(a nonprofit Colorado corporation)

Longmont, Colorado

**Financial Statements** 

December 31, 2016 and 2015

### **Table of Contents**

| ndependent Auditor's Report F                                   | 'ages 1-2 |
|---|-----------|
| Statements of Financial Position December 31, 2016 and 2015     | Page 3    |
| Statements of Activities Years ended December 31, 2016 and 2015 | Page 4    |
| Statements of Cash Flows Years ended December 31, 2016 and 2015 | Page 5    |
| Notes to Financial Statements                                   | ages 6-15 |
| Supplementary Information                                       |           |
| Schedule of Functional Expenses Year ended December 31, 2016    | Page 16   |
| Schedule of Functional Expenses<br>Year ended December 31, 2015 | Page 17   |





#### Independent Auditor's Report

To the Board of Directors Longmont Humane Society, Inc. Longmont, Colorado

We have audited the accompanying financial statements of Longmont Humane Society, Inc. (a nonprofit Colorado corporation), which comprise the statements of financial position as of December 31, 2016 and 2015, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

The Organization's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Page 1

#### Independent Auditor's Report (continued)

#### Opinion

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of Longmont Humane Society, Inc. as of December 31, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Opinion on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements taken as a whole. The schedules of functional expenses are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Brock and Company, CMs, P.C.
Certified Public Accountants

Longmont, Colorado May 24, 2017

### **Statements of Financial Position**

| December 31                               | 2016         | 2015         |
|---|--------------|--------------|
| ASSETS                                    |              |              |
| Current Assets                            |              |              |
| Cash and cash equivalents                 | \$ 1,249,141 | \$ 1,382,144 |
| Investments                               | 203,050      | 202,534      |
| Accounts receivable                       | 13,705       | 12,365       |
| Inventory                                 | 109,434      | 85,572       |
| Prepaid expenses and other current assets | 8,092        | 4,493        |
| Total current assets                      | 1,583,422    | 1,687,108    |
| Property and Equipment                    |              |              |
| Bullding and Improvements                 | 9,316,608    | 9,316,608    |
| Furniture, fixtures and equipment         | 399,958      | 384,420      |
| Vehicles                                  | 2,900        | 2,900        |
| Land improvements                         | 30,412       | 28,106       |
| Construction in progress                  | 146,325      |              |
|   | 9,896,203    | 9,732,034    |
| Less accumulated depreciation             | (2,651,279)  | (2,389,093)  |
| Net property and equipment                | 7,244,924    | 7,342,941    |
| Other Assets                              |              |              |
| Cash, restricted for compensating balance | 250,000      | <u> </u>     |
| Beneficial interest in trusteed assets    | 317,986      | 312,864      |
| Loan fees, net                            | 017,000      | 6,979        |
| Deposits                                  | 11,175       | 12,325       |
| Total other assets                        | 579,161      | 332,168      |
| Lordi citual appara                       | <u> </u>     | 332,100      |
| Total assets                              | \$ 9,407,507 | \$ 9,362,217 |

|                                      | 2016         | 2015         |
|--------------------------------------|--------------|--------------|
| LIABILITIES AND NET ASSETS           |              |              |
|                                      |              |              |
| Current Liabilities Accounts payable | \$ 112,839   | \$ 36,244    |
| Accrued wages and taxes              | 86,285       | 68,726       |
| Other accrued expenses               | 66,112       | 55,757       |
| Deferred revenue                     | 3,744        | 2,506        |
| Current portion of note payable      | 52,364       | 80,120       |
| Total current liabilities            | 321,344      | 243,353      |
| Long-Term Liabilities                |              |              |
| Note payable, net of current portion | 2,036,907    | 2,067,569    |
| Total liabilities                    | 2,358,251    | 2,310,922    |
| Net Assets                           |              |              |
| Unrestricted                         | 6,725,878    | 6,665,570    |
| Temporarily restricted               | 323,378      | 385,725      |
| Total net assets                     | 7,049,256    | 7,051,295    |
| Total liabilities and net assets     | \$ 9,407,507 | \$ 9,362,217 |

## Statements of Activities

| Years ended December 31                     |              | 2016                      | <del>.</del>      |
|---|--------------|---------------------------|-------------------|
| Revenue, Gains, and Support                 | Unrestricted | Temporarily<br>Restricted | Total             |
| Revenue and Gains                           |              |                           |                   |
| Public clinic                               | \$ 1,019,520 | \$                        | \$ 1,019,520      |
| Adoption, contractual, and other fee income | 728,693      | <b>*</b>                  | 728,693           |
| Behavior                                    | 99,038       | •                         | 99,038            |
| Retail merchandise sales                    | 81,305       | ~                         | 81,305            |
| Retail merchandise cost of sales            | (37,516)     | •                         | (37,516)          |
| Thrift store sales                          | 331,175      | •                         | 331,175           |
| Thrift store cost of sales, in-kind         | (332,482)    | -                         | (332,482)         |
| Interest and dividends                      | 2,160        | <b>`</b>                  | 2,160             |
| Increase in value of trusteed assets        | ```          | 5,122                     | 5,122             |
| Other revenue                               | 14,056       | <u> </u>                  | 14,056            |
| Total revenue                               | 1,905,949    | 5,122                     | 1,911,071         |
| Support                                     |              |                           |                   |
| Contributions, cash and in-kind             | 1,460,287    | 26,011                    | 1,486,298         |
| Special event income                        | 216,988      | -                         | 216,988           |
| Special event expenses                      | (32,500)     | -                         | (32,500)          |
| Net assets released from restriction        | 93,480       | (93,480)                  | ₩                 |
| Total support                               | 1,738,255    | (67,469)                  | 1,670,786         |
| Total revenue and support                   | 3,644,204    | (62,347)                  | 3,581,857         |
| Functional Expenses and Losses              |              |                           |                   |
| Functional Expenses                         |              |                           |                   |
| Program services                            | 2,442,107    | <b>&gt;</b>               | 2,442,107         |
| Supporting services                         |              |                           |                   |
| Fundraising                                 | 470,397      |                           | 470,397           |
| General and administrative                  | 666,065      | •                         | 666,065           |
| Total functional expenses                   | 3,578,569    | H                         | 3,578,569         |
| Losses                                      |              |                           |                   |
| Loss on extinguishment of debt              | 3,952        | •                         | 3,952             |
| Loss on disposal of asset                   | 811          |                           | 811               |
| Realized loss on investments                | 564          | •                         | 564               |
| Decrease in value of trusteed assets        | -            |                           |                   |
| Unrealized loss on investments              |              | : <b>#</b>                | ÷                 |
| Total losses                                | 5,327        |                           | 5,327             |
| Total functional expenses and losses        | 3,583,896    | ×                         | 3,583,896         |
| Change in Net Assets                        | 60,308       | (62,347)                  | (2,039)           |
| Net Assets, Beginning of Year               | 6,665,570    | 385,725                   | 7,051,295         |
| Net Assets, End of Year                     | \$ 6,725,878 | \$ 323,378                | \$ 7,049,256      |
| Net Assets, Lift Of Fedi                    | Ψ 0,120,010  | A                         | 4 - 1 - 1 - 1 - 2 |

| ~    | ^ |     | _  |
|------|---|-----|----|
| 5.71 |   | 131 | 'n |
|      |   |     |    |

| Unrestricted  | Temporarily<br>Restricted                     | Total   |
|---|---|---|
| \$ 907,152<br>745,122<br>86,532<br>78,953<br>(33,677)<br>340,144<br>(337,788)<br>2,404<br>10,098<br>1,798,940 | \$ -  | \$ 907,152<br>745,122<br>86,532<br>78,953<br>(33,677)<br>340,144<br>(337,788)<br>2,404<br>10,098<br>1,798,940 |
| 1,303,383<br>217,406<br>(28,894)<br>200,246<br>1,692,141<br>3,491,081   | 53,692<br>(200,246)<br>(146,554)<br>(146,554) | 1,357,075<br>217,406<br>(28,894)<br>1,545,587<br>3,344,527  |
| 2,197,425<br>435,684<br>643,288<br>3,276,397  | -   | 2,197,425<br>435,684<br>643,288<br>3,276,397  |
| 1,065<br>-<br>26<br>-<br>1,091  | 14,859<br>-<br>14,859                         | 1,065<br>-<br>14,859<br><u>26</u><br>15,950   |
| 3,277,488<br>213,593  | (161,413)                                     | 3,292,347<br>52,180   |
| 6,451,977<br>\$ 6,665,570   | \$ 385,725                                    | 6,999,115<br>\$ 7,051,295   |

The accompanying Notes are an integral part of these financial statements

### **Statements of Cash Flows**

Increase (Decrease) in Cash and Cash Equivalents

| Years ended December 31   | 2016     |                                       | 2015        |           |  |
|---|----------|---------------------------------------|-------------|-----------|--|
| Cash Flows From Operating Activities  |          |                                       |             |           |  |
| Change in net assets  | \$       | (2,039)                               | \$          | 52,180    |  |
| Adjustments to reconcile change in net assets                               |          |                                       |             |           |  |
| to net cash provided by operating activities                                |          |                                       |             |           |  |
| Depreciation  |          | 265,399                               |             | 265,082   |  |
| Amortization  |          | 3,026                                 |             | 3,666     |  |
| Net unrealized loss on investments  |          | -                                     |             | 26        |  |
| Change in value of trusteed assets  |          | (5,122)                               |             | 14,859    |  |
| Loss on disposal of asset   |          | 811                                   |             | 1,065     |  |
| Loss on extinguishment of debt  |          | 3,952                                 |             | -         |  |
| Provision for bad debts   |          | 3,144                                 |             | 3,776     |  |
| Donated investments   |          | _                                     |             | (1,273)   |  |
| Interest paid with long-term debt   |          | 9,917                                 |             | ÷         |  |
| Increase (decrease) from changes in assets and liabilities                  |          |                                       |             |           |  |
| Accounts receivable   |          | (4,484)                               |             | 6,384     |  |
| Inventory   |          | (23,862)                              |             | (11,748)  |  |
| Prepaid expenses and other current assets                                   |          | (3,599)                               |             | 5,205     |  |
| Deposits  |          | 1,150                                 |             | (3,550)   |  |
| Accounts payable  |          | 76,595                                |             | (14,557)  |  |
| Accrued wages and taxes   |          | 17,559                                |             | 4,700     |  |
| Other accrued expenses  |          | 10,355                                |             | 2,642     |  |
| Deferred revenue  |          | 1,238                                 |             | 574       |  |
| Net cash provided by operating activities                                   |          | 354,040                               |             | 329,031   |  |
| Cash Flows From Investing Activities  |          |                                       |             |           |  |
| Purchases of investments  |          | (516)                                 |             | (201,287) |  |
| Purchases of equipment  |          | (170,192)                             |             | (2,500)   |  |
| Proceeds from the sale of equipment   |          | 2,000                                 |             | (= 000)   |  |
| Cash restricted for compensating balance                                    |          | (250,000)                             |             |           |  |
| Net cash used by investing activities                                       |          | (418,708)                             | ,           | (203,787) |  |
| that again again by him bothing areas him a                                 | -        | (110,100)                             |             | (200,701) |  |
| Cash Flows From Financing Activities  |          |                                       |             |           |  |
| Payments on long-term debt  |          | (68,335)                              |             | (74,354)  |  |
| Net cash used by financing activities                                       |          | (68,335)                              |             | (74,354)  |  |
| Net Increase (Decrease) in Cash and Cash Equivalents                        |          | (133,003)                             |             | 50,890    |  |
| Cash and Cash Equivalents, Beginning of Year                                | ,        | 1,382,144                             | <del></del> | 1,331,254 |  |
| Cash and Cash Equivalents, End of Year                                      | \$       | 1,249,141                             | \$_         | 1,382,144 |  |
| Supplemental Information  |          | · · · · · · · · · · · · · · · · · · · |             |           |  |
| Cash paid for interest  | \$       | 93,480                                | <b>œ</b>    | 100,246   |  |
| •   | \$<br>\$ | 93,460<br>2,088,071                   | \$<br>\$    | 100,240   |  |
| Note payable refinanced   | -        | Z,000,0/T                             | Φ           | ~         |  |
| The accompanying Notes are an integrated part of these financial statements |          |                                       |             | Page      |  |

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 1 - Nature of Organization and Significant Accounting Policies

Nature of Organization. The Longmont Humane Society, Inc. (the Organization) was incorporated in November 1972 for the purpose of providing humane care and treatment for any domestic animal in need. The Organization also provides related education and public services to the community in and around Longmont, Colorado.

The Organization's program services include, but are not limited to, adoption services, education, and veterinary services. The Organization also operates a thrift store with the proceeds benefiting these program services.

Use of Estimates. The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Basis of Accounting. The financial statements of the Organization have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

Net Asset Classification. The Organization distinguishes between contributions received for each net asset category in accordance with donor-imposed restrictions. The Organization complies with established standards for external reporting by not-for-profit organizations, which requires that resources be classified for reporting purposes into three net asset categories according to externally (donor) imposed restrictions. The three net asset categories are as follows:

Unrestricted Net Assets. Unrestricted net assets are not subject to donor-imposed stipulations,

Temporarily Restricted Net Assets. Temporarily restricted net assets are subject to donor-imposed stipulations that may or will be met either by actions of the Organization or the passage of time. Once the stipulation is met, the assets are released from restriction and the expenditure is recorded in the activities of unrestricted net assets.

Permanently Restricted Net Assets. Permanently restricted net assets are subject to donor-imposed stipulations that require the donated assets to be maintained permanently by the Organization. Generally, the donors of these assets would permit the Organization to use all or part of the income earned on the corpus for general or specific purposes. Currently, there are no permanently restricted net assets.

Functional Allocation of Expenses. Direct expenses have been allocated to the applicable program for which the expenses were incurred. Indirect expenses have been allocated between program and supporting services based on an analysis of personnel time and space utilized for the related activities.

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 1 - Nature of Organization and Significant Accounting Policies (continued)

Cash and Cash Equivalents. The Organization considers all highly liquid debt instruments with maturities of three months or less to be cash equivalents. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments. Certain cash is restricted for long-term purposes and, accordingly, is excluded from cash and cash equivalents.

Cash required to be held in a financial institution pursuant to a long-term debt agreement are classified as long-term assets in the accompanying statement of financial position.

Investments. The Organization's investments are stated at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The Organization's management determines the valuation policies utilizing information provided by the investment advisors and custodians. See fair value measurements below.

Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities. Investment income and gains restricted by donors are reported as increases in unrestricted net assets if the restrictions are met (either a stipulated time period ends or a purpose restriction is accomplished) in the reporting period in which the income and gains are recognized.

Fair Value Measurements. The Organization reports using fair value measurements, which among other things requires enhanced disclosures about investments that are measured and reported at fair value and establishes a framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

- Level 1 Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Organization has the ability to access.
- Level 2 Inputs to the valuation methodology include:
  - Quoted prices for similar assets or liabilities in active markets;
  - Quoted prices for identical or similar assets or liabilities in inactive markets;
  - Inputs other than quoted prices that are observable for the asset or liability;
  - Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 1 - Nature of Organization and Significant Accounting Policies (continued)

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurements. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs. Following is a description of the valuation methodologies used for assets measured at fair value on a recurring basis:

Debt and Equity Securities. The Organization values securities with readily determinable market values at fair value as determined by quoted market prices on national securities exchanges valued at the closing price on the last business day of the fiscal year. Securities traded on the over-the-counter market are valued at the last reported bid price.

Certificates of Deposit. The Organization values certificates of deposit at fair value by discounting the related cash flows based on current yields of similar instruments with comparable durations considering the credit-worthiness of the issuer. Early withdrawal charges may apply in the event the instruments are liquidated prior to their scheduled maturity date.

Beneficial Interest in Trusteed Assets. The Organization is named the beneficiary of trusts. Contribution revenue and the related assets are recognized using the present value of the assets expected to be received. Subsequent changes to the fair value of the assets are recognized as changes in the value of trusteed assets in the accompanying statement of activities.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Foundation believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date. There have been no changes in the methodologies used at December 31, 2016 and 2015.

In general, investments are exposed to various risks, such as interest rate, credit and overall market volatility risk. Due to the level of risk associated with certain investments, it is reasonably possible that changes in the values of the investments will occur in the near term and that such changes could materially affect the investment balances and the amounts reported in the statements of financial position.

Accounts Receivable. Accounts receivable are stated net of allowances for uncollectible accounts. At the time accounts receivable are originated, the Organization considers an allowance for doubtful accounts based on the creditworthiness of the client. The allowance is continually reviewed and adjusted to maintain the allowance at a level considered adequate to cover future uncollectible amounts. The allowance is management's best estimate of uncollectible amounts and is determined based on historical performance that is tracked by the Organization on an ongoing basis. Management believes that all accounts receivable are fully collectible at December 31, 2016 and 2015.

#### Notes to Financial Statements

December 31, 2016 and 2015

#### Note 1 - Nature of Organization and Significant Accounting Policies (continued)

Inventory. Merchandise inventory consisting of pet supplies and merchandise for resale and, Well Pet Clinic inventory consisting of medications and supplies, are stated at the lower of cost (first-in, first-out method) or market.

Thrift store inventory consisting of donated items for resale such as clothing, linens, furniture, décor, and other household items, are stated at estimated fair value, less an estimated allowance for obsolete inventory. When items are sold, the revenue recorded is equal to the corresponding cost of sales. The assessed value of thrift store inventory is subject to estimate, and it is reasonably possible that the estimate may change in the near term and the change may be material.

Property and Equipment. It is the Organization's policy to capitalize property and equipment at cost for purchases over \$500, while repair and maintenance items are charged to expense. Donations of property and equipment are capitalized at their estimated fair value at the date of gift. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Property and equipment are depreciated using the straightline method over the estimated useful lives of the assets. In general, asset lives are as follows:

|                                   | Life in Years |
|-----------------------------------|---------------|
| Building and improvements         | 40            |
| Furniture, fixtures and equipment | 3 - 10        |
| Vehicles                          | 10            |
| Land improvements                 | 10            |

Depreciation expense for the years ended December 31, 2016 and 2015 was \$265,399 and \$265,082, respectively.

Loan Fees. Loan fees were capitalized and amortized using the straight-line method over the three-year life of the related loan. Amortization expense was \$3,026 and \$3,666 for the years ended December 31, 2016 and 2015, respectively. During 2016, unamortized loan fees were recorded as a loss on extinguishment of debt upon the refinancing of the underlying loan.

Impairment of Long-Lived Assets. In the event that facts and circumstances indicate that properly and equipment, or other assets, may be impaired, an evaluation of recoverability would be performed. If an evaluation is required, the estimated future undiscounted cash flows associated with the asset are compared to the asset's carrying amount to determine if a write-down to market value would be necessary. No impairment losses were recorded during the years ended December 31, 2016 and 2015.

Contributions. Contributions are recognized when the donation is received. Donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. Contributions and grants that are restricted by the donor or grantor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized.

Page 9

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 1 - Nature of Organization and Significant Accounting Policies (continued)

Contributed Services. Contributed services are recognized if services received (a) create or enhance non-financial assets or (b) require specialized skills and are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. There were no contributed services for the years ended December 31, 2016 and 2015.

A substantial number of individuals have made contributions of their time to assist the Organization in a variety of tasks and services. The value of these services is not recorded in the accompanying financial statements, as these services do not meet the criteria for recognition.

Advertising. The Organization expenses advertising costs, including donated advertising, as they are incurred. Advertising expenses for the years ended December 31, 2016 and 2015 were \$7,668 and \$8,885, respectively.

Income Taxes. The Organization is a nonprofit corporation exempt from income taxes as described in Section 501(c)(3) of the Internal Revenue Code and is classified by the Internal Revenue Service as other than a private foundation. Accordingly, no provision for income taxes

The Organization utilizes the provisions of ASC 740, pertaining to accounting for uncertainty in income taxes. The pronouncement requires the use of a more-likely-than-not recognition criteria before and separate from the measurement of a tax position. An entity shall initially recognize the financial statement effects of a tax position when it is more likely than not, based on the technical merits, that the position will be sustained upon examination. With respect to the Organization, this would primarily relate to the determination of unrelated business taxable income and to the maintenance of its tax exempt status.

Management has evaluated the adopted policies and procedures that have been implemented to provide assurance that income is properly characterized and activities that jeopardize its tax exempt status are within limits established under existing tax code and regulations. Management has determined the effects of uncertain tax positions are not material to the Organization for recognition or disclosure in the accompanying financial statements and, accordingly, no income tax liability has been recorded for uncertain income tax positions in the accompanying financial

Income tax years from 2013 through the current year are open for examination. Penalties and interest may be assessed on income taxes that are delinquent.

Reclassifications. Certain amounts from the financial statements for the year ended December 31, 2015 have been reclassified to conform to current year presentation, without affecting the change in net assets.

Subsequent Events. The Organization evaluates events and transactions occurring subsequent to the date of the financial statements for matters requiring recognition or disclosure in the financial statements. The accompanying financial statements consider events through May 24, 2017, the date at which the financial statements were available for release.

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 2 - Fair Value Measurements

The following table summaries the Organization's fair value of assets and liabilities measured on a recurring basis by fair value hierarchy as of December 31, 2016:

|   | Lev | el 1 | Level 2       | Lev   | el 3  | Total         |
|---|-----|------|---------------|-------|-------|---------------|
| Certificates of deposit<br>Beneficial interest in | \$  | **   | \$<br>203,050 | \$    | -     | \$<br>203,050 |
| trusteed assets                                   |     |      | -             | 31    | 7,986 | <br>317,986   |
|   | \$  | 4    | \$<br>203,050 | \$ 31 | 7,986 | \$<br>521,036 |

The following table summaries the Organization's fair value of assets and liabilities measured on a recurring basis by fair value hierarchy as of December 31, 2015:

|                            | Į. | Level 1 |    | Level 2 |    | Level 3 |    | Total   |  |
|----------------------------|----|---------|----|---------|----|---------|----|---------|--|
| Debt and equity securities | es | •       |    |         |    |         |    |         |  |
| U.S. Equities              | \$ | 1,247   | \$ | -       | \$ |         | \$ | 1,247   |  |
| Certificates of deposit    |    | -       |    | 201,287 |    | -       |    | 201,287 |  |
| Beneficial interest in     |    |         |    |         |    |         |    |         |  |
| trusteed assets            |    |         |    |         |    | 312,864 |    | 312,864 |  |
|                            | \$ | 1,247   | \$ | 201,287 | \$ | 312,864 | \$ | 515,398 |  |

The changes in the investments for which the Organization has used Level 3 inputs to determine the fair values are as follows:

|                                    | Beneficial Interest |
|------------------------------------|---------------------|
|                                    | in Trusteed Assets  |
| Balance as of January 1, 2015      | \$ 327,723          |
| Change in value of trusteed assets | (14,859)            |
| Balance as of December 31, 2015    | 312,864             |
| Change in value of trusteed assets | 5,122               |
| Balance as of December 31, 2016    | \$ 317,986          |

Changes in Fair Value Levels. The availability of observable market data is monitored to assess the appropriate classification of financial instruments within the fair value hierarchy. Changes in economic conditions or model-based valuation techniques may require the transfer of financial instruments from one fair value level to another. In such instances, the transfer is reported at the beginning of the reporting period.

The Organization evaluated the significance of transfers between levels based upon the nature of the financial instruments and size of the transfer relative to total net assets available for benefits.

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 2 - Fair Value Measurements (continued)

Net investment income (losses) consisted of the following for the years ended December 31:

|  | 2016        | 2015           |
|--|-------------|----------------|
| Change in value of trusteed assets           | \$<br>5,122 | \$<br>(14,859) |
| Interest and dividends earned on investments | 2,160       | 2,404          |
| Realized gain (loss) on investments          | (564)       | -              |
| Unrealized loss on investments               | <br>        | <br>(26)       |
|  | \$<br>6,718 | \$<br>(12,481) |

#### Note 3 - Inventory

Inventory consists of the following at December 31:

|                                  | 2016       | 2015      |
|----------------------------------|------------|-----------|
| Thrift store merchandise         | \$ 57,659  | \$ 59,205 |
| Well Pet Clinic                  | 49,942     | 25,764    |
| Retail merchandise and other     | 10,479     | 9,483     |
| Allowance for obsolete inventory | (8,646)    | (8,880)   |
|                                  | \$ 109,434 | \$ 85,572 |

2016

\$ 2,089,271

2015

#### Note 4 - Long-Term Debt and Pledged Assets

Long-term debt obligations are as follows at December 31:

Note payable to Vectra Banks, bears interest at 3.65%, is due in monthly installments of \$10,733, including principal and interest. The note is collateralized by personal property, certain intangible assets, and a specified cash account, which is required to have a minimum balance of \$250,000. The note matures in August 2023, at which time all outstanding principal and interest becomes due.

| Note refinanced in 2016 | н.           | 2,147,689    |
|-------------------------|--------------|--------------|
|                         | 2,089,271    | 2,147,689    |
| Less current portion    | (52,364)     | (80,120)     |
|                         | \$ 2,036,907 | \$ 2,067,569 |

The agreement with Vectra Banks is subject to certain financial covenants, for which the most restrictive requires the maintenance of a minimum debt service coverage ratio. The agreement limits property and equipment acquisitions and new debt.

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 4 - Long-Term Debt and Pledged Assets (continued)

Scheduled maturities of the long-term note payable are as follows at December 31, 2016:

| Year       | Amount       |
|------------|--------------|
| 2017       | \$ 52,364    |
| 2018       | 55,404       |
| 2019       | 57,461       |
| 2020       | 59,593       |
| 2021       | 61,805       |
| Thereafter | 1,802,644    |
|            | \$ 2,089,271 |

#### Note 5 - Temporarily Restricted Net Assets

The following summarizes the changes in net assets temporarily restricted for the years ended December 31:

|                   | <br>Building<br>Fund |    | rusteed<br>Assets | <br>15 General<br>Support |    | Total     |
|-------------------|----------------------|----|-------------------|---------------------------|----|-----------|
| Balance,          |                      |    |                   |                           |    |           |
| January 1, 2015   | \$<br>119,415        | \$ | 327,723           | \$<br>100,000             | \$ | 547,138   |
| Receipts          | 53,692               |    | -                 | -                         |    | 53,692    |
| Expenditures      |                      |    |                   |                           |    |           |
| and losses        | (100,246)            |    | (14,859)          | (100,000)                 |    | (215,105) |
| Balance,          |                      | -  |                   | <br>                      |    |           |
| December 31, 2015 | 72,861               |    | 312,864           | -                         |    | 385,725   |
| Receipts          | 26,011               |    | 5,156             | -                         |    | 31,167    |
| Expenditures      |                      |    |                   |                           |    |           |
| and losses        | (93,480)             |    | (34)              |                           |    | (93,514)  |
| Balance,          |                      |    |                   |                           | -  |           |
| December 31, 2016 | \$<br>5,392          | \$ | 317,986           | \$<br>                    | \$ | 323,378   |

The building fund is restricted to debt service on the underlying mortgage and other building maintenance or improvement needs. The trusteed assets are restricted to future periods and humane educational programs.

#### Note 6 - Commitments

Operating Leases. The Organization leases equipment under multiple noncancelable operating leases, which expire through October 2017. Rent expense under the leases totaled \$6,496 and \$6,047 for the years ended December 31, 2016 and 2015, respectively.

The Organization leases a building for the thrift store under a noncancelable operating lease. The lease requires monthly payments of \$7,079, and expires August 2020. Rent expense under the lease, including utilities and taxes, totaled \$117,488 and \$116,596 for the years ended December 31, 2016 and 2015, respectively.

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 6 - Commitments (continued)

The Organization leases land in Longmont, Colorado under a noncancelable operating lease. The lease requires annual payments of \$1, and expires April 2034. Rent expense, including in-kind, under the lease totaled \$36,000 for each of the years ended December 31, 2016 and 2015.

Future annual minimum lease payments required under all noncancelable operating leases, excluding the in-kind portion of the land lease, are as follows at December 31, 2015:

| Land and   |   |   |
|------------|---|---|
| Facilities | Equipment                                   | Total   |
| \$ 85,818  | \$ 4,636                                    | \$ 90,454   |
| 88,431     | 1,350                                       | 89,781  |
| 91,105     | 1,350                                       | 92,455  |
| 61,939     | 1,350                                       | 63,289  |
| 1          | 1,125                                       | 1,126   |
| 13         | -   | 13  |
| \$ 327,307 | \$ 9,811                                    | \$ 337,118  |
|            | Facilities \$ 85,818 88,431 91,105 61,939 1 | Facilities         Equipment           \$ 85,818         \$ 4,636           88,431         1,350           91,105         1,350           61,939         1,350           1         1,125           13         - |

#### Note 7 - Special Events

The Organization derived net revenue from the following special fundraising events as of December 31:

|                                | 2016              | 2015       |
|--------------------------------|-------------------|------------|
| Homeward Bound                 |                   |            |
| Gross proceeds                 | <b>\$ 152,937</b> | \$ 139,724 |
| Direct costs                   | (24,608)          | (22,319)   |
| Net revenue                    | \$ 128,329        | \$ 117,405 |
| Paws in the Park               |                   |            |
| Gross proceeds                 | \$ 24,945         | \$ 32,193  |
| Direct costs                   | (4,991)           | (3,690)    |
| Net revenue                    | \$ 19,954         | \$ 28,503  |
| Miscellaneous and other events |                   |            |
| Gross proceeds                 | \$ 39,106         | \$ 45,489  |
| Direct costs                   | (2,901)           | (2,885)    |
| Net revenue                    | \$ 36,205         | \$ 42,604  |
| Total                          |                   |            |
| Gross proceeds                 | \$ 216,988        | \$ 217,406 |
| Direct costs                   | (32,500)          | (28,894)   |
| Net revenue                    | \$ 184,488        | \$ 188,512 |

#### **Notes to Financial Statements**

December 31, 2016 and 2015

#### Note 8 - Concentrations

Concentrations of Credit Risk. The Organization's primary customers are local governments and individuals. The Organization performs ongoing credit evaluations of its customers and generally does not require collateral. The Organization provides reserves for credit losses, as necessary, based on a thorough review of all outstanding accounts. Such losses and yearly provisions have been within management's expectations.

The Organization routinely maintains cash balances in excess of federally insured limits.

Geographical Concentration. The Organization receives predominantly all of its support and revenue from Longmont, Colorado and surrounding communities.

### Schedule of Functional Expenses

Year ended December 31, 2016

|                            | Supporting Services |             |                |              |  |
|----------------------------|---------------------|-------------|----------------|--------------|--|
|                            | Program             |             | General and    | Total        |  |
|                            | Services            | Fundraising | Administrative | Expenses     |  |
| Compensation and benefits  | \$ 1,683,798        | \$ 262,410  | \$ 240,543     | \$ 2,186,751 |  |
| Public clinic expenses     | 296,994             | -           | ₩              | 296,994      |  |
| Rent                       | 32,400              | 116,596     | 4,491          | 153,487      |  |
| Utilities                  | 62,786              | 5,232       | 36,625         | 104,643      |  |
| Insurance                  | 14,582              | ×           | 82,634         | 97,216       |  |
| Interest expense           | -                   | -           | 93,480         | 93,480       |  |
| Repairs and maintenance    | 68,678              | -           | 22,893         | 91,571       |  |
| Kennel supplies            | 61,170              | -           |                | 61,170       |  |
| Development expenses       | 1,513               | 48,910      | Ħ              | 50,423       |  |
| Legal and professional     | -                   | M           | 30,611         | 30,611       |  |
| Thrift store expenses      | -                   | 25,349      | -              | 25,349       |  |
| Bank fees                  |                     |             | 22,556         | 22,556       |  |
| Fee related expenses       | 20,890              | .=          | -              | 20,890       |  |
| Miscellaneous expenses     | <b>₩</b>            | -           | 18,574         | 18,574       |  |
| Office supplies            | 6,001               | 3,001       | 3,001          | 12,003       |  |
| Telephone and internet     | 7,111               | 1,016       | 2,032          | 10,159       |  |
| Behavior expenses          | 8,351               | ·           | · •            | 8,351        |  |
| Volunteer program expenses | 7,065               | 1,247       | ed             | 8,312        |  |
| Advertising                | 3,834               | 3,834       | el el          | 7,668        |  |
| Postage                    | 1,012               | 2,631       | 405            | 4,048        |  |
| Dues and subscriptions     | 2,567               | 171         | 685            | 3,423        |  |
| Amortization               | 1,816               | _           | 1,210          | 3,026        |  |
| Foster care expenses       | 1,480               |             | •              | 1,480        |  |
| Vehicle expenses           | 486                 | -           | 54             | 540          |  |
| Staff development          | 334                 |             | 111            | 445          |  |
| Total expenses             |                     |             |                |              |  |
| before depreciation        | 2,282,868           | 470,397     | 559,905        | 3,313,170    |  |
| Depreciation               | 159,239             | <b>F</b>    | 106,160        | 265,399      |  |
| Total expenses             | \$ 2,442,107        | \$ 470,397  | \$ 666,065     | \$ 3,578,569 |  |

## **Schedule of Functional Expenses**

Year ended December 31, 2015

|                                       | Supporting Services |             |                |              |
|---------------------------------------|---------------------|-------------|----------------|--------------|
|                                       | Program             |             | General and    | Total        |
|                                       | Services            | Fundraising | Administrative | Expenses     |
|                                       |                     |             |                | <del></del>  |
| Compensation and benefits             | 1,503,422           | 234,299     | 214,775        | 1,952,496    |
| Public clinic expenses                | 259,011             | *           | **             | 259,011      |
| Rent                                  | 32,400              | 116,596     | 3,599          | 152,595      |
| Utilities                             | 64,892              | 5,408       | 37,854         | 108,154      |
| Interest expense                      | -                   | •           | 100,246        | 100,246      |
| Insurance                             | 14,274              | -           | 80,883         | 95,157       |
| Repairs and maintenance               | 57,503              | -           | 19,168         | 76,671       |
| Kennel supplies                       | 46,852              |             | -              | 46,852       |
| Development expenses                  | 1,333               | 43,116      | _              | 44,449       |
| Legal and professional                | -                   |             | 38,137         | 38,137       |
| Fee related expenses                  | 24,225              | _           | -              | 24,225       |
| Thrift store expenses                 | -                   | 24,060      | -              | 24,060       |
| Bank fees                             | _                   | _           | 22,350         | 22,350       |
| Miscellaneous expenses                | -                   | -           | 12,684         | 12,684       |
| Telephone and internet                | 7,797               | 1,114       | 2,228          | 11,139       |
| Office supplies                       | 5,172               | 2,586       | 2,586          | 10,344       |
| Advertising                           | 4,443               | 4,442       | -              | 8,885        |
| Volunteer program expenses            | 5,423               | 957         | -              | 6,380        |
| Behavior expenses                     | 5,046               | -           | -              | 5,046        |
| Postage                               | 1,151               | 2,991       | 460            | 4,602        |
| Amortization                          | 2,200               | -           | 1,466          | 3,666        |
| Dues and subscriptions                | 1,732               | 115         | 462            | 2,309        |
| Staff development                     | 950                 | -           | 317            | 1,267        |
| Vehicle expenses                      | 365                 | -           | 40             | 405          |
| Foster care expenses                  | 185                 | ÷           | -              | 185          |
|                                       | barran .            |             |                |              |
| Total expenses                        |                     |             |                |              |
| before depreciation                   | 2,038,376           | 435,684     | 537,255        | 3,011,315    |
| , , , , , , , , , , , , , , , , , , , |                     | •           | ·              | • •          |
| Depreciation                          | 159,049             | _           | 106,033        | 265,082      |
| Ť                                     |                     |             |                |              |
| Total expenses                        | \$ 2,197,425        | \$ 435,684  | \$ 643,288     | \$ 3,276,397 |
| •                                     |                     |             |                | -            |