

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

FINANCIAL STATEMENTS
With Independent Auditor's Report

YEARS ENDED DECEMBER 31, 2017 AND 2016

UNIFORM GUIDANCE SUPPLEMENTARY FINANCIAL REPORTS
YEAR ENDED DECEMBER 31, 2017



KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2017 AND 2016

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INDEPENDENT AUDITOR'S REPORT

July 30, 2018

Board of Directors
King County Sexual Assault Resource Center
Renton, Washington

We have audited the accompanying financial statements of King County Sexual Assault Resource Center, a nonprofit corporation, which comprise the statements of financial position as of December 31, 2017 and 2016, and the related statements of activity, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to in the first paragraph of this letter present fairly, in all material respects, the financial position of King County Sexual Assault Resource Center as of December 31, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and is not a required part of the financial statements. The accompanying schedule of state financial assistance is presented for purposes of additional analysis, and is also not a required part of the financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 30, 2018 on our consideration of King County Sexual Assault Resource Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering King County Sexual Assault Resource Center's internal control over financial reporting and compliance.



Jacobson Jarvis & Co, PLLC

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

STATEMENTS OF FINANCIAL POSITION

DECEMBER 31, 2017 AND 2016

<u>ASSETS</u>		<u>2017</u>	<u>2016</u>
Current Assets			
Cash and cash equivalents	\$	990,287	\$ 1,130,007
Grants and accounts receivable		726,095	707,073
Promises to give		80,105	93,441
Prepays and deposits		149,549	147,338
Total Current Assets		<u>1,946,036</u>	<u>2,077,859</u>
Furniture and Equipment		477,159	369,424
Accumulated Depreciation		<u>(310,665)</u>	<u>(273,525)</u>
Net Furniture and Equipment		<u>166,494</u>	<u>95,899</u>
		<u>\$ 2,112,530</u>	<u>\$ 2,173,758</u>
<u>LIABILITIES AND NET ASSETS</u>			
Current Liabilities			
Accounts payable	\$	59,061	\$ 156,665
Accrued payroll and related liabilities		381,585	260,449
Deferred revenue		-	55,156
Current portion, copier lease		<u>16,114</u>	<u>14,453</u>
Total Current Liabilities		456,760	486,723
Copier Lease, less current portion above		<u>15,344</u>	<u>30,240</u>
Total Liabilities		<u>472,104</u>	<u>516,963</u>
Net Assets			
Unrestricted		1,370,111	1,460,919
Temporarily restricted		<u>270,315</u>	<u>195,876</u>
Total Net Assets		<u>1,640,426</u>	<u>1,656,795</u>
		<u>\$ 2,112,530</u>	<u>\$ 2,173,758</u>

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

STATEMENTS OF ACTIVITY

YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017			2016		
	Unrestricted	Temporarily Restricted	Total	Unrestricted	Temporarily Restricted	Total
Public Support and Revenue						
Government grants	\$ 3,853,798		\$ 3,853,798	\$ 3,118,105		\$3,118,105
Private grants and contributions	677,603	\$ 284,315	961,918	418,419	\$ 195,876	614,295
In-kind contributions	13,321	-	13,321	13,887	-	13,887
Fundraising events	399,159	-	399,159	504,208	-	504,208
United Way	-	-	-	60,278	-	60,278
Fees for service	250,375		250,375	289,234		289,234
Interest earned	9,534		9,534	1,490		1,490
Miscellaneous	8,486		8,486	8,625		8,625
Net assets released from time restrictions	145,709	(145,709)	-	157,435	(157,435)	-
Net assets released from purpose restrictions	64,167	(64,167)	-	110,374	(110,374)	-
Total Public Support and Revenue	<u>5,422,152</u>	<u>74,439</u>	<u>5,496,591</u>	<u>4,682,055</u>	<u>(71,933)</u>	<u>4,610,122</u>
Expenses						
Program services	3,888,425		3,888,425	3,296,021		3,296,021
Management and general	734,439		734,439	585,777		585,777
Fundraising	<u>890,096</u>		<u>890,096</u>	<u>668,807</u>		<u>668,807</u>
Total Expenses	<u>5,512,960</u>		<u>5,512,960</u>	<u>4,550,605</u>		<u>4,550,605</u>
Total Change in Net Assets	(90,808)	74,439	(16,369)	131,450	(71,933)	59,517
Net Assets - beginning of year	<u>1,460,919</u>	<u>195,876</u>	<u>1,656,795</u>	<u>1,329,469</u>	<u>267,809</u>	<u>1,597,278</u>
Net Assets - end of year	<u>\$ 1,370,111</u>	<u>\$ 270,315</u>	<u>\$ 1,640,426</u>	<u>\$ 1,460,919</u>	<u>\$ 195,876</u>	<u>\$1,656,795</u>

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

STATEMENTS OF FUNCTIONAL EXPENSES

YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017						2016					
	Client	Prevention/	Total	Management			Client	Prevention/	Total	Management		
	<u>Services</u>	<u>Education</u>	<u>Services</u>	<u>and</u>	<u>Fundraising</u>	<u>Total</u>	<u>Services</u>	<u>Education</u>	<u>Services</u>	<u>and</u>	<u>Fundraising</u>	<u>Total</u>
				<u>General</u>						<u>General</u>		
Salaries, benefits, and taxes	\$3,100,816	\$ 85,144	\$3,185,960	\$ 456,127	\$ 558,609	\$4,200,696	\$2,526,449	\$ 71,967	\$2,598,416	\$ 351,826	\$ 377,304	\$3,327,546
Professional fees	233,533	6,420	239,953	196,309	154,656	590,918	357,365	6,736	364,101	182,931	174,274	721,306
Occupancy	166,655	5,441	172,096	18,597	19,387	210,080	108,857	3,152	112,009	11,401	13,687	137,097
Travel and events	45,480	4,544	50,024	5,846	47,732	103,602	43,635	4,815	48,450	4,617	40,384	93,451
Miscellaneous	53,779	474	54,253	16,385	20,435	91,073	52,796	307	53,103	8,126	(6,215)	55,014
Dues and subscriptions	20,658	633	21,291	12,662	15,773	49,726	10,012	239	10,251	6,092	8,942	25,285
Communication	39,156	1,927	41,083	3,905	4,229	49,217	27,771	1,681	29,452	3,608	2,162	35,222
Repairs and maintenance	26,746	881	27,627	6,003	4,207	37,837	7,598	1,766	9,364	5,188	5,139	19,691
Depreciation	29,146	1,080	30,226	2,666	4,248	37,140	20,080	475	20,555	1,742	2,375	24,672
Supplies	22,532	972	23,504	2,893	7,554	33,951	7,044	985	8,029	1,946	5,436	15,411
Conference fees	-	-	-	-	20,900	20,900	-	-	-	-	18,782	18,782
Program expenses and fees	19,196	272	19,468	213	4	19,685	20,474	100	20,574	-	-	20,574
Insurance	10,267	315	10,582	7,444	1,239	19,265	10,980	225	11,205	6,328	1,123	18,656
Advertising	3,083	149	3,232	749	12,280	16,261	425	-	425	225	6,042	6,692
Printing	3,272	115	3,387	303	9,996	13,686	5,563	158	5,721	558	14,885	21,164
Training	3,089	19	3,108	3,972	4,634	11,714	2,073	126	2,199	774	747	3,720
Postage and shipping	2,536	95	2,631	365	4,213	7,209	2,115	52	2,167	415	3,740	6,322
Total Expenses	<u>\$3,779,944</u>	<u>\$ 108,481</u>	<u>\$3,888,425</u>	<u>\$ 734,439</u>	<u>\$ 890,096</u>	<u>\$5,512,960</u>	<u>\$3,203,237</u>	<u>\$ 92,784</u>	<u>\$3,296,021</u>	<u>\$ 585,777</u>	<u>\$ 668,807</u>	<u>\$4,550,605</u>

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

STATEMENTS OF CASH FLOWS

YEARS ENDED DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
Cash Flows from Operating Activities		
Cash received from:		
Governmental agencies	\$ 3,777,298	\$ 3,132,026
Donors	1,374,413	1,263,564
Service fees and other revenue	261,183	294,170
Interest received	9,534	1,490
Cash paid to:		
Personnel	(4,079,274)	(3,336,942)
Vendors	(1,360,841)	(1,123,918)
Interest paid	<u>(1,063)</u>	<u>(1,888)</u>
Net Cash (Used) Provided by Operating Activities	(18,750)	228,502
Cash Flows Used by Investing Activities		
Purchases of property and equipment	(107,735)	(43,746)
Cash Flows Used by Financing Activities		
Repayments on capital lease obligations	<u>(13,235)</u>	<u>(14,026)</u>
Changes in Cash and Cash Equivalents	(139,720)	170,730
Cash and Cash Equivalents - beginning of year	<u>1,130,007</u>	<u>959,277</u>
Cash and Cash Equivalents - end of year	<u>\$ 990,287</u>	<u>\$ 1,130,007</u>

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

STATEMENTS OF CASH FLOWS

YEARS ENDED DECEMBER 31, 2017 AND 2016

	<u>2017</u>	<u>2016</u>
Reconciliation of Change in Net Assets to Net Cash from Operating Activities		
Change in net assets	\$ (16,369)	\$ 59,517
Adjustments to reconcile change in net assets to net cash (used) provided by operating activities		
Depreciation	37,140	24,672
(Increase) decrease in:		
Grants receivable	(19,022)	(44,924)
Promises to give	13,336	84,783
Prepays and deposits	(2,211)	(820)
(Decrease) increase in:		
Accounts payable	(97,604)	47,893
Accrued payroll and related liabilities	121,136	2,225
Deferred revenue	<u>(55,156)</u>	<u>55,156</u>
Net Cash (Used) Provided by Operating Activities	<u>\$ (18,750)</u>	<u>\$ 228,502</u>

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2017 AND 2016

NOTE A - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

King County Sexual Assault Resource Center provides comprehensive treatment and advocacy services to victims of sexual assault and their families, as well as prevention and education to the community. The long-range vision of King County Sexual Assault Resource Center is for a community free of sexual violence. King County Sexual Assault Resource Center victim and family services include: professionally staffed, 24-hour resource telephone line, legal advocacy services, family support programs, and individual and group therapy. Dando Voz, a program for the Spanish speaking community, provides state of the art prevention and education programs to the community through engagement programs, training, and responding to community concerns.

Basis of presentation

In accordance with financial accounting standards, King County Sexual Assault Resource Center reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. King County Sexual Assault Resource Center had no permanently restricted net assets at December 31, 2017 and 2016. The net assets of King County Sexual Assault Resource Center are classified as follows:

Unrestricted net assets are available without restriction for support of King County Sexual Assault Resource Center's operations.

Temporarily restricted net assets are restricted to be used for certain purposes or future periods by King County Sexual Assault Resource Center. Temporarily restricted net assets are available as follows:

	<u>2017</u>	<u>2016</u>
Future Periods	\$ 137,243	\$ 145,709
Phoenix/Project 360	51,095	28,000
Family Services	10,000	15,000
Dando Voz	2,000	3,667
Legal Advocacy	26,667	2,500
CourtWatch	16,667	-
Client Services	20,226	-
Individual Therapy	6,417	1,000
	<u>\$ 270,315</u>	<u>\$ 195,876</u>

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2017 AND 2016

NOTE A - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and cash equivalents

Cash and cash equivalents consist of general checking, savings, and money market accounts. King County Sexual Assault Resource Center maintains its cash and cash equivalents in bank accounts that may exceed federally insured limits at times during the year. King County Sexual Assault Resource Center has not experienced any losses in these accounts, and management does not believe it is exposed to any significant credit risk.

Fair value measurements

In accordance with financial accounting standards, a three-tiered hierarchy of input levels is used for measuring fair value. Financial accounting standards defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Valuation techniques utilized to determine fair value are consistently applied. The three tiers of inputs used for fair value measurements are as follows:

Level 1: Fair values are based on quoted prices in active markets for identical assets and liabilities.

Level 2: Fair values are based on observable inputs that include: quoted market prices for similar assets or liabilities; quoted market prices that are not in an active market; or other inputs that are observable in the market and can be corroborated by observable market data for substantially the full term of the assets.

Level 3: Fair values are calculated by the use of pricing models and/or discounted cash flow methodologies, and may require significant management judgment or estimation. These methodologies may result in a significant portion of the fair value being derived from unobservable data.

As of December 31, 2017 and 2016, King County Sexual Assault Resource Center had no assets or liabilities measured at fair value on a recurring basis. Assets and liabilities carried at fair value on a nonrecurring basis using level 2 inputs generally include donated goods, facilities and services. Long-term promises to give are valued on a nonrecurring basis using the net present value of future cash flows discounted at an appropriate rate of return which is a level 3 input. King County Sexual Assault Resource Center also uses fair value concepts to test various long-lived assets for impairment.

Grants receivable

Grants receivable are based on billings submitted for reimbursement under contracts with various governmental agencies, are stated at net realizable value, and are considered fully collectible by management.

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2017 AND 2016

NOTE A - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (Continued)

Promises to give

Unconditional promises to give are recognized as revenues in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Promises to give of \$87,661 and \$107,351 are shown net of the allowance for uncollectible amounts of \$7,556 and \$13,910 at December 31, 2017 and 2016, respectively, and are due in less than one year.

Furniture and equipment

Furniture and equipment are stated at cost or, if donated, at fair value at date of donation. Furniture and equipment with an original cost of \$1,000 or greater are capitalized. Depreciation is provided using the straight-line method over the estimated useful lives of the assets, principally three to seven years. In May 2017, the capitalization threshold increased to \$5,000.

Revenue recognition

King County Sexual Assault Resource Center recognizes grant revenue when amounts allowed to be billed for reimbursement according to the terms of the grant contract have been expended. Gifts and contributions are recognized as revenue when the pledge is made.

In-kind goods and services

Contributed materials have been recorded on the basis of rates that otherwise would have been paid for similar goods. Donated services are recorded as in-kind contributions and are recognized as revenue at estimated values at the date of receipt if they (a) create or enhance non-financial assets, or (b) require specialized skills and would need to be purchased if not provided by donation. Corresponding expenses are recognized as the assets and services are utilized. For the years ended December 31, 2017 and 2016, in-kind contributions of \$13,321 and \$13,887, respectively, consisted primarily of professional fees and donated facilities.

Restricted and unrestricted support

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the year in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported as net assets released from restrictions.

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2017 AND 2016

NOTE A - ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (Continued)

Gifts of equipment are reported as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those assets must be maintained, expirations of donor restrictions are reported when the donated or acquired long-lived assets are placed in service.

Fees from government agencies

A substantial portion of fees from government agencies is derived from grants and contracts administered by various federal, state, and local government agencies.

Concentration of support and receivables

For the years ended December 31, 2017 and 2016, two governmental agencies provided 51% and 39%, respectively, of King County Sexual Assault Resource Center's total support and revenue. At December 31, 2017 and 2016, approximately 70% and 47%, respectively, of King County Sexual Assault Resource Center's grants receivable were due from the same two governmental agencies. A significant reduction in the level of this support or default on grants receivable, if this were to occur, would have a significant effect on King County Sexual Assault Resource Center's programs and activities.

Functional allocation of expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activity and of functional expenses. Accordingly, certain costs have been allocated among the program and supporting services benefited.

Federal income taxes

The Internal Revenue Service has recognized King County Sexual Assault Resource Center as exempt from federal income taxes under provision of Section 501(a) of the Internal Revenue Code as an entity described in Section 501(c)(3) and not as a private foundation.

Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2017 AND 2016

NOTE B - LINE OF CREDIT

King County Sexual Assault Resource Center has a \$300,000 revolving line of credit. The line of credit bears interest at a minimum of 5.75% and matures on October 1, 2018. There was no outstanding balance on the line of credit at December 31, 2017.

NOTE C - LEASE OBLIGATIONS

King County Sexual Assault Resource Center leases office facilities under a non-cancelable lease renewed in February 2015 with an expiration in February 2020. An addendum to the lease began January 1, 2017 and expires in February 2020. Rental expense incurred for this lease for the years ended December 31, 2017 and 2016 was \$204,146 and \$137,097, respectively. Related minimum future rental commitments on this lease for the years ending December 31 are:

2018	\$ 215,646
2019	221,334
2020	<u>36,992</u>
	<u>\$ 473,972</u>

King County Sexual Assault Resource Center leases certain office equipment under a non-cancelable capital lease, with a total recorded cost of \$69,978 and related accumulated depreciation at December 31, 2017 of \$45,384. Total monthly payments are \$1,300 including interest of 3.00% per annum. Scheduled lease payments for the years ending December 31 are as follows:

2018	\$ 16,816
2019	<u>15,595</u>
	32,411
Less amounts for interest	<u>(953)</u>
	31,458
Less current portion	<u>(16,114)</u>
	<u>\$ 15,344</u>

NOTE D - PASS-THROUGH CONTRACT OBLIGATIONS

King County Sexual Assault Resource Center serves as an agent for various contracts that pass through to other victim support organizations throughout the year. Such agency transactions are not recorded as revenue or expense by King County Sexual Assault Resource Center. Pass-through obligations are collected in advance and unpaid portions (if any) are included in accounts payable on the statements of financial position. King County Sexual Assault Resource Center passed through \$29,356 and \$50,325, respectively, for the years ended December 31, 2017 and 2016, and no amounts were unpaid as of either year end.

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

NOTES TO FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2017 AND 2016

NOTE E – RETIREMENT PLAN

King County Sexual Assault Resource Center offers a retirement savings plan (the plan) under section 401(k) of the Internal Revenue Code. King County Sexual Assault Resource Center matches 100% up to 3% of an employee's contribution, and 50% between 3% and 5%. King County Sexual Assault Resource Center's contributions to the plan totaled \$89,650 and \$83,912, respectively, for the years ended December 31, 2017 and 2016.

NOTE F - SUBSEQUENT EVENTS

Management has evaluated events occurring subsequent to December 31, 2017 through July 30, 2018, which is the date the financial statements were available to be issued and has recognized in the financial statements the effects of all subsequent events that provide additional evidence about conditions that existed at December 31, 2017, including the estimates inherent in the processing of financial statements.

SUPPLEMENTARY INFORMATION

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

SCHEDULE OF STATE FINANCIAL ASSISTANCE

YEAR ENDED DECEMBER 31, 2017

Grantor

Pass-through Grantor

Program Name	Period	BARS #	State Grant No.	Award Amount	Expenditures
Washington Department of Commerce, Office of Crime Victims Advocacy					
Sexual Assault Core and Specialized Services	1/1-6/30/2017	3340421	17-31310-134	\$ 1,469,264	
Sexual Assault Core and Specialized Services	7/1-12/31/2017	3340423	18-31310-134	<u>2,094,287</u>	
				3,563,551	\$ 670,891
Crime Victims Service Center	1/1-6/30/2017	3340422	S17-31119-022	54,561	
Crime Victims Service Center and Language Bank	7/1-12/31/2017	3340424	S18-31119-022	<u>57,654</u>	
				112,215	5,693
Washington Department of Social and Health Services					
<i>DSHS Children's Administration</i>					
Sexual Assault Training Coordination	1/1-9/30/2017	3340461	1631-73260	6,000	4,154
Sexually Aggressive Youth Services	1/1-9/30/2017	3340462	1612-55521	Fee for Service	
	10/1-12/31/2017	3340463	1712-14805		<u>3,947</u>
Total State Financial Assistance					<u><u>\$ 684,685</u></u>

UNIFORM GUIDANCE SUPPLEMENTARY INFORMATION

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED DECEMBER 31, 2017

Federal Grantor

Pass-through Grantor

<u>"Program Title"</u>	<u>Contract Number</u>	<u>CFDA Number</u>	<u>Passed Through to Subrecipients</u>	<u>Federal Expenditures</u>
Department of Justice				
"Consolidated and Technical Assistance Grant Program to Address Children and Youth Experiencing Domestic and Sexual Violence and Engage Men and Boys as Allies"	2016-CY-AX-0014	16.888	\$ 53,870	\$ 183,517
"Legal Assistance for Victims"	2017-WL-AX-0046	16.524	4,042	9,953
"Violence Against Women Act Court Training and Improvement Grants"	2013-FL-AX-0008	16.013	-	7,600
"Justice Systems Response to Families"	2015-FJ-AX-0002	16.021	-	186,269
<i>State of Washington Department of Community, Trade and Economic Development, Office of Crime Victims Advocacy</i>				
"Sexual Assault Services Formula Program"	F17-31311-505	16.017	-	58,500
"Crime Victim Assistance"	17-31310-134		-	388,568
"Crime Victim Assistance"	18-31310-134		-	771,635
"Crime Victim Assistance"	S17-31119-022		-	25,987
"Crime Victim Assistance"	S18-31119-022		-	21,992
"Crime Victim Assistance"	F18-31119-808		-	36,449
"Crime Victim Assistance"	F17-31119-961		-	2,910
"Crime Victim Assistance"	F16-31119-703		-	888
"Crime Victim Assistance"	F17-31119-721		-	454
		16.575*	-	1,248,883
Total Expenditures of Federal Awards			\$ 57,912	\$ 1,694,722

* Denotes a major program.

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED DECEMBER 31, 2017

NOTE A - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of King County Sexual Assault Resource Center and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the Uniform Guidance. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B - INDIRECT COST RATE

King County Sexual Assault Resource Center has a negotiated indirect cost rate for use on federal grants and contracts. For 2017, the provisional rate is 24.8% based on Modified Total Direct Costs. As such, the organization is not eligible to elect use of the 10% *de minimus* indirect cost rate.

INDEPENDENT AUDITOR'S REPORT
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

July 30, 2018

Board of Directors
King County Sexual Assault Resource Center
Renton, Washington

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of King County Sexual Assault Resource Center (a nonprofit organization), which comprise the statements of financial position as of December 31, 2017 and 2016, and the related statements of activity, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated July 30, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered King County Sexual Assault Resource Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of King County Sexual Assault Resource Center's internal control. Accordingly, we do not express an opinion on the effectiveness of King County Sexual Assault Resource Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether King County Sexual Assault Resource Center's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of King County Sexual Assault Resource Center's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering King County Sexual Assault Resource Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Jacobson Jarvis & Co, PLLC

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE AS REQUIRED BY THE UNIFORM GUIDANCE

July 30, 2018

Board of Directors
King County Sexual Assault Resource Center
Renton, Washington

Report on Compliance with Each Major Federal Program

We have audited King County Sexual Assault Resource Center's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of King County Sexual Assault Resource Center's major federal programs for the year ended December 31, 2017. King County Sexual Assault Resource Center's major federal programs are identified in the summary of audit results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of King County Sexual Assault Resource Center's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about King County Sexual Assault Resource Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of King County Sexual Assault Resource Center's compliance.

Opinion on Each Major Federal Program

In our opinion, King County Sexual Assault Resource Center complied, in all material respects, with the types of compliance requirements referred to in the first paragraph of this letter that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2017.

Report on Internal Control Over Compliance

Management of King County Sexual Assault Resource Center is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered King County Sexual Assault Resource Center's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of King County Sexual Assault Resource Center's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Jacobson Jarvis & Co, PLLC

KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED DECEMBER 31, 2017

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses an unmodified opinion on the financial statements of King County Sexual Assault Resource Center.
2. No material weaknesses relating to the financial statements are reported in the "Independent Auditor's Report Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*."
3. No instances of noncompliance material to the financial statements of King County Sexual Assault Resource Center were disclosed during the audit.
4. No material weaknesses relating to the audit of the major federal award programs are reported in the "Independent Auditor's Report on Compliance for Each Major Program and on Internal Control Over Compliance as Required by the Uniform Guidance."
5. The auditor's report on compliance for the major federal award program for King County Sexual Assault Resource Center expresses an unmodified opinion.
6. Audit findings relative to the major federal award program for King County Sexual Assault Resource Center are reported in Part C of this Schedule.
7. The program tested as major was CFDA No. 16.575 "Crime Victim Assistance."
8. The threshold used for distinguishing between Type A and B programs was \$750,000.
9. King County Sexual Assault Resource Center was determined to be a low-risk auditee.

B. FINDINGS - FINANCIAL STATEMENT AUDIT

None

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAM AUDIT

None