



STEVENS POINT PROFESSIONAL FIRE FIGHTERS – LOCAL #484
P.O. BOX 484
STEVENS POINT, WI 54481

Fiscal Year Ending: 2019

IAFF LOCAL484 FINANCIAL REPORT
GENERAL INSTRUCTIONS

This annual report should be prepared and certified by the Trustees of Local 484. The original shall be forwarded to the IAFF General Secretary-Treasurer, 1750 New York Avenue, NW, Washington, DC 20006, or emailed to dgray@iaff.org or nrice@iaff.org within 180 days after the close of the local's fiscal year. A copy shall be retained in the files of the local union in accordance with the International Constitution.

Annually, the local union shall perform an independent inspection of the local's adherence to the IAFF's financial policies and procedures contained in "Local Union Financial Responsibilities & Management" and answer the following questions based on their inspection.

<u>The Following Questions Should Be Answered By the Trustees</u>	YES	NO
1. All cash receipts are required to be deposited into the local's bank account?	<u> x </u>	_____
2. Are all disbursements are required to be paid by check or electronic fundtransfer?	<u> x </u>	_____
3. Do checks require the signatures of at least two officers and an independent individual reviews the bank statement to ensure adherence to disbursement policies?	<u> x </u>	_____
4. An invoice or other supporting documentation is required for every expenditure?	<u> x </u>	_____
5. Was there evidence of any check being signed in blank or in advance by any officer or officers?	_____	<u> x </u>
6. Were any checks payable to cash?	_____	<u> x </u>
7. Are adequate minutes of membership and executive meetings maintained?	<u> x </u>	_____
8. Was the trustees' annual Local Union Financial Report for the prior year submitted to the membership?	<u> x </u>	_____
9. Are required Federal and State payroll tax returns currently filed with the respective agencies?	<u> x </u>	_____
10 Has the U.S. local union filed its annual Form 990, 990-EZ or 990-N with the IRS? Attach copy of Form 990, 990-EZ or receipt for filing 990-N.	<u> x </u>	_____

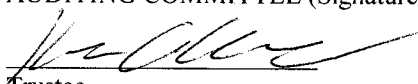
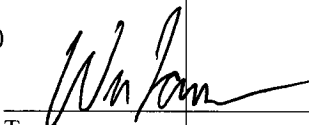
(Note, if normal annual gross annual receipts are less than \$25,000 you are not required to file Form 990)

Report for the Period January 1, 2019 to December 31, 2019

Number of Members Last Audit 37 Date: January 1, 2019
 Number of Members This Audit 39 Date: December 31, 2019

To oversee the local unions adherence to IAFF's financial policies and procedures for the year, we selected and verified a sample of transactions and either: a) encountered no departures from IAFF's financial policies and procedures contained in "Local Union Financial Responsibilities & Management", or b) addressed and corrected any departures.

AUDITING COMMITTEE (Signatures)

		_____
Trustee	Trustee	Trustee
Print Name <u>Kraig Arndt</u>	Print Name <u>Wesley Larson</u>	Print Name _____



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REVENUE

1. Initiation fees	\$ 150.00
2. Per Capita received (union dues)	\$ 40989.23
3. Interest (ALL Savings-operations, soda membership, etc.)	\$ 215.15
4. Special event (convention, etc.)	\$ 0.00
5. (less) Cost of special	\$ 18,298.92
6. Net special event revenue (line 4 minus line 5)	\$ (18,298.92)
7. Other revenue (list)*	\$ 4,398.59
8. Total Revenue	\$ 27,454.05

EXPENSES

9. Health & Fitness (fitness equipment)	\$ 255.70
10. Legal & Professional Fee (attorney, bonding, WERC)	\$ 2,734.03
11. Meetings (convention, mileage, per diems, stipends, etc.)	\$ 445.33
12. Membership Per Capita (IAFF, PFFW, CLC, Central, etc.)	\$ 15,720.37
13. Office Expense (postage, paper, 1099MISC forms, etc.)	\$ 3,616.27
14. Executive Board Reimbursement	\$ 1,600.00
15. Training (WALTS, PEP, per diems, stipends, etc.)	\$ 11,741.14
16. Gifts (retirement gift, bereavement gift, etc.)	\$ 681.88
17. Other expenses (list)*	\$ 3,825.07
18. Total Expenses	\$ 40,619.79
19. Excess or (deficit) for the year (line 8 minus line 18)	\$ (13,165.74)
20. Net assets at start of fiscal year (from line 28A)	\$ 61,223.16
21. Other changes in net assets (provide explanation)	\$ 0.00
22. Net assets at end of fiscal year (add lines 19-21)	\$ 48,057.42

ASSETS AND LIABILITIES

	Start of fiscal year (A)	End of fiscal year (B)
23. Operations checking, savings	\$ 41,579.24	\$ 22,003.70
24. Land & building	\$ 0.00	\$ 0.00
25. Other assets (list) *	\$ 19,643.92	\$ 26,053.72
26. Total assets	\$ 61,223.16	\$ 48,057.42
27. Total liabilities (list)*	\$ 0.00	\$ 0.00
28. Net assets (line 26 minus line 27)	\$ 61,223.16	\$ 48,057.42

*NOTE: line 28 ending balance must equal line 22.
 Attach additional sheets, as necessary.

Form Revised June 5, 2020

Do not include PAC Interest, Contributions, Expenditures, etc. They are submitted through the State



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REVENUE

Other revenue (list)*		Total Amount
a. Merchandise Sold*	\$ 0.00	
b. Fitness Fund*	\$ 303.25	
c. Fire Fighters Fund*	\$ 2,108.07	
d. PFFW Rebate*	\$ 471.12	
e. Soda Fund (deposits/revenue, recycled cans)*	\$ 919.15	
f. Coffee Fund (deposits/revenue)*	\$ 597.00	
		\$ 4,398.59

EXPENSES

Other expenses (list)*		Total Amount
a. Miscellaneous (member event, website, etc.)*	\$ 1,312.33	
b. Fitness Fund*	\$ 0.00	
c. Fire Fighters Fund*	\$ 1,558.96	
d. Soda Fund (expenditures/soda)*	\$ 773.78	
e. Coffee Fund (expenditures/coffee)*	\$ 180.00	
		\$ 3,825.07

ASSETS AND LIABILITIES

Other assets (list) *	Start of fiscal year (A)	End of fiscal year (B)
Investments	\$ 0.00	\$ 0.00
Education Fund*	\$ 5,374.68	\$ 5,396.19
Fire Fighters Fund*	\$ 3,349.15	\$ 6,020.82
Fitness Fund*	\$ 721.63	\$ 1,025.38
Legal Fund*	\$ 4,905.37	\$ 6,851.53
Local 484 PAC Fund**	\$ 4,948.21	\$ 5,852.43
Soda Fund**	\$ 344.88	\$ 490.37
Coffee Fund*	\$ 0.00	\$ 417.00
Total Other Asset:	\$ 19,643.92	\$ 26,053.72

Soda Fund, PAC Fund include checking and savings accounts

Form Revised June 5, 2020