

THE ACTORS THEATRE WORKSHOP, INC.

FINANCIAL STATEMENTS

JUNE 30, 2022

Michael Katz

Certified Public Accountant

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Independent Auditors' Report

To the Board of Directors
The Actors Theatre Workshop, Inc.

I have reviewed the accompanying financial statements of The Actors Theatre Workshop, Inc. as of and for the year ended June 30, 2022 and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Actors Theatre Workshop, Inc. as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

My audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental information is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates to the underlying accounts and other records used to prepare the consolidated financial statements. The supplemental information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.



New York, New York
April 20, 2023

The Actors Theater Workshop, Inc.
Statement of Financial Position
June 30, 2022

ASSETS

Cash and cash equivalents	\$ 69,132
Grants receivable	61,250
Equipment and improvements at cost, net of accumulated depreciation (note 3)	18,240
Other Assets: Security deposits	<u>26,430</u>
Total Assets	<u><u>\$ 175,052</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts Payable	\$ (33,228)
Loans payable	8,965
Security Deposit - Studio Rental	1,284
Staff Reimbursements	<u>7,158</u>
Total Current Liabilities	<u>(15,821)</u>
Net Assets - Unrestricted	<u>190,873</u>
Total Liabilities and Net Assets	<u><u>\$ 175,052</u></u>

The Actors Theater Workshop, Inc.
Statement of Activities
June 30, 2022

SUPPORT AND REVENUE

Contributions:	Corporations	\$ 20,000
	Foundations	210,806
	Government Grants	81,712
	Individual	185,643
		<hr/>
	Total contributions	498,161
	Value of donated services	158,100
	Studio rental and other income	41,348
	Total Support and Revenue	<hr/> <u>\$ 697,609</u> <hr/>

EXPENSES

Personnel/admin	63,770
Personnel/artistic	-
Personnel/technical & production	-
Outside professional services	31,893
Space rentals/utilities	362,604
Equipment rental/supplies	3,218
Travel/transportation	82
Advertising/promotion/marketing	4,237
Other expenses	13,929

Value of donated services	<u>158,100</u>
Total Expenses	<u>637,833</u>
Change in net assets	59,776
Net Assets - beginning of year	<u>78,097</u>
Prior period adjustments	-
Net Assets - end of year	<u><u>\$ 137,873</u></u>

The accompanying notes are an integral part of these financial statements.

The Actors Theater Workshop, Inc.
Allocation of Expenses
June 30, 2022

		<u>Total Expenses</u>	<u>Program Services</u>	<u>Management & General</u>	<u>Fund Raising</u>
Personnel	Marketing Director	\$ 54,920	32,952	-	21,968
	Rental Manager	8,850	-	8,850	-
Outside Professional Services	Accounting and Legal Consultant	4,350	-	4,350	-
	Fundraising Consultant	21,250	-	21,250	-
	Tech/Prod	3,915	-	-	3,915
		2,378	2,378		
Space Rentals/Utilities	Rent	344,240	240,968	68,848	34,424
	Real Estate Taxes	6,257	4,380	1,251	626
	Trash Removal	542	379	108	54
	Water & Sewer	1,083	758	217	108
	Cleaning Services	150	105	30	15
	Electricity	6,557	4,590	1,311	656
	Telephone	3,775	2,643	755	378
Equipment Rental/Supplies	Supplies	2,215	1,550	443	221
	Technology & Equipment	1,003	702	201	100
Travel/Transportation	Transportation	82	82	-	-
Advertising/Promotion/Marketing	Advertising	2,367	1,657	473	237
	Website and Internet Expenses	1,870	1,309	374	187
Other	Bank Service Charges	402	281	80	40
	Insurance	8,919	6,243	1,784	892
	Depreciation	3,934	2,754	787	393
	Dues & Subscriptions	585	410	117	59
	Program Expenses	89			89
Donated Services and Supplies		158,100	126,480	31,620	-
		<u>\$ 637,833</u>	<u>\$ 430,621</u>	<u>\$ 142,850</u>	<u>\$ 64,362</u>

The accompanying notes are an integral part of these financial statements.

The Actors Theater Workshop, Inc.
Statement of Cash Flows
June 30, 2022

Operating Activities

Cash flows from operating activities

Change in Net Assets \$ 59,776

Adjustments to reconcile net changes in net assets

Depreciation and amortization	500
Other asset	(15,228)
Prior period adjustments	<u>(421)</u>

Net Cash Provided by Operating Activities 44,627

Cash and cash equivalents - July 1, 2021 26,551

Cash and cash equivalents - June 30, 2022 \$ 71,178

The accompanying notes are an integral part of these financial statements.

The Actors Theater Workshop, Inc.
Statement of Cash Flows
June 30, 2022

Note 1: Nature of Organization and Significant Accounting Policies

Nature of Organization

The Actors Theater Workshop, Inc. is a non-profit theater founded by Thuman E. Scott that produces classical and contemporary plays, trains actors, directors and writers, and develops new dramatic works while making a difference in the lives of homeless children and community at large.

The Actors Theater Workshop, Inc. began operations in July of 1990, and was incorporated in the State of New York on September 12, 1990. The organization is exempt from federal income tax and is an exempt organization under the Internal Revenue Service code section 501(c) (3).

Summary of Significant Accounting Policies

The financial statements have been prepared on the accrual basis of accounting and include all material receivables and payables, liabilities and period expenses.

Equipment and improvements

Equipment and improvements are carried at cost. Depreciation is carried on straight line method over the estimated useful lives of the asset.

Note 2: Lease Commitments

The organization occupies space at 145 West 28th Street, New York City. The organization signed a new lease effective May 1, 2019 with increases of 2.75% per annum. The term of the lease is five years with a final expiration date of April 30, 2024. The organization is currently in discussions with its landlord regarding a lease extension.

In connection with the COVID pandemic, the organization signed a lease modification dated May 18, 2020 whereby the landlord agreed to defer three months rent (from the period May 1, 2020 - July 30, 2020) to be repaid over a 12 month period from Jan 1, 2021 - December 31, 2021. As of the date of this financial statement, the organization has repaid all deferred amounts.

The current year's rent was \$352,122, including all escalations, with this amount reflecting the eoyamnet of deferred rent as per the terms of the May 18, 2020 lease modification.

Note 3: Equipment and Improvements

Equipment	\$ 3,478
Improvements	<u>21,760</u>
Total	25,238
Less: accumulated depreciation	<u>(15,539)</u>
Total	<u><u>\$ 9,699</u></u>

Note 4: Donated Goods and Services

Value of Donated Personnel Services

Artistic Director and Founder	<u>150,000</u>
Total	<u>150,000</u>

Value of Donated Meals and Supplies

Office supplies, flowers, decor	\$ 1,100
Donated supplies - Builders of the New World	1,250
Donated meals - Builders of the New World	2,000
Donated gifts - Builders of the New World	3,000
Donated equipment	<u>750</u>
Total	<u>8,100</u>
Total all Donated Goods and Services	<u><u>\$ 158,100</u></u>