

Level 2 inputs – quoted prices in active or inactive markets for the same or similar assets

Level 3 inputs – estimates using the best information available when there is little or no market

The Organization is required to measure in-kind contributions at fair value. The technique used to measure the fair value of in-kind contributions is described in Note 9.

#### Income Taxes

The Organization is exempt from income tax liability under Section 501(c)(3) of the Internal Revenue Code and Section 23401 of the California Tax Code. Since the Organization is exempt from federal and state income tax liability, no provision is made for current or deferred income taxes. The Organization uses the same accounting methods for tax and financial reporting.

GAAP provides accounting and disclosure guidance about positions taken by an organization in its tax returns that might be uncertain. Management has considered its tax positions and believes that all of the positions taken by the Organization in its federal and state exempt organization tax returns are more likely than not to be sustained upon examination. The Organization's returns are subject to examination by federal and state taxing authorities, generally for three years and four years, respectively, after they are filed.

#### **Functional Expense Reporting**

The costs of the Organization's activities have been summarized on a functional basis in these financial statements. Based on management estimates, costs have been allocated between programs and supporting services as they relate to those functions.

#### **Program Inventory**

Program inventory consists of gift cards purchased from local retailers for Child Services programs.

#### NOTES TO FINANCIAL STATEMENTS

### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Property and Equipment and Depreciation

Property and equipment are reported at cost or donated value and are depreciated by the straight-line method over estimated useful lives of five years. The Organization's policy is to capitalize additions with a cost over \$1,000.

#### **Donated Services**

Many individuals have donated significant time and services to advance the Organization's programs and objectives. These services have not been recorded in the financial statements because no objective basis is available to measure the value of such services.

#### NOTE 3 – TEMPORARY RESTRICTIONS

Temporarily restricted net assets consist of contributions made at the Organization's annual golf event for the purpose of purchasing equipment for the Children's Assessment Center.

#### NOTE 4 – CERTIFICATES OF DEPOSIT

Certificates of deposit totaling \$600,000 in 2013 and \$300,000 in 2012 are segregated from cash in the accompanying financial statements. The certificates bear interest of 0.1% (0.15% in the prior year) and have original maturities of six months.

#### NOTE 5 – CONCENTRATIONS

The Organization received approximately 16% of its funding in the current year and 22% in the prior year from contracts with San Bernardino County.

#### NOTE 6 - RELATED PARTY TRANSACTIONS

The Organization maintains cash balances and certificates of deposit with a local bank. A member of the Board is senior vice president with that bank.

A Board member is the chief financial officer of a regional supermarket chain. The Organization paid the chain \$1,785 in 2013 and \$1,890 in 2012 for food and gift cards to distribute through events and programs.

#### NOTE 7 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 5, 2013, the date when the financial statements were available for issuance.

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE 8 – ACCOUNTS AND PLEDGES RECEIVABLE

| Accounts receivable consist of the following amounts: | 2013       | <u>2012</u> |
|---|------------|-------------|
| First 5 Contract                                      | \$ 177,274 | \$ -        |
| County General Fund Contract                          | 113,279    | 215,692     |
| Children and Family Services Contract                 | 10,454     | 2,239       |
| Other Receivables                                     | 3,375      | 6,694       |
|   | \$ 304,382 | \$ 224,625  |
| Pledges receivable consist of the following amounts:  | 2013       | <u>2012</u> |
| Golf Event Pledges                                    | \$ 61,325  | \$ 35,330   |
| Claremont Auxiliary Pledge                            | 51,500     | -           |
| NCA Grant Pledge                                      | 29,939     | -           |
| Other Pledges   | 8,375      |             |
|   | \$ 151,139 | \$ 35,330   |

#### NOTE 9 – IN-KIND CONTRIBUTIONS

The Organization receives significant in-kind contributions to advance its mission, which include products, services, and facilities. The Organization records these donations when an objective basis is available to measure the value and when services would be purchased if they were not donated. The fair value of contributed products, services, and facilities has been measured on a nonrecurring basis using quoted prices for similar assets in inactive markets (Level 2 inputs). These contributions include:

|  | <u>2013</u>  | <u>2012</u> |
|--|--------------|-------------|
| Celebration of Giving – Toys                     | \$ 250,713   | \$ 380,136  |
| Golf Event - Supplies                            | 70,962       | 35,039      |
| In-Kind Contributions Included in Event Revenues | 321,675      | 415,175     |
| Child Services – Supplies                        | 716,899      | 132,347     |
| Total In-Kind Contributions                      | \$ 1,038,574 | \$ 547,522  |

#### NOTE 10 – OPERATING LEASES

The Organization occupies office space under the terms of a five-year non-cancellable operating lease that expires in 2016. Rent expense for the year ended June 30, 2013 was \$43,884. Future minimum rental obligations under this lease are as follows:

| <u>June 30,</u> |            |
|-----------------|------------|
| 2014            | \$ 44,125  |
| 2015            | 44,125     |
| 2016            | 44,125     |
|                 | \$ 132,375 |

# **KENNEDY & KENNEDY**

Certified Public Accountants

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCEAND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Children's Fund, Inc. San Bernardino, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Children's Fund, Inc. as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Organization's financial statements, and have issued our report thereon dated November 5, 2013.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Organization's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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November 5, 2013 San Bernardino, California