Financial Statements and Independent Auditors' Report

December 31, 2015 and 2014

# O'Connor, Pagano and Associates

Business Advisors and Certified Public Accountants

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## O'Connor, Pagano and Associates

#### Business Advisors and Certified Public Accountants

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#### Independent Auditors' Report

Board of Directors Anchorpoint Counseling Ministry, Inc. Pittsburgh, Pennsylvania

We have audited the accompanying financial statements of Anchorpoint Counseling Ministry, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2015 and 2014, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of

significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Anchorpoint Counseling Ministry, Inc. as of December 31, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

O'Work Togowo and Advisor Pittsburgh, Pennsylvania

June 27, 2016

## Statements of Financial Position December 31, 2015 and 2014

#### **ASSETS**

			2015		2014
<b>Current Assets</b>	_				
Cash and Cash Equivalents		\$	176,708	\$	164,675
Fees Receivable			35,309		15,503
Grants Receivable			1,000		15,000
Investments	_		341,032		364,146
Total Current Assets	-		554,049		559,324
Property and Equipment, Net	_		340,528		360,433
Other Long Term Assets					
Investments	_		25,844		26,870
Total Long Term Assets	_		25,844		26,870
Total Assets	=	\$	920,421	<u>\$</u>	946,627
L	IABILITIES AND NET ASSETS	s			
Current Liabilities					
Accounts Payable		\$	1,021	\$	811
Total Current Liablilities			1,021		811
Net Assets					
Unrestricted			918,400		930,816
Temporarily Restricted			1,000		15,000
Total Net Assets	_ _		919,400		945,816
Total Liabilities and Net Assets	<u></u>	\$	920,421	\$	946,627

# Statement of Activities Year Ended December 31, 2015

		Tem	porarily		2015
	Unrestric	ted Res	tricted	Total	
Support and Revenues:					
Program Services:					
Counseling Fees	\$ 158,	140 \$	-	\$	158,140
Tutoring	21,	526	-		21,526
Workshops	9,	744	-		9,744
Total Program Services	189,	410			189,410
Public Support:					
Contributions	110,0	614	-		110,614
<b>Donated Goods and Services</b>	20,8	395	_		20,895
Fundraising Events	95,0	091	-		95,091
Grants	33,!	550	_		33,550
Total Public Support	260,3	150			260,150
Other Revenue:					
Miscellaneous Income	8,2	294	-		8,294
Investment Income (Loss)	(6,9	933)	-		(6,933)
Total Other Revenue	1,3	361 ———	-		1,361
	450,9	921	_		450,921
Net Assets Released from Restriction	14,(	000	(14,000)		
Total Support and Revenues	464,9	921	(14,000)		450,921
Functional Expenses:					
Program Services	247,7	725	_		247,725
General and Administrative	134,4	108	-		134,408
Fundraising	95,2	204	_		95,204
Total Expenses	477,3	337			477,337
Changes in Net Assets	(12,4	116)	(14,000)		(26,416)
Net Assets at Beginning of Year	930,8	316	15,000		945,816
Net Assets at End of Year	\$ 918,4	100 \$	1,000	<u>\$</u>	919,400

The accompanying notes are an integral part of these financial statements

# Statement of Activities Year Ended December 31, 2014

	I I a			mporarily estricted		2014
Support and Revenues:	on	restricted	K6	estricted		Total
Program Services:						
Counseling Fees	\$	155,414	\$	_	\$	155,414
Tutoring	ڔ	27,746	٦		٠	27,746
Workshops		3,206		_		3,206
Total Program Services		186,366		·		186,366
total Flogram Services		160,300				100,300
Public Support:						
Contributions		100,230		-		100,230
<b>Donated Goods and Services</b>		28,570		-		28,570
Fundraising Events		100,375		-		100,375
Grants		30,662		15,000		45,662
Total Public Support		259,837		15,000		274,837
Other Revenue:						
Miscellaneous Income		8,198		-		8,198
Investment Income (Loss)		22,002		=		22,002
Total Other Revenue		30,200				30,200
		476,403		15,000	•	491,403
Net Assets Released from Restriction						
Total Support and Revenues		476,403		15,000		491,403
Functional Expenses:						
Program Services		238,778		-		238,778
General and Administrative		142,064		_		142,064
Fundraising		82,386		-		82,386
Total Expenses		463,228		-		463,228
Changes in Net Assets		13,175		15,000		28,175
Net Assets at Beginning of Year		917,641		-		917,641
Net Assets at End of Year	\$	930,816	\$	15,000	\$	945,816

The accompanying notes are an integral part of these financial statements

## Statement of Functional Expenses Year Ended December 31, 2015

	Program	General	Fund-	2015
	Services	and Admin.	Raising	Total
Salaries	\$ 144,254	\$ 83,476	\$ 41,052	\$ 268,782
Fringe Benefits and Payroll Taxes	25,506	14,760	7,259	47,525
Advertising	1,454	615	-	2,069
Association Fee	11,591	2,095	279	13,965
Community Outreach	13,505	-	-	13,505
Depreciation	10,947	5,973	2,985	19,905
Donated Goods and Services	-	-	20,895	20,895
Insurance	6,680	1,495	-	8,175
Maintenance and Repairs	10,870	3,730	523	15,123
Membership and Fees	-	250	150	400
Miscellaneous Expenses	232	330	53	615
Newsletter and Publications	1,273	318	-	1,591
Office Expenses	1,408	13,984	41	15,433
Postage	1,790	726		2,516
Professional Services	7,966	3,892	<b>14,16</b> 5	26,023
Public Relations	249	253	1,864	2,366
Solicitations	-	-	2,902	2,902
Staff Development	970	211	192	1,373
Travel	12	128	2,844	2,984
Utilities	9,018	2,172		11,190
Total Functional Expenses	\$ 247,725	\$ 134,408	\$ 95,204	\$ 477,337

## Statement of Functional Expenses Year Ended December 31, 2014

	Program	General	Fund-	2014
	Services	and Admin.	Raising	Total
Salaries	\$ 140,344	\$ 81,376	\$ 40,058	\$ 261,778
Fringe Benefits and Payroll Taxes	17,444	20,928	8,987	47,359
Advertising	527	238	-	765
Association Fee	11,591	2,095	279	13,965
Community Outreach	13,991	-	-	13,991
Depreciation	15,300	8,345	4,173	27,818
Donated Goods and Services	<b>12</b> 5	6,200	22,245	28,570
Insurance	6,195	1,406		7,601
Maintenance and Repairs	7,363	3,159	683	11,205
Membership and Fees	50	175	450	675
Miscellaneous Expenses	1,535	1,027	319	2,881
Newsletter and Publications	833	1,004	-	1,837
Office Expenses	3,786	8,825	383	12,994
Postage	2,062	762	3	2,827
Professional Services	8,291	3,702	105	12,098
Public Relations	389	433	1,609	2,431
Solicitations	-	-	1,910	1,910
Staff Development	642	298	25	965
Travel	32	21	1,157	1,210
Utilities	8,278	2,070		10,348
Total Functional Expenses	\$ 238,778	\$ 142,064	\$ 82,386	\$ 463,228

## Statements of Cash Flows Years Ended December 31, 2015 and 2014

	2015		2014	
Cash Flows from Operating Activities	-			
Change in Net Assets	\$	(26,416)	\$	28,175
Adjustments to Reconcile Change in Net				
Assets to Net Cash Provided by Operations:				
Depreciation		19,905		27,818
Donated Stock Included in Contributions		(3,035)		(3,254)
Realized/Unrealized (Gains) Losses on Investments		27,935		1,389
Change in Assets and Liabilities:				
(Increase) Decrease in Accounts Receivables		(19,806)		(745)
(Increase) Decrease in Prepaid Expenses		-		-
(Increase) Decrease in Grants Receivables		14,000		(15,000)
Increase (Decrease) in Accounts Payable		210		(1,404)
Net Cash Provided By Operating Activities		12,793		36,979
Cash Flows from Investing Activities Proceeds from Sales of Investments, Net Purchases of Investments Acquisitions of Fixed Assets		3,035 (3,795) -		3,134 (19,398) (13,712)
Net Cash Used In Investing Activities		(760)		(29,976)
Increase in Cash and Cash Equivalents		12,033		7,003
Cash and Cash Equivalents at Beginning of Year		164,675		157,672
Cash and Cash Equivalents at End of Year	<u></u> \$	176,708	\$	164,675
Supplemental Disclosures of Cash Flow Information:  Cash Paid During the Year for:  Interest	\$	<u>-</u>	\$	

The accompanying notes are an integral part of these financial statements

Notes to the Financial Statements December 31, 2015 and 2014

#### Note 1. Organization

Anchorpoint Counseling Ministry, Inc., (the Ministry), is a non-profit, non-denominational, faith-based community service organization that provides family, marital, individual, and group counseling, along with supportive, preventive, educational, and advocacy services. Originally established in 1966 as an outreach ministry to teens which was supported financially by member churches, the Ministry's focus and services have broadened to include individuals and families. Primary financial support now comes from fees for counseling services. Additional financial support is received from grants; from mission funds of a cooperative ministry of local churches; and from donations from individuals, clubs, civic organizations, and businesses.

The Ministry was established and originally known as North Hills Youth Ministry, Inc. In 2009, the Ministry changed its name to Anchorpoint Counseling Ministry, Inc. to better reflect its current focus and broadened outreach.

#### Note 2. Summary of Significant Accounting Policies

<u>Basis of Accounting:</u> The accompanying financial statements are presented on the accrual basis of accounting as applicable to not-for-profit organizations in accordance with accounting principles generally accepted in the United States of America. Accordingly, revenues and support are recorded when earned and expenses are recognized when the liabilities are incurred.

<u>Financial Statements Presentation</u>: The Ministry prepares its financial statements in accordance with Statement of Financial Accounting Standards (SFAS) 117, Financial Statements of Not-for-Profit Organizations. Under SFAS 117, the Ministry is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted.

<u>Unrestricted</u> – Accumulates all unrestricted and board-designated resources. These are the net assets of the organization that are neither permanently restricted nor temporarily restricted by donor imposed stipulations.

Notes to the Financial Statements December 31, 2015 and 2014

#### Note 2. Summary of Significant Accounting Policies (continued)

<u>Temporarily Restricted</u> - Represents net assets whose use by the organization is limited by donor-imposed restrictions that can be fulfilled and thereby removed by actions of the organization. When donor restrictions are met, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are satisfied in the same fiscal year as when the contributions are received are reported as unrestricted support.

<u>Permanently Restricted</u> - Represents net assets with a donor-imposed restriction that stipulates that the resources be set aside permanently, but which allows the organization to expend part or all of the income derived from the assets. The Ministry has no permanently restricted net assets.

<u>Cash and Cash Equivalents:</u> For purposes of the financial statements, the Ministry considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

<u>Allowance for Uncollectible Accounts</u>: The Ministry considers all receivable balances at December 31, 2015 and 2014 to be fully collectible and, therefore, no allowance for doubtful accounts is provided. If amounts do become uncollectible, they will be written off when that determination is made.

<u>Investments</u>: Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Unrealized gains and losses are included in the change in net assets. Long—term investments consist of debt securities with original maturities of greater than twelve months.

<u>Valuation of Investments at Fair Value – Definition and Hierarchy:</u> Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. ASC Topic 820, Fair Value Measurements and Disclosures, establishes a framework for measuring fair value. That framework includes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The three levels of the fair value hierarchy are as follows:

Notes to the Financial Statements December 31, 2015 and 2014

#### Note 2. Summary of Significant Accounting Policies (continued)

<u>Level 1</u> – Unadjusted quoted prices for identical assets or liabilities in active markets;

<u>Level 2</u> - Inputs other than quoted prices in active markets for identical assets and liabilities that are observable either directly or indirectly for substantially the full term of the asset or liability;

<u>Level 3</u> - Significant unobservable inputs for the asset or liability, which include management's own assumption about the assumptions market participants would use in pricing the asset or liability, including assumptions about risk.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

<u>Property and Equipment</u>: The Ministry follows the policy of capitalizing all expenditures for equipment and improvements in excess of \$500. Additions are recorded at cost, or if donated, at estimated fair value at the date of gift. Depreciation is provided over 31.5 years for buildings and 5 - 7 years for equipment on a straight-line basis for assets acquired before 1996. Depreciation is provided over 39 years for buildings and 5 to 7 years for equipment, furniture and fixtures on the modified MACRS method for assets acquired after 1995.

<u>Contributions and Grants</u>: The Ministry accounts for its contributions according to the provisions of SFAS 116, Accounting for Contributions Received and Contributions Made, whereby contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and nature of any donor restrictions. Contributions and grants are recognized as revenues when they are received or unconditionally pledged to the Ministry.

<u>Donated Goods and Services</u>: The Ministry receives significant donations of goods, facilities, and services. Donated goods and facilities are recorded as contributions. Donated equipment and furniture, which will be used by the Ministry in its operations, are recorded as property when received. For the value of donated services to be recognized in the financial statements, SFAS 116 states that the services must either create or enhance a non-financial asset, or be specialized skills, provided by entities or persons possessing those skills that would be purchased if

Notes to the Financial Statements December 31, 2015 and 2014

#### Note 2. Summary of Significant Accounting Policies (continued)

they were not donated. All donations of goods and services are recorded at their estimated fair market value on the date of donation.

<u>Functional Allocation of Expenses</u>: The costs of providing the various programs and other activities of the Ministry have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated to program, general and administrative, and fundraising services, based primarily upon direct charges and on estimates made by management.

<u>Tax Exempt Status</u>: The Ministry is exempt from federal tax as an organization described in Section 501(c)(3) of the Internal Revenue Code. The Ministry is not a private foundation. Further, the Ministry annually files a Form 990 with the Internal Revenue Service. This form is subject to examination by the IRS generally for three years after it is filed. Management asserts that they have no uncertain tax positions.

ASC 740 clarifies the accounting for uncertainty in tax positions and requires that an entity recognize in its financial statements the impact of a tax position, only if it is more likely than not of being sustained upon examination, based on the technical merits of the position. As a result of the implementation, the Ministry recognized no material adjustments to the liability for unrecognized income tax benefits.

The Ministry is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Ministry believes it is no longer subject to income tax examinations for years up to and including the year ended December 31, 2012.

#### **New Pronouncements**

As new accounting pronouncements are released, management will assess if they are applicable and if they are applicable, their affect will be included in the notes to the financial statements.

<u>Estimates and Uncertainties</u>: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that effect reported amounts and disclosures. Actual results may differ from these estimates.

Notes to the Financial Statements December 31, 2015 and 2014

#### Note 3. Cash and Cash Equivalents

At December 31, 2015 and 2014, the Ministry had \$176,708 and \$164,675, respectively, in cash and cash equivalents. Included in these balances at December 31, 2015 and 2014 were \$300 in undeposited funds that were not covered by insurance provided by the Federal Deposits Insurance Corporation. Management believes the Ministry is not exposed to any significant credit risk related to cash.

#### Note 4. Grants Receivable

In October of 2014, a grant agreement was executed between the Forbes Funds and the Ministry. The purpose of this grant was to assist the Ministry in an analysis of fundraising activities. The funds awarded of \$15,000 were to be expended within a year from the execution of the agreement and used only for the designated purpose. As of December 31, 2015 \$1,000 of grant funds have not yet been used and are still recorded as a Grant Receivable at December 31, 2015. The Forbes Fund has extended the time restriction on expending these funds.

#### Note 5. Investments

Short-term investments are stated at fair value at December 31, as follows:

	20	15	20	014
		Fair		Fair
	Cost	Value	Cost	Value
Mutual Funds	\$234,118	\$277,643	\$230,359	\$298,444
Exchange Traded Funds	20,821	39,377	20,821	41,726
Certificate of Deposit, 0.15%				
interest, maturity date 4/15/16	23,988	24,012	23,928	23,976
Total	\$278,927	\$341,032	\$275,108	\$364,146

Notes to the Financial Statements December 31, 2015 and 2014

#### Note 5. Investments (continued)

Long-term investments are stated at fair value at December 31, as follows:

	2015		20	)14
		Fair		Fair
	Cost	Value	Cost	Value
General Electric Capital Corp.				
Note, 5.375% interest,				
maturity 10/20/16	\$ 25,295	\$ 25,844	\$ 25,295	\$ 26,870
Total	\$ 25,295	\$ 25,844	\$ 25,295	\$ 26,870

The certificate of deposit values include reinvested interest of \$36 and \$48 in 2015 and 2014, respectively.

The following schedule summarizes investment returns and their classification in the statement of activities for the years ended December 31, 2015 and 2014:

	2015	2014	
	(Unrestricted)	(Unrestricted)	
Interest and Dividends	\$ 21,001	\$ 23,391	
Realized Gains (Losses)	-	(120)	
Unrealized Gains (Losses)	(27,934)	(1,269)	
Investment Income (Loss)	\$ (6,933)	\$ 22,002	

#### Note 6. Fair Value Measurement

The Ministry's investments at fair value, within the fair value hierarchy as disclosed in Note 2, are as follows as of December 31, 2015 and 2014:

	20	15	2	014
		Significant	•	Significant
		Observable		Observable
	Fair	Inputs	Fair	Inputs
	Value	(Level 2)	Value	(Level 2)
Short-Term Investments				
Mutual Funds	\$ 277,643	\$ 277,643	\$ 298,444	\$ 298,444
Exchange Traded Funds	39,377	39,377	41,726	41,726
Certificate of Deposit	24,012	24,012	23,976	23,976

Notes to the Financial Statements December 31, 2015 and 2014

Total Short-Term	\$ 341,032	\$ 341,032	\$ 364,146	\$ 364,146
Long-Term Investments				
General Electric Capital Note	\$ 25,844	\$ 25,844	\$ 26,870	\$ 26,870
Total Long-Term	\$ 25,844	\$ 25,844	\$ 26,870	\$ 26,870

The Ministry uses appropriate valuation techniques based on the inputs available to measure the fair value of its investments. There have been no changes in the methodologies used for the years ended December 31, 2015 and 2014.

The Ministry recognizes transfers of assets into and out of levels as of the date an event or change in circumstances causes the transfer. There were no transfers between levels in the years ended December 31, 2015 and 2014.

#### Note 7. Property and Equipment (at Cost and Donated Value)

Property and equipment consists of the following:

	Buildings and	Furniture and		
	improvements	Equipment	Total	
Beginning Balance 1/1/15	\$ 590,396	\$ 137,455	\$ 727,851	
New Assets Purchased				
Ending Balance 12/31/15	\$ 590,396	\$ 137,455	\$ 727,851	
Accum. Deprec. 1/1/15	\$ 242,944	\$ 124,474	\$ 367,418	
Current Year Depreciation	11,207	8,698	19,905	
Accum. Deprec. 12/31/15	\$ 254,151	\$ 133,172	\$ 387,323	
Net Fixed Assets 12/31/14	\$ 347,452	\$ 12,981	\$ 360,433	
Net Fixed Assets 12/31/15	\$ 336,245	\$ 4,283	\$ 340,528	

Depreciation expense for the years ended December 31, 2015 and 2014 was \$19,905 and \$27,818, respectively.

Notes to the Financial Statements December 31, 2015 and 2014

#### Note 8. Temporarily Restricted Net Assets

Temporarily restricted net assets consist of contributions and grants restricted for programs for which the expenditures have not yet been incurred, or the time to which the contributions relate has not yet elapsed. At December 31, 2015 and 2014, there was \$1,000 and \$15,000 respectively in temporarily restricted net assets. See footnote 4 above for further explanation.

#### Note 9. Donated Goods and Services

The following donations of facilities, goods, and services were received in 2015 and 2014, which are reflected in the Statement of Activities and Statement of Functional Expenses.

	2015	2014
Use of Rental Space: Book Sale	\$ 7,500	\$ 15,000
Goods and Prizes for Fundraising Events	7,667	7,370
Services	4,000	4,400
Vehicle Use	1,728	1,800
Total	\$ 20,895	\$ 28,570

Donated services consist of discounted or free auditing, investment advisory, motivational speaking, and information technology services received by the Ministry. An area business supplies the Ministry with a 2005 sport utility vehicle for use in its operations at no charge. The estimated value of the donated vehicle for 2015 and 2014 is \$1,728 and \$1,800, respectively.

#### **Note 10. Fundraising Events**

The Ministry held special events for fundraising purposes in 2015. The major revenue and direct expenses related to these events are as follows:

	Golf				
	Book Sale	Gala	Outing	Walk	Total
Gross Revenue	\$ 24,626	\$ 41,935	\$ 63,176	\$ 9,277	\$139,014
Direct Expenses	(6,753)	(16,352)	(19,096)	(1,722)	(43,923)
Net Revenue	\$ 17,873	\$ 25,583	\$ 44,080	\$ 7,555	\$ 95,091

Notes to the Financial Statements December 31, 2015 and 2014

#### Note 10. Fundraising Events (continued)

Revenue and direct expenses related to fundraising event in 2014 are as follows:

	Golf				
	Book Sale	Gala	Outing	Walk	Total
Gross Revenue	\$ 27,832	\$ 46,674	\$ 61,956	\$ 8,510	\$144,972
Direct Expenses	(5,122)	(16,573)	(21,035)	(1,867)	(44,597)
Net Revenue	\$ 22,710	\$ 30,101	\$ 40,921	\$ 6,643	\$100,375

#### Note 11. Subsequent Events

The Ministry has evaluated subsequent events in accordance with ASC Topic 855, Subsequent Events, through June 27, 2016, which is the date the financial statements were available to be issued.